

AMENDED ADAMS COUNTY BOARD OF SUPERVISORS MEETING

Adams County Board Room, May 20, 2014 6:00 p.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of April 15, 2014 and April 29, 2014 minutes
8. Public Participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Grabarski, Hamburg, Johnson, Kotlowski, Morgan and Pisellini.
10. **Claims:** None
11. **Correspondence:** None
12. **Appointments:** Gilner replaces Skala on H&HS; Dehmloew replaces Skala on H&HS Aging Advisory; Djumadi replaces Skala on H&HS Long Term Support; Morgan replaces Skala on NCWWDB; Skala replaces Pisellini on Parks; Gilner replaces Stuchlak on Property; Wysocky replaces Morgan on UW Extension; Grignano, LaPointe and Kitchen replaces Gilner, Kane and Repinski on Veteran's Services; Heidi Roekle, South Central Environmental Health Consortium.
13. **Unfinished Business:** None
14. **New Business:** None
15. **Reports and Presentations:**
 - A. Miscellaneous:
 - Daric Smith, RIDC
 - Town of Rome Zoning Code Text Amendment sections 10.06(3)(a), 10.08(2)(b) and 10.13(2)(s)
 - Town of Rome Zoning Code Text Amendment section 10.19
 - Financial Report of Adams County Highway Operations for 1/1/13 – 12/31/13

16. Review Committee Minutes

Ad Hoc Com. on Appt. 4/17, 5/6 Admin & Fin 4/4 Airport 4/14 BOA 4/16	CWCAC 2/26 County Board 4/15, 4/29 Executive 4/8, 5/6 H&HS/Vet. Serv. 3/28	L & W 3/13, 4/13 Library 3/31, 4/28 P&Z 5/7 Property 4/4 P S & J 4/9	Solid Waste 4/9 Surveyor 4/2014 Traffic Safety 2/12 UW Ext 4/8
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17. **Resolutions:**

Res. #76: To authorize Adams County Health and Human Services to be the administering agency of the Coordinated Services Team Initiative that will be funded by the Wisconsin Department of Health Services for a maximum funding of \$62,123

Res. #77: To authorize an additional 200,000-ton of material to be mined from the Seven Sisters Quarry during calendar year 2014. This material will be specifically used for development projects and the reconstruction of roads

Res. #78: To Authorize the Highway Commissioner to reallocate \$94,000 from the Wisconsin Department of Transportation Local Road Improvement Program for the purpose of funding the resurfacing of CTH EE from CTH G to 1st Court

Res. #79: To Sell County Advertised Property Parcel #30-3234

Res. #80: To Sell County Advertised Property Parcel #30-4283

Res. #81: To Sell County Advertised Property Parcel #201-657

Res. #82: To complete the 1999 Petenwell Park Harbor of Refuge road construction project along with re-routing road traffic to Petenwell Park

Res. #83: To acquire 34.08 acres for development of ATV campground

Res. #84: To apply for grant dollars from the Wisconsin Department of Natural Resources to continue construction of two capital improvement projects for Castle Rock and Petenwell Park Campground Development

18. **Ordinances:**

Ord. #10: To rezone 7.43 acre parcel of land in Pt. of the N ½, SW ¼, Section 34, Township 14 North, Range 6 East, Lot 1 of CSM 4469 at 4161 River Road, Town of Dell Prairie, Adams County, Wisconsin, from an A3 Secondary Agriculture District to a B1 Rural Business District, owned by Paul R. Swan.

19. **Denials:** None

20. **Petition:** None

21. Approve Claims

22. Approve Per Diem and Mileage

23. Motion for County Clerk to correct errors

24. Set next meeting date

25. Adjournment

**PLAN COMMISSION
FINDING OF FACTS
For
Zoning Code Text Amendment**

Applicant: Town of Rome
1156 Alpine Dr
Nekoosa, WI 54457

715-325-8019
zoning@romewi.com

Sections to be amended: 10.19

Proposed amendment: Amend the PUD zoning district (sec. 10.19) from an overlay district to a stand-alone district and other text changes including the procedure/requirements for establishing such a district.

Finding of Fact: This amendment updates the zoning district to better serve its purpose and create a more functional zoning district.

Plan Commission Chairman: _____ **Dated:** _____

Plan Commission Recording Secretary: _____ **Dated:** _____

PROPOSED AMENDMENTS AS FOLLOWS:

10.19 PUD PLANNED UNIT DEVELOPMENT (PUD)

OVERLAY DISTRICT: (1) PURPOSE: The PUD District is intended to provide for large-scale combined use development. It is especially applicable to a development in which a number of different land uses (residential, commercial, public, and semi-public, etc.) are combined in a design which provides for desirable and convenient living conditions which minimize conflicts between the various land uses involved.

The PUD District is intended to permit developments that will, over a period of time, be enhanced by coordinated area-site planning, diversified location of structures, and/or mixing of compatible uses. Such developments are intended to provide a safe and efficient system for pedestrian and vehicle traffic; to provide attractive recreation and open spaces as integral parts of the developments; to enable economic design in the location of public and private utilities and community facilities; and to ensure adequate standards of construction and planning.

The PUD District ~~under this Chapter~~ will allow for flexibility of overall development design with benefits from such design flexibility intended to be derived by both the developer and the community, while at the same time maintaining insofar as possible the land use density and other standards or use requirements as set forth in the basic zoning districts.

The PUD District shall be in conformity with the adopted comprehensive land use plan or any adopted component thereof; and shall not be contrary to the general welfare and economic prosperity of the community.

(2) PERMITTED USES: Any use identified as a permitted use in the Project Plan approved by the Town Board for the PUD.

(3) CONDITIONAL USES: None

~~Any use not identified as a permitted use in the Project Plan may be permitted as a conditional use pursuant to the provisions contained herein.~~

~~**(4) STANDARDS:** The Town Plan Commission may recommend and the Town Board may authorize that there be in part of the area of such development, and for the duration of such development, specified uses not permitted by the use regulations of the district in which said development is located, provided that the Town Plan Commission shall find:~~

~~**(a)** That the use permitted by such exception is necessary or desirable and is appropriate with respect to the primary purpose of the development; and~~

~~**(b)** That the uses permitted by such exception are not of such a nature or so located as to exercise a detrimental influence on the surrounding neighborhood.~~

~~**(c)** A PUD is of such substantially different character from other conditional uses that specific and additional standards and exceptions are hereby established to govern the recommendations of the Town Plan Commission and the action of the Town Board.~~

(4) (5) PROCEDURE

(a) Pre-petition conference. Prior to official submittal of a petition for a PUD District, the petitioner shall meet with the Zoning Administrator for a preliminary discussion as to the scope and proposed nature of the contemplated development, especially as relates to the petitioner's intentions to submit a general or detailed application.

(b) Petition. Following the pre-petition conference, petition may be made to rezone the property(s) the Zoning Administrator by the owners or agents of properties proposed for such development, to amend the zoning map by the overlaying of a to the PUD district, in order to permit the application of the provisions of this section to such development. Such petition shall be accompanied by a fee established by the Town Board, and subject to change periodically, and the The following information in appropriate detail as to the type of approval, general or detailed, desired shall be included:

1. A statement describing the general character of the intended development and why a PUD is appropriate. the desirability of applying the requirements of this Section and the PUD district

~~rather than those ordinarily applicable through basic underlying zoning. This statement should include the following unless, the Plan Commission in its discretion determines that inclusion of one or more of the following is not necessary based on the size, scope and nature of the proposed project.~~

a. Statistical data on total size of the project area, area of open space, residential density computation and proposed number of dwelling units, population analysis, market analysis, economic analysis, impact upon municipal services and any other similar data pertinent to a comprehensive evaluation of the proposed development.

b. A financial factors general summary, including the value of structures, estimated improvement costs, amount proposed for landscaping and special features, estimated sale or rental price, and total anticipated development cost of the project.

c. Organizational and service structure general outline related to, if applicable, intended property owners' owner's association, deed restrictions, and provision of private services.

2. A Project Plan ~~general development plan and related maps, and plans,~~ including descriptive statements of objectives, principles and standards used on its formulation of the project, ~~showing at a minimum the~~ The following information shall also be included unless the Plan Commission and Town Board elect to waive its inclusion as may be required by the Plan Commission and Town Board to apply the following criteria for approval:

a. An accurate map of the project area, including its relationship to surrounding properties.

b. The pattern of public and private roads, driveways and parking facilities and intended design standards.

c. The use, size, arrangement and location of lots or of proposed building groups.

d. The location of recreational and natural open space areas and areas reserved or dedicated for public uses such as school, park, nature preserve, etc.

e. The use, type, size, and location and general appearance of all structures.

f. General landscape treatment.

g. Architectural drawings and sketches or photos of similar developments illustrating the design and character of proposed structures.

h. The location of present and proposed sanitary system and other utility facilities.

i. Existing topography and storm drainage pattern and proposed storm drainage system, showing basic topography changes.

j. An anticipated schedule for the construction/development of the project, which may include stages of development.

(c) Referral to Plan Commission. Such petition shall be referred to the Plan Commission, ~~and processed as a zoning change.~~ Upon completion of the necessary study and investigation, the Plan Commission shall make its recommendation to the Town Board as to the appropriateness and desirability ~~of the application of the PUD District as it relates to the~~ factors set forth herein. ~~suitability of the building, site and development plans and any additional conditions which the Plan Commission determines necessary or appropriate.~~

(d) Public Hearing. The Plan Commission, before making a recommendation on ~~taking action to recommend approval of~~ such petition, shall hold a public hearing pursuant to statutory provisions for zoning amendments. Notice for such hearing shall include reference to the consideration of the proposed project development plans coincident with the requested zoning change to PUD.

(e) Standards: The Plan Commission in making its recommendation, and the Board, in making its determination, shall give consideration ~~and satisfy themselves as to the following;~~

1. Consistency of the project with the Town's comprehensive plan.

2. Appropriateness of the construction/development schedule.

3. Adequacy of open space and recreational areas.

4. Effects of project on traffic safety and flow of traffic.

5. Adequacy of parking.

6. Effects of project on the natural environment.

7. Effects of the project on neighboring properties.

8. Overall appearance of the project.

9. Attractiveness of proposed buildings and landscaping and that they complement the environment of the project area.

10. Effect of project on available or proposed extension of municipal services.

11. Compatibility of operational character, physical layout and architectural design of project.

12. Compliance of the project with sec. 10.23 (Design Standards).

13. That the petitioners have adequately demonstrated the economic viability of the project.

~~1. Construction schedule. That the proponents of the proposed development have demonstrated that they intend to start construction within a reasonable period following the approval of the project and requested overlay of the PUD district, and that the development will be carried out according to a reasonable construction schedule satisfactory to the Town.~~

~~2. Adequate professional assistance. That the project plan has been prepared with adequate professional assistance, especially as relates to justifying deviation from standards as set forth in the underlying basic zoning districts or from other development standards such as for streets and utilities, and to achieving paragraphs 3 and 4 below.~~

~~3. Conformity to the Town's comprehensive plan. That the project plan serves to implement the spirit and intent of the plan, especially as relates to preservation of conservation areas and creation of common open spaces, and to creation of a more diversified and interesting use pattern than might otherwise result from application of underlying zoning patterns.~~

~~4. Achievement of purposes and benefits. That the project plan achieves the purposes in view for zoning as set forth in Wis. Stats. Sec. 62.23(7) (c) and sec. 10.01(2) herein, as well as the benefits of planned development projects as set forth in Wis. Stats. Sec. 62.23(7) (b) and sec. 10.19(1) herein.~~

~~5. Preservation and care of open space.~~

~~a. That the resultant common open space is suitable for its use as relates to location, access, size and shape, proposed degree of improvement for recreational use, or proposed degree of protection from damage if a natural area.~~

~~b. That there is adequate guarantee for retention of proposed private open spaces in their proposed uses and against building or other development.~~

~~c. That in the case of a private open space proposal, the care and maintenance of such open space shall be ensured either by establishment of an appropriate management organization or property owner's association for the project or by agreement with the Town for establishment of a special service district for the project area on the basis of which the Town shall provide the necessary maintenance service and levy the cost as a special assessment on the tax bills of properties within the project area. In any case, the Town shall have the right to carry out and levy an assessment for the cost of any maintenance which it determines is necessary if it is not otherwise taken care of to the satisfaction of the Town.~~

~~d. That ownership and tax liability of private open space areas shall be established in a manner acceptable to the Town, and made a part of the conditions of the plan approval.~~

~~e. That adequate financial guarantees that such common open space will be developed or protected as proposed is made by the owners or developers in the form of bonds, sureties, or letters of credit acceptable to the Town pursuant to the procedures used in the building and platting of public streets.~~

(6) PROPOSED RESIDENTIAL DEVELOPMENTS:

~~(a) That such development will create an attractive residential environment of sustained desirability and economic stability, including placement of structures~~

~~in relation to terrain and soils, consideration of safe pedestrian flow, ready access to recreation space, and coordination with overall plans for the neighborhood.~~

~~(b) That the population composition of the development will not result in adverse effects from that anticipated in the Town's Comprehensive Plan upon the Town's capacity to provide needed school or other municipal service facilities.~~

~~(c) That adequate guarantee is provided for permanent retention as open area of open land area resulting from the application of these regulations either by dedication to the public or by private reservation as regulated by paragraph 5 of this section.~~

(7) PROPOSED COMMERCIAL DEVELOPMENTS:

~~(a) That the economic practicality of the proposed development can be justified on the basis of purchasing potential, competitive relationship, and demonstrated tenant interest.~~

~~(b) That the proposed development will be adequately served by off-street parking and truck service facilities.~~

~~(c) That the locations for entrances and exits have been designed to prevent unnecessary interference with the safe and efficient movement of traffic on surrounding streets, and that the development will not create an adverse effect on the general traffic pattern of the area.~~

~~(d) That the architectural design, landscaping, control of lighting and general site development will result in an attractive and harmonious service area compatible with and not adversely affecting the aesthetics, enjoyment or property values of the surrounding neighborhood.~~

(8) PROPOSED INDUSTRIAL DEVELOPMENTS:

~~(a) That the operational character, physical plant arrangement and architectural design of building will be compatible with the latest in performance standards and industrial development design and will not result in adverse effects upon the property values of the surrounding neighborhood.~~

~~(b) That the proposed development will have adequate provision for off-street parking and truck service areas and will be adequately served by rail or highway facilities.~~

~~(c) That the proposed development is properly related to the total transportation system of the Town and will not result in adverse effect on the safety and efficiency of the public streets.~~

(9) PROPOSED MIXED USE DEVELOPMENTS:

~~(a) That the proposed mixture of uses produces a unified composite which is compatible within itself and which, as a total development entity, is compatible with the surrounding neighborhood and consistent with the general objectives of the Town's Comprehensive Plan.~~

~~(b) That the various types of uses conform to the general requirements as set forth in this section, applicable to projects of such use character.~~

(10) DETERMINATION:

(a) The Town Board, after receipt and review of the recommendation of the Plan Commission, may approve, approve with changes or deny the petition, including the Project Plan.

(b) If the petition is approved, the rezoning of the property to the PUD District shall be conditioned on the timely compliance by the petitioner with the terms of the Project Plan. To that end, the approval shall include a timeframe for completion of the project. The timeframe may include stages of development.

(c) General approval. The Project Plan submitted for such an approval need not be completely detailed at the time of rezoning, provided it is of sufficient detail to satisfy the Plan Commission and the Town Board as to the general character, scope and appearance of the proposed development. The approved Project Plan shall at a minimum designate the pattern of proposed streets, the size, use, and arrangement of lots, the basic pattern of land use, with an illustration of a typical example of the development proposed. The approval of such Project Plan shall be conditioned upon the subsequent submittal and approval of more specific and detailed plans as the development progresses, so that all detailed approvals are complete before work on the project commences.

(d) Approval may be conditional upon the posting of a performance bond or other form of security acceptable to the Town Board which insures payment by the developer of the costs of any public improvements necessary for the project.

(e) The Project Plan may be amended by the Town Board pursuant to the same standards applicable to initial approval.

~~(a) Denial or approval. The Town Board after due consideration, upon recommendation of the Plan Commission, may deny or approve the petition as submitted or approve the petition subject to changes or additional conditions.~~

~~(b) Representations and conditions incorporated. The general or detailed approval of a petition and consequent amending of the zoning map by overlay of the POD District shall be based upon, and thereby incorporate, all the representations contained in the petition and its accompanying written and other exhibits offered by the petitioner, as modified by the Town as part of the review and approval process.~~

~~1. General approval. Plans submitted for such an approval need not necessarily be completely detailed at the time of overlay zoning, provided they are of sufficient detail to satisfy the Plan Commission and the Town Board as to the general character, scope and appearance of the proposed development. Such preliminary plan shall at a minimum designate the pattern of proposed streets, and size and arrangement of lots as in the preliminary platting process which may indeed also be involved, the basic pattern of land use, with an illustration of a typical example of the development proposed. The approval of such preliminary plan shall be conditional upon the subsequent submittal and approval of more specific and detailed plans as the development progresses, so that all detailed approvals are complete before work on the project commences.~~

~~2. Hearing and recommendations. When a petition is filed to terminate a project plan in whole or in part, the commission shall hold an informational hearing, notifying all affected parties, so that the Plan Commission may learn what form of project plan termination would best serve the interest of all affected parties. The Plan Commission shall then recommend to the Town Board such project plan~~

~~modifications or termination as it deems appropriate.~~

~~3. Determination. In the manner set forth in this subsection, the Town Board shall act upon the petition. The project file and zoning map shall be appropriately modified with the changes adopted by the Town Board, and as necessary, any land covenants, plats or other recorded documents amended as required to conform with the revised regulations, with the costs apportioned as directed by the Town Board.~~

**PLAN COMMISSION
FINDING OF FACTS
For
Zoning Code Text Amendment**

Applicant: Town of Rome
1156 Alpine Dr
Nekoosa, WI 54457

715-325-8019
zoning@romewi.com

Sections to be amended: 10.06(3)(a), 10.08(2)(b) and 10.13(2)(s)

Proposed amendment: Amendment to ordinance sections to update the reference to state statute regarding regulation of Bed and Breakfast establishments.

Finding of Fact: Keep the Town's zoning ordinance current with changes in State Statute.

Plan Commission Chairman: _____ **Dated:** _____

Plan Commission Recording Secretary: _____ **Dated:** _____

Proposed amendments in **YELLOW BOLD**

10.06(3)(a)

(3) **CONDITIONAL USES:**

(a) Bed and Breakfast establishment subject to ~~Wis. Stats. 50~~ **DHS 197.**

10.08(2)(b)

(2) **PERMITTED USES:**

(a) Any permitted use in the R-1 District

(b) Bed and Breakfast establishments subject to ~~Chapter 50, Wis. Stats.~~ **DHS 197.**

10.13(2)(s)

(s) Bed and ~~Breakfast~~ **establishment subject to DHS 197.**

RESOLUTION AUTHORIZING ADAMS COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT TO APPLY FOR A MAXIMUM OF \$62,123 FROM THE WISCONSIN DEPARTMENT OF HEALTH SERVICES TO IMPLEMENT THE COORDINATED SERVICES TEAM INITIATIVE IN ADAMS COUNTY

INTRODUCED BY: Health and Human Services Board

INTENT & SYNOPSIS: To authorize Adams County Health and Human Services to be the administering agency of the Coordinated Services Team Initiative that will be funded by the Wisconsin Department of Health Services for a maximum funding of \$62,123.

FISCAL NOTE: No fiscal impact. The Wisconsin Department of Health Services initiative will provide funding of \$62,123 for administration by Adams County in 2014.

WHEREAS: Adams County Health and Human Services Department has a statutory responsibility to serve abused, neglected and disabled children; and

WHEREAS: Children's families are considered to be the best place for children to grow and be nurtured; and

WHEREAS: Adams County believes that families can best be served and assisted through community based services; and

WHEREAS: The Adams County Health and Human Services Department has an initiative opportunity to develop a Coordinated Services Team involving all key people in a child's life in an effort to provide a comprehensive, "wrap around" treatment plan for selective youth.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that the Adams County Health and Human Services Department will be the administering agency of the initiative to develop and implement a Coordinated Services Team and Integrated Services approach to working with eligible children and their family in the amount of \$62,123.

BE IT FURTHER RESOLVED: that Adams County will comply with State and Federal rules for the program and will meet the financial obligations under the initiative as stated in the fiscal impact of the resolution.

Recommended for adoption by the Health and Human Services Board this 28 day of March, 2014.

Larry Dumadi
Debbie Hall
Bob Schuch
Sue Smith
Sam H. Bersch

Mike Huls
Carl Allen
Rocky Hines
Edna Robinson

RESOLUTION 76 -2014

**RESOLUTION AUTHORIZING ADAMS COUNTY HEALTH AND HUMAN
SERVICES DEPARTMENT TO APPLY FOR A MAXIMUM OF \$62,123 FROM
THE WISCONSIN DEPARTMENT OF HEALTH SERVICES TO IMPLEMENT
THE COORDINATED SERVICES TEAM INITIATIVE IN ADAMS COUNTY**

44

45 Adopted _____

46 Defeated _____ by the Adams County Board of Supervisors this

47 Tabled _____ day of _____, 20_____.

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50 _____
County Board Chair

County Clerk

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52 ☒ Reviewed by Corporation Counsel

53 ☒ Reviewed by Administrative Coordinator/Director of Finance

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RESOLUTION 777 -2014

**RESOLUTION TO APPROVE MINING
AN ADDITIONAL 200,000-TON OF MATERIAL FROM THE SEVEN SISTERS QUARRY,
DURING CALENDAR YEAR 2014.**

INTRODUCED BY: Highway Committee

INTENT & SYNOPSIS: To authorize an additional 200,000-ton of material to be mined from the Seven Sisters Quarry during calendar year 2014. This material will be specifically used for development projects and the reconstruction of roads.

FISCAL NOTE: Increased Mining of the Seven Sister Quarry will reduce area project costs.

WHEREAS: The County reached an agreement with Kraemer to operate the Seven Sisters Quarry (Property) on March 18, 2003; and

WHEREAS: Said Agreement imposes a limit of 100,000 ton of mined material per year; and



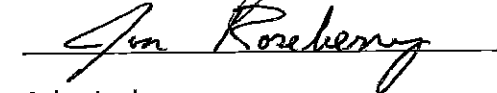
WHEREAS: The reconstruction of CTH G and development projects require additional (from the cap of 100,000 ton) material; and



WHEREAS: Obtaining that material from the Seven Sisters Quarry would be cost effective due to savings in aggregate costs and transportation; and

WHEREAS: The Highway Committee is recommending that the County Board authorize an additional 200,000 ton of material to be mined from the Seven Sisters Quarry during calendar year 2014, over and above the 100,000 ton per year cap

BE IT FURTHER RESOLVED by the Adams County Board of Supervisors: That the Adams County Board of Supervisors hereby approves to mine an additional 200,000 ton of material from the Seven Sisters Quarry during calendar year 2014, from the current agreement cap of 100,000 ton of mined material per year for use on road reconstruction and development projects within Adams County.

Recommended for adoption by HIGHWAY COMMITTEE this 8th day of May, 2014.

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this
_____ day of _____, 2014.

County Board Chair

County Clerk



Reviewed by Corporation Counsel



Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 78 -2014

RESOLUTION TO AMEND RESOLUTION 127-2013 TO AUTHORIZE THE HIGHWAY COMMISSIONER TO REALLOCATE \$94,000.00 FROM THE WISCONSIN DEPARTMENT OF TRANSPORTATION LOCAL ROAD IMPROVEMENT PROGRAM

INTRODUCED BY: Highway Committee

INTENT & SYNOPSIS: To Authorize the Highway Commissioner to reallocate \$94,000 from the Wisconsin Department of Transportation Local Road Improvement Program for the purpose of funding the resurfacing of CTH EE from CTH G to 1st Court .

FISCAL NOTE: Estimated total cost is \$451,295.00. The Wisconsin Department of Transportation matches up to \$94,000.00. Local cost of \$357,000.00 will be included in the 2015 budget.

WHEREAS: CTH EE from CTH G is aging and in need of resurfacing; and County Highway Improvement funding is available on a rotational basis every four years.

WHEREAS: Funding is available via project change application.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors to hereby approve and authorize the Highway Commissioner to submit a project change application reallocating \$94,000 from the Wisconsin Department of Transportation Local Road Improvement Program for the purpose of funding the resurfacing CTH EE from CTH G to 1st Court in 2015; and

BE IT FURTHER RESOLVED: That Adams County will comply with the State and Federal rules for the program and will meet the financial obligations.

Recommended for adoption by Highway Committee this 8th day of May, 2014.

Larry Babcock
Flora Johnson
Jon Roseberry

Dan Wipocky
Mark Hamburg

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this _____ day of _____, 2014.

County Board Chair

County Clerk



Reviewed by Corporation Counsel



Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 79 -2014

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY

INTRODUCED BY: PROPERTY COMMITTEE

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED PROPERTY

FISCAL NOTE: \$ 1,268.37 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX
PORTION; \$41.63 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES;
\$200.00 REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00
REVENUE TO ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: Kevin Stumm has submitted a bid of \$1,510.00 for the parcel(s) of land
described as follows: Lot Thirty-Six (36), Kingswood Addition to Royal Crest (Now
Lake Arrowhead), in the Town of Rome, Adams County, Wisconsin Tax Parcel #30-
3234; and

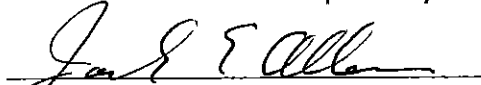
WHEREAS: Adams County took title to this property on August 7, 2012 per
judgment of foreclosure; and

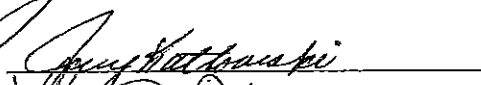
WHEREAS: Kevin Stumm has submitted full payment of \$1,510.00 plus \$30
recording fee, which is on deposit with the County Treasurer.

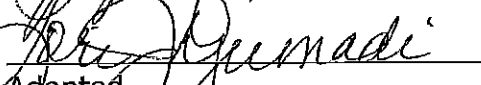
**NOW THEREFORE, BE IT RESOLVED by the Adams County Board of
Supervisors,** that the above described property is hereby approved for sale for the
bid of \$1,510.00.

BE IT FURTHER RESOLVED: That the County Clerk issue a Deed of the above
described property per Ordinance #09-2014.

Recommended for adoption by the Property Committee this 4th day of April, 2014.







Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this
20th day of May, 2014.

County Board Chair

County Clerk

☒ Reviewed by Corporation Counsel

☒ Reviewed by Interim Administrative Coordinator/Director of Finance

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2
3 **RESOLUTION 80 -2014**

4 **RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY**

5 **INTRODUCED BY:** PROPERTY COMMITTEE

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7 **INTENT & SYNOPSIS:** TO SELL COUNTY ADVERTISED PROPERTY

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9 **FISCAL NOTE:** \$ 1,310.00 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX
10 PORTION; \$0 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES; \$200.00
11 REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO
12 ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES
13

14 **WHEREAS:** Kevin Stumm has submitted a bid of \$1,510.00 for the parcel(s) of land
15 described as follows: Lot One Hundred Thirty-Two (132), Setting Sun Addition to Lake
16 Arrowhead, in the Town of Rome, Adams County, State of Wisconsin, Tax Parcel #30-
17 4283; and
18

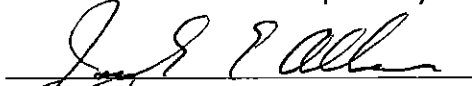
19 **WHEREAS:** Adams County took title to this property on July 12, 2011 per judgment of
20 foreclosure; and
21

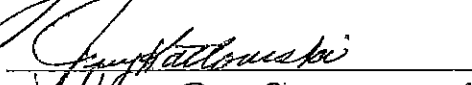
22 **WHEREAS:** Kevin Stumm has submitted full payment of \$1,510.00 plus \$30 recording
23 fee, which is on deposit with the County Treasurer.
24

25 **NOW THEREFORE, BE IT RESOLVED by the Adams County Board of**
26 **Supervisors,** that the above described property is hereby approved for sale for the bid
27 of \$1510.00.
28

29 **BE IT FURTHER RESOLVED:** That the County Clerk issue a Deed of the above
30 described property per Ordinance #09-2014.
31

32 Recommended for adoption by the Property Committee this 4th day of April, 2014.

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39 Adopted _____
40 Defeated _____
41 Tabled _____

by the Adams County Board of Supervisors this
20th day of May, 2014.

42
43
44 _____
County Board Chair

County Clerk



Reviewed by Corporation Counsel



Reviewed by Interim Administrative Coordinator/Director of Finance

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY

INTRODUCED BY: PROPERTY COMMITTEE

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED PROPERTY

FISCAL NOTE: \$7,873.88 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX
PORTION; \$36,926.12 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY
SALES; \$200.00 REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE;
\$30.00 REVENUE TO ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS
RECORDING FEES

WHEREAS: Heidi Peterson has submitted a bid of \$45,000.00 for the parcel(s) of
land described as follows: Lot One (1), Two (2), Three (3), Four (4) and Five (5),
Block Eleven (11), Stephens Subdivision, in the City of Adams, Adams County, State
of Wisconsin. Tax Parcel #201-657; and




WHEREAS: Adams County took title to this property on September 23, 2013 per
judgment of foreclosure; and

WHEREAS: Heidi Peterson has submitted full payment of \$45,000.00 plus \$30
recording fee, which is on deposit with the County Treasurer.

**NOW THEREFORE, BE IT RESOLVED by the Adams County Board of
Supervisors,** that the above described property is hereby approved for sale for the
bid of \$45,000.00.

BE IT FURTHER RESOLVED: That the County Clerk issue a Deed of the above
described property per Ordinance #09-2014.

Recommended for adoption by the Property Committee this 4th day of April, 2014.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ 20th day of May, 2014.

County Board Chair

County Clerk

- ☒ Reviewed by Corporation Counsel
☒ Reviewed by Interim Administrative Coordinator/Director of Finance

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RESOLUTION No. 82 - 2014

**RESOLUTION TO APPROVE COST - SHARING WITH THE TOWN OF
MONROE FOR CONSTRUCTION OF TWO ROAD SEGMENTS PROVIDING
PUBLIC MOTORIZED AND NON-MOTORIZED ACCESS TO PETENWELL
PARK, ADAMS COUNTY**

INTRODUCED BY: Parks Committee

INTENT & SYNOPSIS: To complete the 1999 Petenwell Park Harbor of
Refuge road construction project along with re-routing road traffic to Petenwell
Park.

FISCAL NOTE: Current estimated costs to complete the above project total
\$273,000.00. \$7,448.70 for engineering, \$22,000.15 for bike lane and
\$243,351.15 for road construction, note Attachment # 1. Fifty percent cost-
share portion of dollars will be paid entirely by Petenwell Park user revenues for
an approximate cost of \$136,500.00, note Attachment # 2. **NO COUNTY TAX
LEVIED DOLLARS WILL BE UTILIZED UPON COMPLETION OF PROJECT;**
and

WHEREAS: Above project costs are expected to increase by the time all dollars
are secured to complete above said project; and

WHEREAS: Petenwell Park's total expected project costs will remain at fifty
percent; and

WHEREAS: Adams County in 1999 partially re-routed the Town of Monroe Big
Horn Drive previously utilizing County tax levied dollars, to facilitate a 1.6 million
dollar local, state, and federally funded Petenwell Park Harbor of Refuge Project;
and

WHEREAS: Petenwell Park annual park user fees collected in 1980 totaled
\$20,000.00 and 2013 totaled \$544,000.00, a 2,700 % increase; and

WHEREAS: Petenwell Park usage has increased by both active and passive
recreational users, thereby creating road user conflicts; and

WHEREAS: Petenwell Park user revenues, along with Town of Monroe Town
Road Improvement Program (TRIP) dollars will be used to complete the 1500 ft.
road construction on 20th Drive and 4100 ft. Blackhawk Avenue upgrade to
accommodate additional vehicle usage to Petenwell Park, thereby re-routing park
user road traffic off Big Horn Drive west of County Highway Z; and



WHEREAS: Township of Monroe, Adams County, Wisconsin, at a public
meeting held February 25, 2014, unanimously approved cost-sharing with Adams
County Parks, Recreation, and Trails Department for the construction of road
segments providing public motorized and non-motorized access to Petenwell
Park, note Attachment # 3; and

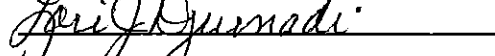
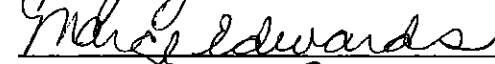
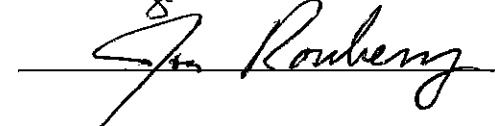
WHEREAS: If the above two road projects are not completed in six years from July 1, 2014, all unused Petenwell Park user revenues will be returned to Petenwell Park account # 100 R 41 46719 000; and

WHEREAS: Town of Monroe and Adams County Parks, Recreation, and Trails Department continues to work cooperatively in a sustainable relationship in support of past and future expansion projects while providing quality passive and active recreational activities for both the residents and non-residents of Adams County and the State of Wisconsin.

NOW THEREFORE, BE IT RESOLVED that the **Adams County Board of Supervisors** approves the use of Adams County Petenwell Park User Revenue, minus Town of Monroe Town Road Improvement Program funds and other secured funds, as the sole source for funding its 50% share of construction of road segments in the Town of Monroe described herein.

Recommended for adoption by the Parks Committee this 13th day of May, 2014.

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this
20th day of May, 2014.

County Board Chair

County Clerk

x Approved by Corporation Counsel

x Approved by Administrative Coordinator/Director of Finance

Attachment #1

Blackhawk Avenue
(CTH Z to 20th Ave.)
Town of Monroe, Adams County

BID ITEM NUMBER	WisDOT ITEM NO.	DESCRIPTION	UNITS	ESTIMATED QUANTITY	UNIT PRICE	COST
BIKE PATH ITEMS						
1	305.0120	Base Aggregate Dense 1 1/4-Inch	TON	266	\$10.00	\$2,660.00
2	455.0105	Asphaltic Material PG58-28	TON	15	\$200.00	\$3,000.00
3	455.0600	Tack Coat	GAL	30	\$3.10	\$93.00
4	460.1100	HMA Pavement Type E-0.3	TON	270	\$57.00	\$15,390.00
				Group Code 010 Subtotal =		\$21,143.00
Subtotal =					\$21,143.00	
5% E&C =					\$1,057.15	
PROJECT TOTAL =					\$22,200.15	

**Blackhawk Avenue (CTH Z to 20th Ave.)
& 20th Court (End of Pavement to Adams County Park Entrance)
Town of Monroe, Adams County**

BID ITEM NUMBER	WisDOT ITEM NO.	DESCRIPTION	UNITS	ESTIMATED QUANTITY	UNIT PRICE	COST
ROADWAY ITEMS (Group Code 010)						
1	205.0100	Excavation Common	CY	100	\$10.00	\$1,000.00
2	213.0100	Finishing Roadway (5810-00-71)	EACH	1	\$500.00	\$500.00
3	305.0110	Base Aggregate Dense 3/4-Inch	TON	340	\$15.00	\$5,100.00
4	305.0120	Base Aggregate Dense 1 1/4-Inch	TON	3000	\$11.50	\$34,500.00
5	455.0105	Asphaltic Material PG58-28	TON	154	\$217.00	\$33,418.00
6	455.0600	Tack Coat	GAL	354	\$4.50	\$1,593.00
7	460.1100	HMA Pavement Type E-0.3	TON	2780	\$55.00	\$152,900.00
8	643.0100	Traffic Control Project	EACH	1	\$2,500.00	\$2,500.00
9	690.0150	Sawing Asphalt	LF	84	\$3.00	\$252.00
				Group Code 010 Subtotal =		\$231,763.00
					Subtotal =	\$231,763.00
					5% E&C =	\$11,588.15
					PROJECT TOTAL =	\$243,351.15



240 Main Street, P.O. Box 117
Loganville, WI 53943
608-727-2146

JOB BLACKHAWK AVENUE - TOWN OF MONROE
SHEET NO. _____ OF _____
CALCULATED BY JLB DATE 12/11/12
CHECKED BY _____ DATE _____
SCALE N/A

PROJECT LIMITS -

BLACKHAWK AVENUE : CTH 2 TO 20TH AVE (0.8mi - 1500FT) 4080FT

BIGHORN DR : END OF ASPHALT TO 50FT PAST PARK ENTRANCE (0.3mi - 1000FT) 1490'

BLACKHAWK AVE = 4100 FT

BIGHORN DR = 1500 FT

PROJECT TOTAL 5600 FT

BIGHORN DR. EXIST. = 11' FOOT PAVED 1-2' FT GRAVEL

20TH AVENUE EXIST. = 10' LANE + 10' LANE W/ 3' PAVED SHOULDER

20TH COURT EXIST. = 20' FT GRAVEL

BLACKHAWK AVE. EXIST. = 20' FT PAVED W/ 1' SHOULDER

TIE IN WITH CTH 2 15' FT + 14' FT TO CURB FLANGE



240 Main Street, P.O. Box 117
Loganville, WI 53943
608-727-2146

JOB BLACKHAWK AVENUE - TOWN OF MONROE

SHEET NO _____ OF _____

CALCULATED BY TLB DATE 12/15/2012

CHECKED BY SAA DATE 12/18/12

SCALE N/A

PROJECT QUANTITIES

BLACKHAWK AVE = 4100 FT

20TH CT = 1500 FT

305.0110 BASE AGGREGATE DENSE 3/4-INCH

1 FOOT + 0.5 FOOT GRAVEL + 1.21 FT FOR 4.1

$$4100 \text{ FT} \times 2.66 \text{ FT} \times 0.29 \text{ FT} = 3163 \text{ FT}^3 / 27 = 117 \text{ CY} \times 2 \text{ TONS/CY} = 234 \text{ TONS}$$

$$1500 \text{ FT} \times 3.2 \text{ FT} \times 0.29 \text{ FT} = 1392 \text{ FT}^3 / 27 = 51.5 \text{ CY} \times 2 \text{ TONS/CY} = 103 \text{ TONS}$$

305.0120 BASE AGGREGATE DENSE 1/4-INCH

3-INCH LIFT \rightarrow 28.8 FT

1 + 10 FOOT + 13 FOOT

BIKE LANE $4100 \text{ FT} \times 3.6 \text{ FT} \times 0.25 \text{ FT} = 3590 \text{ FT}^3 / 27 = 133 \text{ CY} \times 2 \text{ TONS/CY} = 266 \text{ TONS}$

$$4100 \text{ FT} \times 28.8 \text{ FT} \times 0.25 \text{ FT} = 29,520 \text{ FT}^3 / 27 = 1094 \text{ CY} \times 2 \text{ TONS/CY} = 2188 \text{ TONS}$$

$$1500 \text{ FT} \times 27.6 \text{ FT} \times 0.25 \text{ FT} = 10,313 \text{ FT}^3 / 27 = 382 \text{ CY} \times 2 \text{ TONS/CY} = 764 \text{ TONS}$$

460.1100 HMA PAVEMENT TYPE E-0.3

10' + 10' = 20 FEET + 3' PAVED SHOULDER

$$4100 \text{ FT} \times 20 \text{ FT} = 82,000 \text{ FT}^2 / 9 = 9111.11 \text{ SQ} \times 112 \text{ LBS/SQ-IN} = 1,020,443.2 / 2000$$

$$= 510.22 \text{ TON/INCH} \times 3.5 \text{ INCHES} = 1785.7 \text{ TONS}$$

PAVED SHOULDER: $4100 \text{ FT} \times 3 \text{ FT} = 12,300 \text{ FT}^2 / 9 = 1367 \text{ SQ} \times 112 \text{ LBS/SQ-IN} = 153,104 / 2000 = 76.55 \text{ TONS}$

$$76.55 \text{ TONS} \times 3.5 \text{ INCHES} = 268 \text{ TONS}$$

$$1500 \text{ FT} \times 22 \text{ FT} = 33,000 \text{ FT}^2 / 9 = 3667 \text{ SQ} \times 112 \text{ LBS/SQ-IN} = 410,704 / 2000 = 205.3 \text{ TONS}$$

$$205.3 \text{ TONS} \times 3.5 \text{ INCHES} = 718.7 \text{ TONS} \approx 720 \text{ TONS}$$



240 Main Street, P.O. Box 117
Loganville, WI 53943
608-727-2146

JOB BLACKHAWK AVENUE - TOWN OF MONROE
SHEET NO. _____ OF _____
CALCULATED BY JLB DATE 12/8/12
CHECKED BY SAA DATE 12/18/12
SCALE N/A

465.0600 TACK COAT

$$4100 \text{ FT} \times 23 \text{ FT} = 94,300 \text{ FT}^2 / 9 = 10,478 \text{ SY} \times 0.025 \text{ GAL/SY} = 261.95 \text{ GAL}$$

$$1500 \text{ FT} \times 22 \text{ FT} = 33,000 \text{ FT}^2 / 9 = 3667 \text{ SY} \times 0.025 \text{ GAL/SY} = 91.67 \text{ GAL}$$

455.0105 ASPHALTIC MATERIAL PG 58-28

$$\text{BLACKHAWK: } 1790 \text{ TONS} \times 0.055 = 98.5 \text{ TONS}$$

$$\text{PAVED SHOULDER } 270 \text{ TONS} \times 0.055 = 14.85 \text{ TONS}$$

$$\text{20TH CT: } 720 \text{ TONS} \times 0.055 = 39.6 \text{ TONS}$$

HMA THICKNESS DESIGN

12/18/2012

Project ID: 12-1509-1
 Highway Name: Blackhawk Avenue
 Project Termini:
 County Name: Town of Monroe, Adams Co.
 Designer Name: Jamie Brandt, TEAM



WisPave 2.4

C:\Program Files\State of Wisconsin\WisPave\Blackhawk Ave.mdb

LOADING

Truck Type	% of ADT	DLT	# of Trucks	ESAL Load Factor	ESAL's
2D	2.6	108	3	0.3	1
3-SU	1.7	108	2	0.8	2
2S-1, 2S-2	1.2	108	1	0.5	
3S-2	1.4	108	1	0.9	1
DBL BTM	0.1	108		2.0	
Design Lane Daily ESAL's					4
Design Lane Total Life ESAL's					29,200

SOILS

DGI 6
 Frost Index F-2
 Soil Support Value (SSV) 5

DESIGN CALCULATION

Required SN 1.99

HMA Alternative # 2

LAYER	MATERIAL TYPE	LAYER COEFFICIENT	LAYER THICKNESS (in)	SN
SURFACE	E-0.3	0.44	3.5	1.54
BASE	CABC (crushed stone)	0.14	3	0.42
SUBBASE 1	CABC (crushed gravel)	0.1	5	0.5
SUBBASE 2	None	0	0	0

2.46

HMA THICKNESS DESIGN

12/18/2012

Project ID: 12-1509-1
 Highway Name: Blackhawk Avenue
 Project Termini:
 County Name: Town of Monroe, Adams Co.
 Designer Name: Jamie Brandt, TEAM



WisPave 2.4

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LOADING

Truck Type	% of ADT	DLT	# of Trucks	ESAL Load Factor	ESAL's
2D	2.6	108	3	0.3	1
3-SU	1.7	108	2	0.8	2
2S-1, 2S-2	1.2	108	1	0.5	
3S-2	1.4	108	1	0.9	1
DBL BTM	0.1	108		2.0	
Design Lane Daily ESAL's					4
Design Lane Total Life ESAL's					29,200

SOILS

DGI 6
 Frost Index F-2
 Soil Support Value (SSV) 5

DESIGN CALCULATION

Required SN 1.99

HMA Alternative # 3

LAYER	MATERIAL TYPE	LAYER COEFFICIENT	LAYER THICKNESS (in)	SN
SURFACE	E-0.3	0.44	3.5	1.54
BASE	CABC (crushed stone)	0.14	0	0.07
SUBBASE 1	CABC (crushed gravel)	0.1	5	0.5
SUBBASE 2	None	0	0	0

2.11

HMA THICKNESS DESIGN

12/18/2012

Project ID: 12-1509-1
 Highway Name: Blackhawk Avenue
 Project Termini:
 County Name: Town of Monroe, Adams Co.
 Designer Name: Jamie Brandt, TEAM



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LOADING

Truck Type	% of ADT	DLT	# of Trucks	ESAL Load Factor	ESAL's
2D	2.6	108	3	0.3	1
3-SU	1.7	108	2	0.8	2
2S-1, 2S-2	1.2	108	1	0.5	
3S-2	1.4	108	1	0.9	1
DBL BTM	0.1	108		2.0	
Design Lane Daily ESAL's					4
Design Lane Total Life ESAL's					29,200

SOILS

DGI 6
 Frost Index F-2
 Soil Support Value (SSV) 5

DESIGN CALCULATION

Required SN 1.99

HMA Alternative # 4

LAYER	MATERIAL TYPE	LAYER COEFFICIENT	LAYER THICKNESS (in)	SN
SURFACE	E-0.3	0.44	4	1.76
BASE	CABC (crushed stone)	0.14	3	0.42
SUBBASE 1	GABG (crushed gravel)	0.1	5	0.5
SUBBASE 2	None	0	0	0

2.68

HMA THICKNESS DESIGN

12/18/2012

Project ID: 12-1509-1
 Highway Name: Blackhawk Avenue
 Project Termini:
 County Name: Town of Monroe, Adams Co.
 Designer Name: Jamie Brandt, TEAM



WisPave 2.4

C:\Program Files\State of Wisconsin\WisPave\Blackhawk Ave.mdb

LOADING

Truck Type	% of ADT	DLT	# of Trucks	ESAL Load Factor	ESAL's
2D	2.6	108	3	0.3	1
3-SU	1.7	108	2	0.8	2
2S-1, 2S-2	1.2	108	1	0.5	
3S-2	1.4	108	1	0.9	1
DBL BTM	0.1	108		2.0	
Design Lane Daily ESAL's					4
Design Lane Total Life ESAL's					29,200

SOILS

DGI 6
 Frost Index F-2
 Soil Support Value (SSV) 5

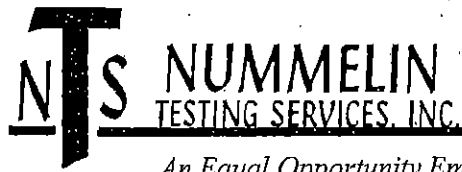
DESIGN CALCULATION

Required SN 1.99

HMA Alternative # 1

LAYER	MATERIAL TYPE	LAYER COEFFICIENT	LAYER THICKNESS (in)	SN
SURFACE	E-0.3	0.44	2	0.88
BASE	CABC (crushed stone)	0.14	4.5	0.63
SUBBASE 1	CABC (crushed gravel)	0.1	5	0.5
SUBBASE 2	None	0	0	0

2.01



An Equal Opportunity Employer

CENTRAL WISCONSIN AREA:
3217 Whiting Avenue
P.O. Box 127
Stevens Point, WI 54481
(715) 341-7974 • Fax (715) 341-8654

MADISON AREA:
5620 Woodland Drive
Waunakee, WI 53597
(608) 849-9120 • Fax (608) 849-9122

November 26, 2012

Team Engineering, Inc
240 Main Street
P.O. Box 114
Loganville, WI 53943

NTS Project No. 76783_SUM

Attention: Mr. Jamie Brandt, P.E.
jbrandt@teamenginc.com

Subject: Pavement Design Parameters
Blackhawk Ave & 20th Ct
Town of Monroe, Adams County, WI

Soil Description	USCS	AASHTO	FGD	DGI	SSV	CBR	k
Fine Sand, Some Silt	SM	A-2-4	F-2	6	5.0	10	200 pci

Respectfully,

A handwritten signature in cursive script that reads 'Benjamin K. Nummelin'.

Benjamin K. Nummelin, P.E.
Nummelin Testing Services, Inc.

Chapter Trans 204

EXISTING TOWN ROAD IMPROVEMENT STANDARDS

Trans 204.01 Purpose.
Trans 204.02 Definitions.

Trans 204.03 Town road standards.
Trans 204.04 Exceptions to standards.

Trans 204.01 Purpose. The purpose of this chapter is to establish uniform minimum design standards for the improvement of existing town roads, as required by s. 82.52, Stats.

History: Cr. Register, September, 1992, No. 441, eff. 10-1-92; correction made under s. 13.92 (4) (b) 7., Stats., Register March 2012 No. 675.

Trans 204.02 Definitions. In this chapter:

(1) "Average daily traffic" or "ADT" means the total traffic volume during a stated period divided by the number of days in that stated period; unless otherwise specified, the stated period is one year.

(2) "Bridge rehabilitation" means the preservation or restoration of the structural integrity of an existing bridge as well as work to correct safety defects.

(3) "Bridge replacement" means building a new bridge to replace an existing bridge.

(4) "Design speed" means the maximum safe speed that can be maintained over a specified section of a highway when conditions are so favorable that the design features of the highway govern.

(5) "Improvement" means a town road construction project with a projected design life of at least 10 years.

(6) "Improvement level" means the type of construction improvement. It can range from resurfacing to complete reconstruction of a town road.

(7) "Load posted" means the placement of regulatory signs at a bridge indicating the safe load carrying capacity of the bridge.

(8) "Recondition" means work in addition to resurfacing, and includes pavement widening, shoulder paving, and improvement of an isolated grade, curve, intersection or correction of a sight distance problem to improve safety.

(9) "Reconstruction" means total rebuilding of an existing town road to improve maintainability, safety, geometrics and traffic service.

(10) "Resurfacing" means placing a new surface, exclusive of seal coating, on an existing roadway to provide a better all weather surface, a better riding surface, and to extend or renew the pavement life.

(11) "Roadway" means the portion of a highway, including shoulders, for vehicular use.

(12) "Shoulder" means the portion of a roadway that is contiguous to the traveled way and is used primarily for vehicular stopping in an emergency.

(13) "Traveled way" means the portion of the roadway designed for movement of vehicles exclusive of the shoulders.

(14) "Usable bridge width" means the clear width between curbs or rails, whichever is less.

History: Cr. Register, September, 1992, No. 441, eff. 10-1-92.

Trans 204.03 Town road standards. (1) The minimum design standards for each of the town road improvement levels are as shown in the following tables:

TABLE A—RECONSTRUCTION

TRAFFIC VOLUME			ROADWAY WIDTH DIMENSIONS IN FEET		
Design Class	Current ADT	Design Speed MPH	Traveled Way	Shoulder	Roadway
T1	Under 250	40	20	3	26
T2	250–750	50	22	4	30
T3	Over 750	55	24	6	36

TABLE B—RESURFACING AND RECONDITIONING

TRAFFIC VOLUME			ROADWAY WIDTH DIMENSIONS IN FEET		
Design Class	Current ADT	Design Speed MPH	Traveled Way	Shoulder	Roadway
TR1	Under 250	—	18	2	22
TR2	250–400	40	20	2	24
TR3	401–750	50	22	2	26
TR4	Over 750	55	22	4	30

Note: Examples of resurfacing and reconditioning improvements which may be appropriate for existing town roads include, but are not limited to, pavement rehabilitation; widening lanes and shoulders; replacing bridge elements to correct structural deficiencies; bridge deck overlays; bridge and culvert replacement; and other related improvements such as minor grading, subgrade work and correction of drainage problems.

(2) The geometry of the town road shall be designed to safely accommodate vehicles traveling at the design speed selected for the road improvement.

(3) The minimum design standards for existing town bridges are as shown in the following table:

TABLE C—EXISTING BRIDGES

CURRENT TRAFFIC VOLUME ADT	USABLE BRIDGE WIDTH
Under 400	Traveled way
400–750	Traveled way plus 1 foot each side
Over 750	Traveled way plus 2 feet each side

(4) Bridge replacement, rehabilitation or widening is required where a bridge is either load posted or has a usable width that is less than the traveled way width. Bridge replacement or widening should be evaluated if the usable bridge width is less than the values shown in Table C. If widening of the traveled way is planned as part of the town road improvement, the usable bridge width should be compared to the approaches after they are widened to determine whether or not bridge replacement or widening should be evaluated.

DESIGN CRITERIA FOR RECONSTRUCTION* OF TOWN ROADS²

TRAFFIC		DESIGN SPEED ¹ (mph)	ROADWAY WIDTH DIMENSIONS			
Design Class	Current AADT		Traveled Way Width (feet)	Shoulder Width (feet)	Roadway Width (feet)	
RT1	0 - 250	40 or less	20 (18)	3 (2)	26 (22)	26 (22)
		45-50	20	3 (2)	26 (24)	26 (24)
		55 or greater	22	3 (2)	28 (26)	28 (26)
RT2	251 - 400	(40)	22 (18)	4 (2)	30 (22)	30 (22)
			22 (20)	4 (2)	30 (24)	30 (24)
		55 or greater	22	4 (2)	30 (26)	30 (26)
		(50)	22	6	34	34
	401 - 750	55 or greater	22	6	34	34
		(50)	24 (22)	6	36 (34)	36 (34)
		55 or greater	24	6	36	36
RT3	Over 750					

Desirable values are shown in bold and minimum values are shown in parentheses.

* Note: Reconstruction means total rebuilding of an existing town road to improve maintainability, safety, geometrics and traffic service. Design standards for construction of new town roads are shown on page 1 of this Attachment. To avoid confusion in the terminology used to label design classes for the two design criteria, the design classes for town road "Reconstruction" begin with the letter "R".

¹ Desirable Design Speed is 5 mph greater than the posted speed. A minimum design speed equal to the posted speed limit is acceptable.

² Source: TRANS 204, Existing Town Road Improvement Standards

Attachment #2

Adams County Parks, Recreation and Trails Department

Administrative Office – Fredrick W. Nickel, Director

Courthouse, P.O. Box 196 – Friendship, WI 53934

(608) 339-4230

www.adamscountyparkswi.com

Castle Rock Park

Mark Miller – Park Mgr.

2397 Hwy Z Rt. 2 – Friendship, WI 53934

(608) 339-7713



Petenwell Park

Darren Tolley – Park Mgr.

2004 Bighorn Dr. – Arkdale, WI 54613

(608) 564-7513

PETENWELL PARK and CASTLE ROCK PARK COMBINED UNDEDICATED PARK USER REVENUES From January 1, 2014 to January 1, 2021

2013 End of year surplus revenue carryover		\$ 101,900.00
2014 End of year surplus revenue carryover		<u>+ 110,000.00</u>
	Balance	+ 211,900.00
Unexpected expenditures for 2014		
- ATV land acquisition + development		- 78,000.00
- Town of Monroe roads		- 25,000.00
- Castle Rock Riprap		- 18,000.00
- Restroom upgrades		<u>- 40,000.00</u>
	Balance	+ 50,900.00
2015 End of year surplus revenue carryover		<u>+ 180,000.00</u>
	Balance	+ 230,900.00
Expenditures for 2015		
- ATV campground development Phase II		- 50,000.00
- Town of Monroe roads		- 25,000.00
- State Grant for Petenwell & Castle Rock		- 86,806.00
- Internal road improvements		- 40,000.00
- Playground structures		<u>- 20,000.00</u>
	Balance	+ 9,094.00
2016 End of year surplus revenue carryover		<u>+ 180,000.00</u>
	Balance	+ 189,094.00
Expenditures for 2016		
- Town of Monroe roads		- 15,000.00
- State Grant for Petenwell & Castle Rock		- 86,806.00
- Internal road improvements		- 30,000.00
- Restroom upgrades		<u>- 40,000.00</u>
	Balance	+ 17,288.00

2017 End of year surplus revenue carryover		+ 180,000.00
	Balance	+ 197,288.00
Expenditures for 2017		
- Town of Monroe roads		- 15,000.00
- State Grant for Petenwell & Castle Rock		- 86,806.00
- Playground structures		- 40,000.00
	Balance	+ 55,482.00
2018 End of year surplus revenue carryover		+ 180,000.00
	Balance	+ 235,482.00
Expenditures for 2018		
- Town of Monroe roads		- 20,000.00
- State Grant for Petenwell & Castle Rock		- 86,806.00
- Restroom upgrades		- 40,000.00
	Balance	\$ 88,676.00
2019 End of year surplus revenue carryover		+ 180,000.00
	Balance	+ 268,676.00
Expenditures for 2019		
- Town of Monroe roads		- 50,000.00
- Internal road upgrades		- 50,000.00
- Playground structures		- 40,000.00
- State Grant Castle Rock Phase II		- 120,000.00
	Balance	+ 8,676.00
2020 End of year surplus revenue carryover		+ 180,000.00
	Balance	+ 188,676.00
Expenditures for 2020		
- Petenwell Harbor of Refuge upgrades to include expansion of Harbor Day Use		- 150,000.00
	Balance	+ 38,676.00

Respectfully submitted by,



Fred W. Nickel
Director Parks/Rec. & Trails Dept.

FWN/rk

Attachment #3

TOWN OF MONROE, ADAMS COUNTY, WISCONSIN

RESOLUTION 1-2014

RESOLUTION FOR ADOPTING COST-SHARING WITH THE ADAMS COUNTY PARKS, RECREATION AND TRAILS DEPARTMENT FOR THE CONSTRUCTION OF ROAD SEGMENTS PROVIDING PUBLIC MOTORIZED AND NON-MOTORIZED ACCESS TO PETENWELL PARK

Whereas the Town of Monroe, Adams County, Wisconsin intends to work cooperatively with Adams County Parks, Recreation, and Trails Department in improving road access to Wisconsin's largest County park user revenue generating destination campground.

Now, therefore, be it resolved the Town of Monroe Board at a public meeting on February 25th, 2014 unanimously approved entering into a cost-sharing program with Adams County Parks, Recreation and Trails Department for the Blackhawk Avenue and 20th Drive road upgrades.

Be it further resolved the Township of Monroe and the Adams County Parks, Recreation and Trails Department will each contribute 50% of road projects cost minus any TRIP funds or any other funding's secured from appropriate applications. The Township of Monroe will be responsible for soliciting and accepting/rejecting all bids.

Be it further resolved the Township of Monroe will designate a separate "Town of Monroe Petenwell Park Capital Improvement Road Account" and Adams County Parks, Recreation and Trails Department will designate their own separate account to be called County Internal Non-lapsing Account for the Petenwell Park project. Administration of these accounts will be separated by entity and dispursed by request of township on road completion.

Be it further resolved the Town of Monroe will match funding for project annually due July 1st of each year until the total projects costs are incurred or completed.

Be it further resolved the Township of Monroe and Adams County Parks, Recreation, and Trails Department continue to work cooperatively in a sustainable relationship in support of past and future expansion projects while providing quality passive and active recreational activities for both the residents and non-residents of the Town of Monroe, Adams County and the State of Wisconsin.

Adopted this 22nd day of April, 2014

By the Town Board:

Ernie C. Hayes

Robert A. Hasinger

Paul J. Grover, Sup. II

Attested by Town Clerk:

Darlene Ferguson

RESOLUTION 83 -2014

RESOLUTION TO APPROVE ACQUISITION OF 34.08 ACRES FOR ALL TERRAIN VEHICLE, (ATV), CAMPGROUND USAGE, thereby requesting cost-sharing dollars from WI DNR Motorized Stewardship Program S.23.09 (s) and 23.33, Wis. Stats.

INTRODUCED BY: Parks Committee

INTENT & SYNOPSIS: To acquire 34.08 acres for development of ATV campground.

FISCAL NOTE: \$ 390,000.00 total. \$312,000.00 from Wisconsin Department of Natural Resources Motorized Stewardship Program and \$77,800.00 from Adams County Petenwell Park user revenues. **NO COUNTY TAX LEVIED DOLLARS WILL BE UTILIZED UPON COMPLETION OF PROJECT;** and

WHEREAS: ATV parking and camping was previously allowed at Petenwell Park for the past ten years; and

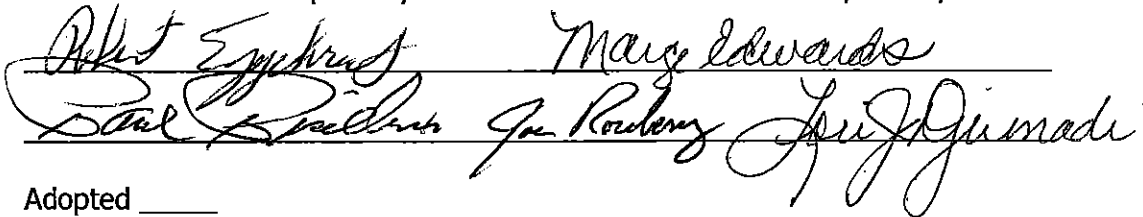
WHEREAS: WI DNR discovered a conflict of park ATV usage in regards to the Knowles-Nelson Stewardship 50-50 % cost-sharing program previously used, note Attachment #1, and

WHEREAS: WI DNR is now implementing the Motorized Stewardship Program 80-20 % cost-sharing which does not conflict with the Knowles-Nelson Stewardship Program; and

WHEREAS: Adams County Parks, Recreation, and Trails Department is submitting a request of 80-20 % cost-sharing of \$240,000.00 for 34.08 acres land acquisition and \$150,000.00 for Phase I Development, note Attachments #2, & 3. Upon request the entire appraisal is available for review in the Parks and/or County Clerk's Department; and

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that hereby authorizes Adams County Parks Committee, Director of Parks, Recreation, and Trails Coordinator, is hereby authorized to oversee and direct approved projects and account for any and all aid(s), grants/financial support awarded for this project(s).

Recommended for adoption by the Parks Committee this 13th day of May 2014.



Adopted _____

Defeated _____ by the Adams County Board of Supervisors this

Tabled _____ day of _____, 20____.

County Board Chair

County Clerk

x Reviewed by Corporation Counsel

x Reviewed by Administrative Coordinator/Director of Finance

Attachment #1

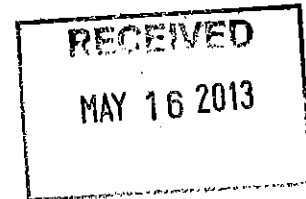
State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



May 13, 2013

Fred Nickel
Adams County Parks & Recreation Director
PO Box 196
Friendship WI 53934



Subject: Temporary Parking for ATV's in Petenwell County Park

Dear Mr. Nickel:

It was very nice meeting with you last Tuesday to discuss the options regarding the ATV use in Petenwell Park. As I stated in my letter dated July 18, 2012, ATV use within the park is not compliant with the Knowles-Nelson Stewardship grant contracts that have funded Petenwell Park in the past. We appreciate the fact that seasonal campers like to use their ATV's on the local area ATV trails and camp at the beautiful Petenwell County Park. The Department is satisfied that a temporary solution was agreed to until a more permanent solution can be reached.

The permanent solution for ATV parking near Petenwell Park is for Adams County to acquire land to be purchased for ATV parking and storage for the seasonal campers of Petenwell Park. It's the Department's understanding that Adams County is in the process of acquiring such land located at the southeast corner of Bighorn Drive and 20th Avenue. This land is currently for sale. The process to acquire this land could take up to 2 years so a temporary solution was agreed upon.

The temporary solution will allow the campers to park their ATV's in the large asphalt parking lot near the park office and that the ATV users can take a short cut through the wooded area closest to the ATV Route which is Bighorn Drive. See attached map showing temporary parking lot and temporary ATV trail in red. The ATV's are, and have been allowed to use the county roads; Bighorn Drive and 20th Drive that are deemed ATV Routes by county or village ordinances. This temporary solution to allow ATV's to park within Petenwell County Park will expire 6 months after Adams County acquires the land or no later than December 31, 2014.

Please feel free to contact me with questions or concerns regarding the Knowles-Nelson Stewardship grant contracts at 715-839-3751 or email me at Elizabeth.Norquist@Wisconsin.gov. If you have questions about ATV uses please feel free to contact Annie Loechler at 715-822-2758 or email her at Ann.Loechler@Wisconsin.gov.

Sincerely,

Beth Norquist
Beth Norquist
Community Financial Assistant

Attachment: Map showing temporary ATV parking & trail

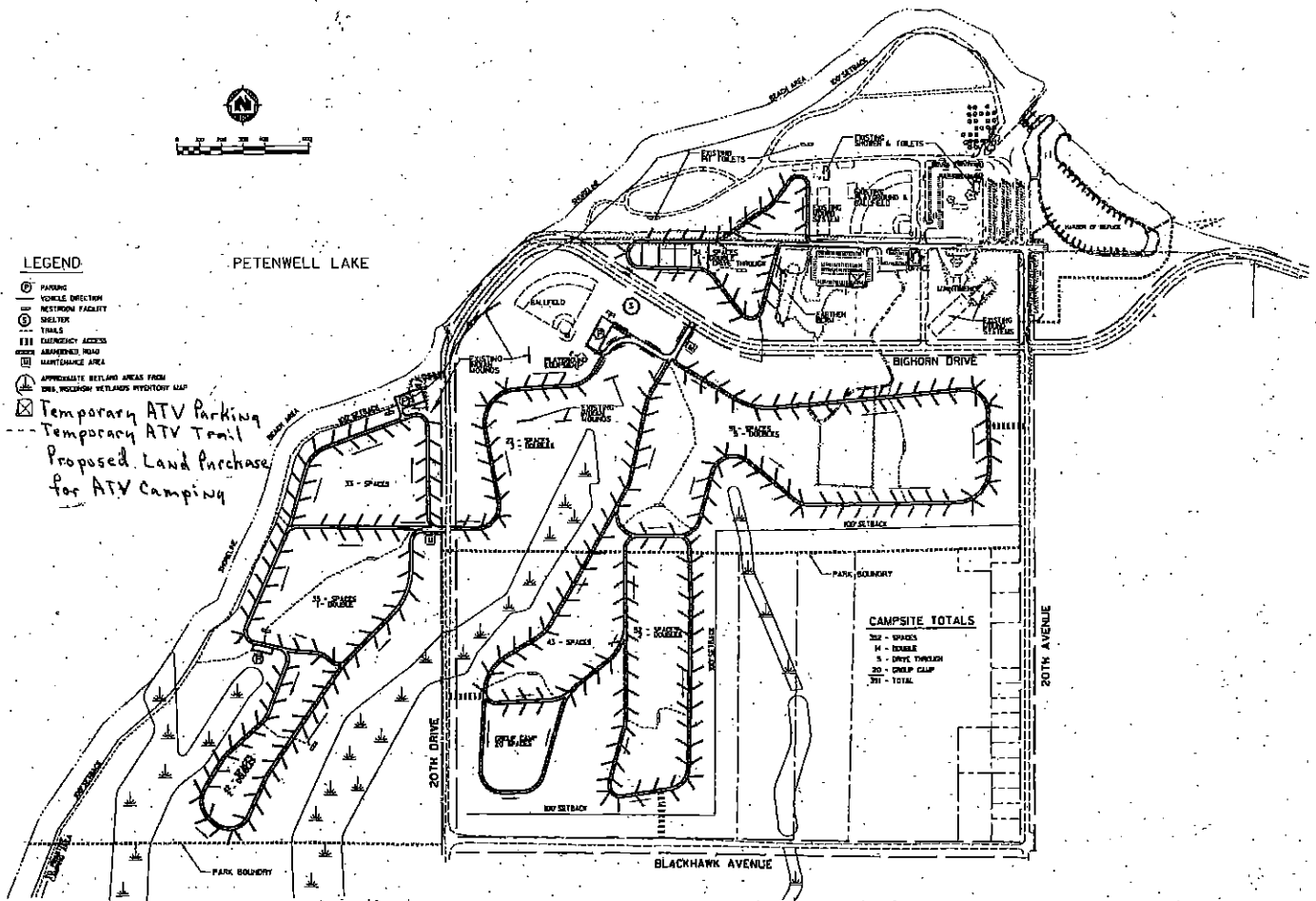
C: Lavane Hessler - DNR
Annie Loechler - DNR



LEGEND

- ① PARKING
- VEHICLE DIRECTION
- ⌘ RESTROOM FACILITY
- ⊙ SHELTER
- TRAIL
- ⌘ EMERGENCY ACCESS
- ⌘ MAINTENANCE ROAD
- ⌘ APPROXIMATE WETLAND AREAS FROM DNR, WISCONSIN WETLANDS PHYSIOGRAPHIC MAP

Temporary ATV Parking
 Temporary ATV Trail
 Proposed Land Purchase
 for ATV Camping



CAMP SITE TOTALS	
32 - SPACES	
14 - DOUBLE	
5 - DRIVE THROUGH	
20 - DRIFT CAMP	
71 - TOTAL	

Attachment #2

APPRAISAL REPORT: Effective Date March 21, 2014

WISCONSIN RIVER POWER COMPANY PROPERTY

**Lot 4 of Certified Survey Map No. 5528 in Section 18 of Town 19
North, Range 5 East,
Town of Monroe,
Adams County, Wisconsin**

Prepared For

*Fred Nickel
Adams County Director of Parks & Recreation
402 Main Street
P.O. Box 196
Friendship, WI 53934
608-339-4230*

Prepared By

*Mary K. Sturdevant
Sturdevant Appraisal
9130 Waterside Drive
Middleton, WI 53562
608-824-0033*

March 21, 2014

LETTER OF TRANSMITTAL

Sturdevant Appraisal
9130 Waterside Drive
Middleton, WI 53562
608.824.0033

11 March 2013

Fred Nickel
Director of Adams County Parks & Recreation
402 Main Street
P.O. Box 196
Friendship, WI 53934

Re: Appraisal for purchase of 34.08 acre site currently owned by WRPC

Dear Fred,

In accordance with your request, I have completed an appraisal of the 34.08 acre site described as Lot 4 of Certified Survey No. 5528. The owner is Wisconsin River Power Company and the subject site is in fee simple ownership. The subject site is located in part of Section 18, Town 19 North, Range 5 East, in the Town of Monroe in Adams County, Wisconsin. The subject is a fully wooded site, located across from Petenwell Lake, and fronts Bighorn Drive and 20th Avenue.

The purpose of this appraisal is to estimate market value of the subject site for Adams County, who is purchasing the subject 34.08 acre site. The users of this appraisal report include my client and person who contracted this appraisal assignment: Fred Nickel, Director of Adams County Parks and Recreation, Peter Wolter, Review Appraiser with the Wisconsin DNR, seller's agent: Kim Michiels, Wisconsin River Power Company Real Estate Dept. and Realtor Angela Locken, who currently has the subject site listed on the MLS for \$249,900.

Fred Nickel is applying for a grant administered by the Wisconsin Department of Natural Resources, so as to purchase the subject 34.08 acre site, in its entirety. This appraisal is being presented in a narrative report format, meeting USPAP

March 21, 2014

LETTER OF TRANSMITTAL

standards for a self contained appraisal report. There are no hypothetical conditions or extraordinary assumptions being made in this appraisal report. The effective date of this appraisal is the date of my inspection of the subject property, on March 21, 2014.

In the appraisal report I selected six comparable sales purchased for development potential. My most comparable sale is adjacent to the subject site. Wisconsin River Power Company sold 14.58 acres to Secluded Company. The land was purchased, subdivided and sold out in 2011.

The subject site is listed for sale at \$249,900. The six comparable sales adjusted range of value supports the listing price; therefore I have concluded that as of March 21, 2014, the estimated fair market value of the subject 34.08 acre site is:

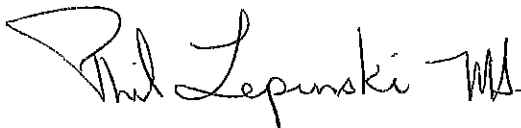
Two Hundred Forty-Nine Thousand Nine Hundred Dollars

(\$249,900)

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mary K. Sturdevant". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mary K. Sturdevant
Wisconsin Certified General Appraiser No. 672

A handwritten signature in black ink, appearing to read "Phillip M. Lepinski". The signature is cursive and includes a small "MS" monogram at the end.

Phillip M. Lepinski
Wisconsin Certified General Appraiser No. 429

Attachment #2

APPRAISAL REPORT: Effective Date March 21, 2014

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**Lot 4 of Certified Survey Map No. 5528 in Section 18 of Town 19
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Adams County, Wisconsin**

Prepared For

*Fred Nickel
Adams County Director of Parks & Recreation
402 Main Street
P.O. Box 196
Friendship, WI 53934
608-339-4230*

Prepared By

*Mary K. Sturdevant
Sturdevant Appraisal
9130 Waterside Drive
Middleton, WI 53562
608-824-0033*

March 21, 2014

LETTER OF TRANSMITTAL

Sturdevant Appraisal
9130 Waterside Drive
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11 March 2013

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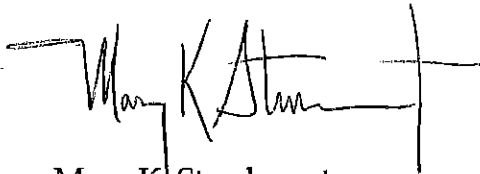
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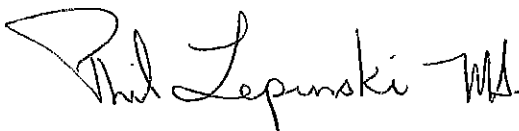
Two Hundred Forty-Nine Thousand Nine Hundred Dollars

(\$249,900)

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A handwritten signature in black ink, appearing to read "Mary K. Sturdevant". The signature is stylized with a large initial "M" and a long horizontal stroke at the end.

Mary K. Sturdevant
Wisconsin Certified General Appraiser No. 672

A handwritten signature in black ink, appearing to read "Phillip M. Lepinski". The signature is stylized with a large initial "P" and a long horizontal stroke at the end.

Phillip M. Lepinski
Wisconsin Certified General Appraiser No. 429

Attachment #3

State of Wisconsin
Department of Natural Resources
PO Box 7921, Madison WI 53707-7921
dnr.wi.gov

Outdoor Motorized Recreation Trail Aids Application

For: (Choose all that apply)

- ☐ All-Terrain Vehicle Trail Aids
☐ County Snowmobile Trail Aids

Form 8700-159 (01/14)

Page 1 of 4

☒ Motorized Stewardship
(20% match required)

Notice: Completion of this form is required under s. 23.09(26) and 23.33, Wis. Stats. Failure to complete this form will result in denial of financial assistance. Personally identifiable information found on this form is not intended to be used for any other purpose. The Department may provide this information to requesters as required by Wisconsin's Open Records law [ss. 19.31 - 19.39, Wis. Stats.].

Instructions: Applications may combine more than one source of funds. They may be submitted for consideration of both traditional ATV, Snowmobile funding AND Motorized Stewardship funding. Submit two (2) copies of all forms and attachments. See page 2 for necessary attachments. Mail applications to your Community Services Specialist.

Activities Involved in Application: (Select all that apply)

- ☐ Maintenance ☐ Insurance ☐ Bridge Rehabilitation
☒ Acquisition ☒ Development ☐ Trail Rehabilitation

Leave Blank - DNR Use Only

Project Number

Applicant Information

Applicant/Organization Name Adams County Parks/Rec. & Trails Dept.	Check Recipient: Individual other than authorized individual to act on behalf of the applicant. Provide check recipient information below:
Authorized Individual Name, Title Frederick W. Nickel, Director	Check Recipient Name: (Name to Appear on Check) Adams County
Address Courthouse, P.O. Box 196	Address Courthouse, P.O. Box 196
City, State, ZIP Code Friendship, WI 53934	City, State, ZIP Code Friendship, WI 53934
Telephone Number (608) 339-4230	E-Mail Address

Project Information

Project Title ATV Campground Land Acquisition & Development	Number of Trail Miles 34.08 acres
----------------------------------------------------------------	--------------------------------------

Project Description

- For maintenance, include a concise statement of the type of maintenance activities and the type of grooming equipment used.
- For major bridge rehabilitation, describe the proposed construction items to rehabilitate the bridge.
- For trail rehabilitation, describe the repair and renovation activities necessary to improve the trail for user safety.
- For development, describe development activities and structures to be constructed.
- For development of intensive use areas; describe the need and expected use and method of operating and maintaining the facility.
- For Motorized Stewardship describe project **and source of matching funds**, narrative must include the source of the matching funds.
- Minimum Useful Life Agreement is required to be submitted with the signed grant agreement.

ATV camping was previously allowed in Wisconsin's largest revenue generating destination campground county park in Wisconsin until recently, due to past Stewardship dollars utilized in development of park facilities at Petenwell Park, Adams County. Acquisition of property and development of ATV campground once again will provide recreational opportunities for ATV users that will have access to a State funded ATV trail. Adams County Parks, Recreation, and Trails Department will pay 20 % of all costs incurred.

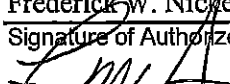
Estimated Cost

Maintenance	Acquisition	Insurance	Development	Bridge Rehab.	Trail Rehab.	Total Estimated Cost
	240,000		150,000			390,000

Leave Blank - DNR Use Only

Applicant Certification

As the applicant's authorized official, I certify that, to the best of my knowledge, the information in this application is true and correct.

Typed Name of Authorized Official Frederick W. Nickel	Official's Title Director Parks/Rec. & Trails Coordinator
Signature of Authorized Official 	Date Prepared 7-14-2014

Outdoor Motorized Recreation Trail Aids Application

Form 8700-159 (01/14)

Page 2 of 4

Attachments - All projects require: Governmental unit resolution authorizing participation (sample below)

Maintenance: (Use with Snowmobile & ATV)

- ☐ County map showing trail location

Acquisition: (Use with Snowmobile & ATV)

- ☒ For fee acquisition, consult with regional community service specialist to make sure proper procedures are followed.
- ☐ For leases or easements, certification of easements or leases held

Insurance: (Use with ATV only)

- ☐ Estimate of annual insurance premium

New Maintenance or Development: (Use with Snowmobile & ATV)

- ☐ County plat and topographic map showing trail location and classification (existing and proposed new trail); bridges, culverts, railroad crossings, shelters, toilets, parking lots, and new trail construction for the new development segment.
- ☐ Lease / easement certification (to be supplied prior to trail opening)
- ☒ Cost estimate worksheet Form 8700-014 (development only) or pages 3 and 4 of application for new bridge
- ☐ Construction plans for bridges or other structures

Motorized Stewardship: Requires the attachments as identified in each specific category. See <http://dnr.wi.gov/Aid/MotorStew.html> for eligibility.

Trail Rehabilitation: (Use with Snowmobile & ATV)

- ☐ County plat map showing segment proposal for rehabilitation
- ☐ Cost estimate worksheet, Form 8700-014

Major Bridge Rehabilitation or New Bridge:
(Use with Snowmobile & ATV)

- ☐ County plat map showing trail system and location of bridge
- ☐ Pages 3 and 4 of application
- ☐ Construction plans for new bridge or bridge repair

Intensive Use Area: (Use with ATV only)

- ☐ County and plat maps showing project boundaries
- ☐ Site plans showing any existing facilities along with proposed new construction including bridges, culverts, shelters, riding courses, parking lots, toilets and trails
- ☐ Topographic map with major project elements noted
- ☐ Preliminary construction plans for buildings, bridges, major grading, etc.
- ☐ Cost estimate worksheet Form 8700-014

Sample Resolution Authorizing Participation

Whereas _____ (Applicant) is interested in maintaining, acquiring, insuring, or

developing lands for public outdoor motorized trail use; and

Whereas said public motorized trails are eligible for snowmobile, all-terrain vehicle and/or motorized stewardship grant funds.

Therefore, be it resolved, that _____ (Applicant)

hereby authorizes _____ (Name) _____ (Title),

of _____ (Committee or Department),

to act on behalf of _____ (Applicant) to:

Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available; sign documents; and take necessary action to undertake, direct and complete the approved project.

Adopted this _____ day of _____, 20____,

I hereby certify that the foregoing resolution was duly adopted by _____ at a legal meeting held on the

_____ day of _____, 20____,

Authorized Signature _____

Title _____

For use with Grant Application Form 8700-191

Sheet 1 of 1	Project Applicant: Adams Co. Parks/Rec. & Trails Dept.	Prepared By: Frederick W. Nickel	Project Number		LEAVE BLANK - DNR USE ONLY	
County Adams	Project Name: ATV Campground Development	Landowner Name: Adams County	<input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	INFORMATION PROGRESS		
DEVELOPMENT PROJECT ITEMS <i>List by individual item or break down by Use Areas (See Item List On Back Of This Form)</i>			Quantity and Unit of Measure	Component Costs	Estimated Total Item Cost	Insp. Date - Bill No.
						Percent Completed
30 site ATV Campground Development						
1) - Construction & engineering plans			(C)	\$ 12,000.00	\$ 12,000.00	
2) - Clearing & grubbing roads & campsites, shower/restroom, parking & leveling			(C)	50,000.00	50,000.00	
- High capacity well, well house, water & electric line			(C)	88,000.00	88,000.00	
				TOTAL	150,000.00	TOTAL

NOTE: For ACQUISITION PROJECTS, complete the information on the reverse side of this form.

RESOLUTION 84 - 2014

Resolution authorizing application of \$694, 451 to continue with previous started recreational projects, requesting cost-sharing dollars from Knowles-Nelson Stewardship Local Assistance Grant Programs and/or Federal Recreational Grant Programs to include: Acquisition and Development of Local Parks (ADLP), S.23.09 (20), Wis. Stats. and ch. NR 51, subchap XII, Wis. Adm. Code; Land and Water Conservation Fund (LWCF), Land and Water Conservation Act, Public Law 88-578, ch. NR 50.06, Wis.

INTRODUCED BY: Parks Committee

INTENT & SYNOPSIS: To apply for grant dollars from the Wisconsin Department of Natural Resources to continue construction of two capital improvement projects for Castle Rock and Petenwell Park Campground Development.

FISCAL NOTE: Apply for \$694, 451 from WDNR grant funds.

- Borrow \$347,225.50 from the General Fund, paying back \$86,806.38 yearly over a 4 year period from surplus parks revenue beginning 2015.
- Remaining amount of \$347,225.50 will come from Visitor/Tourism Sales Tax Dollars.

Total anticipated project cost \$1,388,902.00. If grant funds are reduced, the General Fund and Sales Tax amounts will be reduced proportionately. Note attachment # 1.

WHEREAS: May 2013 Adams County submitted an almost identical resolution with total project costs at \$1,399,872.00; however, Knowles-Nelson Stewardship program had insufficient funds to grant, note Attachment # 2; and

WHEREAS: Adams County Board of Supervisors previously approved the following resolutions regarding the above mentioned campground continuing expansion projects. See attachments #3, 4, & 5. Brief synopsis:

Petenwell Park

Attachment # 3 – Resolution No. 40-2004, received a WI DNR recreation grant of \$61,581.00 to begin construction of Petenwell Park campground expansion Phase II of 116 campsites. Project completed to include grubbing, removal of trees, establishing roads and campsites in 2005.

Attachment # 4 – Resolution No. 21-2006, approved \$290,346.75 to install a high capacity water distribution system and electricity to 73 of the 116 newly developed campsites at Petenwell Park. Project completed in 2006.

Castle Rock Park

Attachment # 5 – Resolution No. 35-2005, approved the expenditures of park user revenues in cooperation with a WI DNR land acquisition grant to purchase additional acreage at Castle Rock Park for campground expansion as outlined in the previously approved Outdoor Recreation Plan 2000-2005.

WHEREAS: Adams County Parks, has utilized General Fund and Contingency Fund dollars in past capital improvement projects and paid back funds agreed upon, in Res. No. 60-2001 and Res. No. 21-2006. **NO COUNTY TAX LEVIED DOLLARS WILL BE UTILIZED UPON COMPLETION OF PROJECT;** and

WHEREAS: Sufficient park user revenues are being generated and will be allocated for construction and maintenance of projects. Note attachment # 6 Cost/Benefit Analysis; and

WHEREAS: Individual capital improvement project accounts will be established for each

84
RESOLUTION - 2014

Resolution authorizing application of \$694,451 to continue with previous started recreational projects, requesting cost-sharing dollars from Knowles-Nelson Stewardship Local Assistance Grant Programs and/or Federal Recreational Grant Programs to include: Acquisition and Development of Local Parks (ADLP), S.23.09 (20), Wis. Stats. and ch. NR 51, subchap XII, Wis. Adm. Code; Land and Water Conservation Fund (LWCF), Land and Water Conservation Act, Public Law 88-578, ch. NR 50.06, Wis.

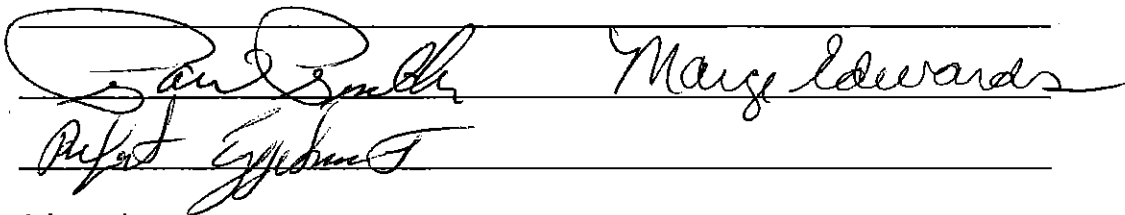
project by the Administrative Coordinator/Director of Finance; and

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that hereby authorizes Director of Parks, Recreation, and Trails Coordinator, under the direction of Adams County Parks Committee to submit application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available, sign documents and take necessary action to undertake, direct, and complete the approved projects; and

BE IT FURTHER RESOLVED: That Adams County will comply with Wisconsin State rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting, and safe manner; and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project site; and

BE IT FURTHER RESOLVED: Adams County Board of Supervisors allocate \$1,388,902.00 for Castle Rock Park and Petenwell Park Campground Development Projects, with \$694,451.00 coming from WI DNR grant program(s), \$347,225.00 coming from park user revenues and \$347,225.00 coming from Adams County Tourism Sales Tax. Should said grant funds be reduced, the General Fund and Debt Service/Sales Tax Fund contributions shall be reduced proportionately.

Recommended for adoption by the Parks Committee this 13th day of May 2014.



Adopted _____

Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ 20th day of May 2014.

County Board Chair

County Clerk



Reviewed by Corporation Counsel

Reviewed by Administrative Coordinator/Director of Finance

Attachment #1

Fiscal Year 2014-15
State of Wisconsin
Department of Natural Resources

APPENDIX M STEWARDSHIP LOCAL ASSISTANCE, FEDERAL LAND & WATER CONSERVATION FUND, & RECREATIONAL TRAILS ACT GRANT APPLICATION Form 8700-191 (Rev. 01/2014)

NOTICE: Use of this form is required by the Department for any application filed pursuant to ss. NR 50.06, NR 50.21, and NR 51, Subchapters XI-XV, Wis. Adm. Code. The Department will not consider your application unless you complete and submit this application form. Personal identifiable information will only be used in conjunction with the programs listed above. If you have any questions contact your local community service specialist. Personally identifiable information provided on this form will be used for program administration and will be available to requesters as required under Wisconsin's Open Records Law [ss. 19.31 - 19.39, Wis. Stats.].

For DNR Use Only			
Eligible For: <input type="checkbox"/> ACQUISITION & DEVELOPMENT OF LOCAL PARKS <input checked="" type="checkbox"/> URBAN RIVERS <input type="checkbox"/> LAND AND WATER CONSERVATION FUND		<input type="checkbox"/> ACQUISITION OF DEVELOPMENT RIGHTS <input type="checkbox"/> URBAN GREEN SPACE <input type="checkbox"/> RECREATIONAL TRAILS ACT	
Applicant <u>Adams County Parks, Rec. & Trails Dept.</u>		Individual Authorized to Act on Behalf of Applicant: <u>Frederick W. Nickel</u>	
Street or PO Box <u>Courthouse P.O. Box 196</u>		Title <u>Director Parks, Rec & Trails Coord.</u>	
City, State, Zip Code <u>Friendship, WI 53934</u>		Telephone Number: <u>(608) 339-4230</u>	Fax Number: <u>(608) 339-4504</u>
County <u>Adams</u>	Current Population <u>Summer 7100,000 Winter 29,000</u>	Year 2014 E-Mail Address <u>parks @ co. adams. wi. us</u>	
Mail Check to (if different from applicant):			
Name:		Address:	
Organization:		City	State Zip

REQUIREMENT: The project must be supported by an adopted comprehensive outdoor recreation plan that has been approved by the DNR.

INSTRUCTIONS:

- Complete Sections 1 and 2 and the appropriate project rating sections - 3, 4 or 5.
- Submit an electronic version (cd, flash drive) of application and applicable materials with hard copy.
- Answer all questions in provided space. Attach additional pages if needed.

SECTION 1: PROJECT INFORMATION

Project Title: <u>Castle Rock & Petenwell Park Expansion Projects</u>						Financial Summary	
						Total Project Costs (from Worksheet, Form 8700-014)	Grant Request (up to 50%)
						\$ <u>1,388,902.00</u>	\$ _____
Project Type: (Check one) <input type="checkbox"/> Maintenance (RTA only) <input checked="" type="checkbox"/> Development <input type="checkbox"/> Renovation <input type="checkbox"/> Land Acquisition <input type="checkbox"/> Easement						Sponsor Match Sources: Sponsor Funds: Cash \$ <u>694,451.00</u> Force Account Labor _____ Force Account Equipment _____ Force Account Materials _____ Donations (Non-Governmental) Land \$ _____ Cash _____ Labor _____ Materials _____ Equipment _____ Other Government's Contributions \$ _____	
Project Location							
Township <u>T.17 N.</u>	Range <u>R.5 E.</u>	Section <u>29</u>	1/4 <u>SW</u>	1/4 <u>SW</u>	County <u>Adams</u>		
<u>T.19 N.</u>	<u>R.4 E.</u>	<u>13</u>	<u>E 1/2</u>	<u>SW</u>	<u>Adams</u>		
GPS Coordinates: <u>Castle Rock Lat. 43.90 Long. 89.93</u> <u>Petenwell Lat. 44.118 Long. 89.95</u>							
Congressional/Legislative District Numbers							
WI Senate <u>14th/24th</u>	WI Assembly <u>41st/92nd</u>	US Congress <u>3rd</u>					
D-U-N-S # <u>39-6005665</u>						Total Sponsor Match: \$ <u>694,451.00</u>	

State of Wisconsin
Department of Natural Resources
Box 7921
Madison, Wisconsin 53707

RECREATION GRANT PROJECT COST ESTIMATE WORKSHEET
Form 8700-014
Rev. 02/2014

For use with Grant Application Form 8700-191

Sheet 1 of 2		Project Applicant: Adams Co. Parks/Rec. & Trails Dept.	Prepared By: Frederick W. Nickel		Project Number		LEAVE BLANK - DNR USE ONLY	
County Adams	Project Name: Castle Rock & Petenwell Park Expansion	Indicate Contract (C) Force Acct. (F) Donated (D)	Landowner Name: Adams County	Quantity and Unit of Measure	Component Costs	Estimated Total Item Cost	INFORMATION PROGRESS	
DEVELOPMENT PROJECT ITEMS List by Individual Item or Break down by Use Areas (See Item List On Back Of This Form)							Insp. Date - Bill No.	Percent Completed
Castle Rock Park								
1. Comfort Station (50 campsites)								
- Shower/restroom				C	800 s.f.	300.00	240,000.00	
- Well 6" & well house				C	1 ea.	30,000.00	30,000.00	
- Septic system, in ground pressure				C	1 ea.	48,000.00	48,000.00	
- Parking area, 6" gravel				C	950 c.y.	15.00	14,250.00	
2. Campsite Development (50 sites)								
- Site grading				C	5000 s.y.	5.00	25,000.00	
- Water lines				C	3000 l.f.	15.00	45,000.00	
- Electric lines				C	3000 l.f.	15.00	45,000.00	
- Electric & water service				C	50 ea.	1,500.00	75,000.00	
- 6" base course (road campsites)				C	6,050 c.y.	15.00	90,750.00	
- Security light, pole, base & fixture				C	8 ea.	1,600.00	12,000.00	
3. Engineering fees and oversight				C	1	95,258.00	90,625.00	
TOTAL							\$715,625.00	TOTAL

NOTE: For ACQUISITION PROJECTS, complete the information on the reverse side of this form.

RECREATION GRANT PROJECT COST ESTIMATE WORKSHEET
Form 8700-014
Rev. 02/2014

For use with Grant Application Form 8700-191

Sheet 2 of 2	Project Applicant: Adams Co. Parks/Rec. & Trails Dept.	Prepared By: Frederick W. Nickel	LEAVE BLANK - DNR USE ONLY					
County Adams	Project Name: Castle Rock & Peterwell Park Expansion	Landowner Name: Adams County	<input checked="" type="checkbox"/> Public <input type="checkbox"/> Private			Project Number		
DEVELOPMENT PROJECT ITEMS <i>List by individual item or break down by Use Areas</i> (See Item List On Back Of This Form)		Indicate Contract (C) Force Acct. (F) Donated(D)	Quantity and Unit of Measure	Component Costs	Estimated Total Item Cost	INFORMATION PROGRESS		
						Insp. Date - Bill No.		
						Percent Completed		
Peterwell Park								
1. Comfort Station (110 campsites)								
- Shower/restroom	C	1000 s.f	300.00	300,000.00				
- RV dump/fill site	C	1 ea.	15,000.00	15,000.00				
- Septic system mound	C	1 ea.	100,000.00	100,000.00				
- Parking area, 6" gravel	C	425 c.y.	15.00	6,375.00				
2. Campsite Development (44 sites)								
- Water lines	C	1980 l.f.	18.00	35,640.00				
- Electric lines	C	1980 l.f.	15.00	29,700.00				
- Electric & water service	C	44 ea.	1,500.00	66,000.00				
- 3" crushed granite for road & campsites	C	1300 c.y.	21.00	27,300.00				
- Light, pole, base, & fixture	C	5 ea.	1,600.00	8,000.00				
3. Engineering fees & oversight				85,262.00				
			TOTAL	\$673,277.00		TOTAL		

Attachment #2

RESOLUTION 42 - 2013

RESOLUTION TO CONTINUE WITH PREVIOUS STARTED RECREATIONAL PROJECTS, thereby requesting cost-sharing dollars from Knowles-Nelson Stewardship Local Assistance Grant Programs and/or Federal Recreational Grant Programs to include: Acquisition and Development of Local Parks (ADLP), S.23.09 (20), Wis. Stats. And ch. NR 51, subchap. XII, Wis. Adm. Code; Land and Water Conservation Fund (LWCF), Land and Water Conservation Act, Public Law 88-578, ch. NR 50.06, Wis.

INTRODUCED BY: Parks Committee and Administrative/Finance Committee

INTENT & SYNOPSIS: Continuing construction of Adams County Castle Rock Park Campground development and Petenwell Park Campground Development.

FISCAL NOTE: To fund two capital improvement projects for Castle Rock and Petenwell Parks in the amount of \$1,399,872.00. ^{LCA, 565.00} \$699,565.00 will be allocated to Petenwell Park and \$730,307.00 will be allocated to Castle Rock Park. Grant funds will be sought from the Wisconsin Department of Natural Resources in the amount of \$699,936.00, \$349,968.00 for a loan from the Adams County General Fund, and \$349,968.00 from the Debt Service/Sales Tax Fund Balance in 2014. In the event said grant funds are reduced, the General Fund and Debt Service/Sales Tax Fund contributions will be reduced proportionately.

WHEREAS: Individual capital improvement project accounts will be established for each project by Adams County Administrative Coordinator/Director of Finance; and

WHEREAS: Adams County Board of Supervisors previously approved the following resolutions regarding the above mentioned campground continuing expansion projects as may be viewed in attachments #1, 2, & 3; and

Petenwell Park

Attachment #1 – Resolution No. 40-2004, where Adams County received a WI DNR recreation grant of \$61,581.00 to begin construction of Petenwell Park campground expansion Phase II of 116 campsites. Project was completed to include grubbing, removal of trees, establishing roads and campsites in 2005.

Attachment #2 – Resolution No. 21-2006, where Adams County Board of Supervisors approved \$290,346.75 to install a high capacity water distribution system and electricity to 73 of the 116 newly developed campsites at Petenwell Park. Project completed in 2006.

Castle Rock Park

Attachment #3 – Resolution No. 35-2005, where Adams County Board of Supervisors approved the expenditures of park user revenues in cooperation with a WI DNR land acquisition grant to purchase additional acreage at Adams County Castle Rock Park for campground expansion as outlined in Adams County's previously approved Outdoor Recreation Plan 2000-2005.

WHEREAS: \$349,968.00 of surplus park user revenues will be paid back to Adams County's General Fund over a four year period at \$87,492.00 yearly beginning in 2014; and

WHEREAS: Upon completion of project no county taxpayer dollars will be utilized; and

WHEREAS: Principal redemption accounts 100 E 41 55410 710 for Petenwell Park and 100 E 41 55450 710 for Castle Rock Park will be utilized as in previously approved capital improvement projects; and

WHEREAS: Adams County Parks, Recreation, and Trails Department has utilized General Fund and Contingency Fund dollars in past capital improvement projects and has paid back funds agreed upon, utilizing park user revenues collected, in two past resolutions, Resolution No. 60-2001 and Resolution No. 21-2006; and

WHEREAS: Sufficient park user revenues are being generated and will be allocated for the above construction projects to include maintenance of proposed projects. Note attachment #4 Cost/Benefit Analysis; and

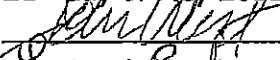
WHEREAS: Expected project costs are noted in attachment #5.

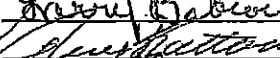
NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors hereby authorizes Adams County Parks, Recreation, and Trails Department, under the direction of Adams County Parks Committee and Adams County Administrative Coordinator and Director of Finance, to submit application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available, sign documents and take necessary action to undertake, direct, and complete the approved projects; and

BE IT FURTHER RESOLVED: That Adams County will comply with Wisconsin State rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting, and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project site; and


BE IT FURTHER RESOLVED: Adams County Board of Supervisors allocate \$1,399,87²₇.00 for Castle Rock Park and Petenwell Park Campground Development Projects, with \$699,936.00 coming from WI DNR grant program(s), \$349,968.00 coming from park user revenues and \$349,968.00 coming from Adams County Visitor Sales Tax. Should said grant funds be reduced, the General Fund and Debt Service/Sales Tax Fund contributions shall be reduced proportionately.

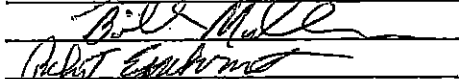
Recommended for adoption by the Parks Committee and Administrative/Finance Committee this 21st day of May 2013.





Adopted ☒





Defeated ☐


Tabled ☐ by the Adams County Board of Supervisors this 24 day of May 2013.



County Board Chair



County Clerk



State of Wisconsin
County of Adams
This document is a public record and is subject to the provisions of the Wisconsin Public Access Law.
Adopted by the Board of Supervisors
May 21, 2013
Gary Babinec
County Board

Attachment #3

Resolution no. 40-2004

INTRODUCED BY: Parks Committee.

INTENT & SYNOPSIS: Implement construction of PHASE II Adams County Petenwell Park Campground Expansion.

FISCAL NOTE: \$123,161.45 from Petenwell Park Capital Improvement Account #100 B 41 55410 910.

WHEREAS: Total project costs will be expended from Petenwell Park user revenues and any State financial aid received for above project will returned to Petenwell Park capital improvement account; and

WHEREAS: Wisconsin River Power Company has donated and deeded necessary acreage for implementation of Phase II Campground Expansion at Petenwell Park; and

WHEREAS: Adams County Board of Supervisors has approved Adams County Outdoor Recreation Plan 2000-2005 for the development of additional campsites; and

WHEREAS: Adams County Parks Committee has approved Petenwell Campground Master Plan; and

WHEREAS: Petenwell Park recreational user numbers have increased over the past years and additional campsites are needed to meet the current public recreational user needs; and

WHEREAS: Sufficient Petenwell Park user revenues (not Adams County taxpayer dollars) are being generated and will be allocated to cover the above construction project dollar amount and maintenance of the proposed expansion; and

WHEREAS: The above Phase II Campground Expansion project will include construction of 115 campsites and 5,600 feet of internal park roadway; and

WHEREAS: Adams County Parks and Recreation Department is requesting State financial aid to carry out the project. Grant application available for review at Parks and Recreation Department.

NOW, THEREFORE, BE IT RESOLVED: by the Adams County Board of Supervisors that Adams County Parks and Recreation will have sufficient funds to complete the project and hereby authorizes Frederick W. Nickel, Director of Parks and Recreation, to act on behalf of Adams County Parks and Recreation Department. Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available, sign documents, and take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED: that Adams County Parks and Recreation Department will comply with state or federal rules for the programs to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Dated this 6 day of May, 2004.

Robert Eppelhart
Jeff Kallowski
Chris Rath

David Renner
Lee Ward

Adopted X

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this 18th day of May, 2004.

Al Sebastian
Chairman

Cindy Phillips
County Deputy Clerk

State of Wisconsin
County of Adams

This document is a full, true and correct copy
of the original on file and of record in my
office and has been compared by me

Attest

5/18/04
Cindy Phillips
County Clerk

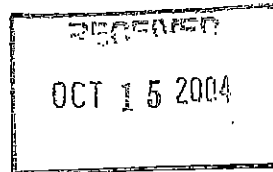


State of Wisconsin \ DEPARTMENT OF NATURAL RESOURCES

Jim Doyle, Governor
Scott Hassett, Secretary

Central Office
101 South Webster Street
PO Box 7921
Madison, Wisconsin 53707-7921
Telephone 608-267-3579
FAX 608-267-3579
TTY Access via relay - 711

October 13, 2004



S-ADLP2-836
Adams County

Fred W. Nickel, Director
Adams County
Courthouse, Box 196
Friendship, WI 53934

Dear Mr. Nickel:

Congratulations! On behalf of Governor Jim Doyle, we are pleased to forward to you duplicate copies of a grant agreement for financial assistance from the Acquisition and Development of Local Parks Program for the following project:

<u>Project Number</u>	<u>Project Name</u>	<u>Grant Amount</u>
S-ADLP2-836	Adams County Petenwell Park Expansion	\$61,581.00

Please review the agreement and return the original signed by the authorized official **within 30 days of this letter's date** to Lavane Hessler at the West Central Region, 1300 W. Clairemont Ave., Eau Claire, WI 54701. The second copy is for your file. Funds will be encumbered when the signed agreement is returned. Please read the items checked below. They apply to your project and grant award.

☒ **Grant Award Time Period:** October 13, 2004 through June 30, 2007. All project activities must occur within this time period to be eligible costs for reimbursement.

☒ **Advance or Reimbursement Check:** When you submit your claim for an advance or reimbursement the check will be mailed to Adams County, Fred W. Nickel, Courthouse, Box 196, Friendship, WI 53934. This is the check recipient that appears in our records.

☒ **Changes to the approved project scope** may not be made without prior approval from the Department.

☒ **You are entitled to a project advance of: \$30,790.50**
This advance payment is made available to you to cover costs you may incur in the initial stages of your project. The advance payment is equal to 50% of the state cost sharing assistance. *If you wish to request the advance payment, please check the box provided on the last page of the project agreement.*

☒ Please check your local procedures to insure you comply with all applicable state laws regarding competitive bidding and awarding.

Reimbursement claim forms and/or financial administration information are enclosed. Please submit reimbursement claim forms for your project to Lavane. Feel free to contact Lavane at 715-839-3751, if you have any questions about your grant award or the reimbursement procedures. You may be contacted by the Office of the Governor or your state Legislator concerning the issuance of a press release to publicize the grant award. We are pleased to have the opportunity to participate with you on this project.

Sincerely,

Thomas J. Niebauer, Acting Director
Bureau of Community Financial Assistance

Enclosures

cc: Lavane Hessler - WCR

INTRODUCED BY: Parks Committee.

INTENT & SYNOPSIS: Replace an old construction trailer with a newly constructed office/visitor center at Castle Rock Park, Adams County; and install electric, a new high capacity well, and campsites for Petenwell Park Phase II Campground Expansion sites and roads recently constructed and approved under Adams County Resolution No. 40-2004.

FISCAL NOTE: \$241,200.00 transferred from General Fund to Castle Rock Project expenditures account no. 100 E 41 55452 316, and \$290,346.75 transferred from General Fund to Petenwell Park Project expenditures account no 100 E 41 55451 316 with a total of ~~\$525,796.75~~ transferred from Adams County General Fund.

531,546.75

WHEREAS: Adams County Parks Committee reviewed the two projects and bid tabulations on April 11, 2006. The above project costs represent the lowest bids reviewed and selected by the Parks Committee; and

WHEREAS: The Castle Rock Park Project includes construction costs, engineering oversight and 5% contingency for change orders, totaling \$241,200.00. The Petenwell Park Project includes construction costs, engineering oversight and 5% contingency for change orders totaling \$290,346.75; and

WHEREAS: Castle Rock and Petenwell Parks have been open 365 days a year for the past several years. Park usage and user revenues have dramatically increased in the past ten years due to continuing improvements, creative management techniques, promotional programs, and most importantly public and Adams County Board of Supervisor's support; and

WHEREAS: A recent survey revealed Adams County Parks and Recreation Department's recreational user revenues collected have been increasing 26% annually for the past ten year. 26% far exceeds the average in the State of Wisconsin; and

WHEREAS: Park users revenues generated from 2007 to 2011 will be sufficient to return the entire ~~\$525,796.75~~ to the General Fund; and

531,546.75

WHEREAS: Adams County Parks and Recreation Department will return a minimum of \$100,000.00 annually to the General Fund until the entire ~~\$525,796.15~~ is paid within five years; and

531,546.75

WHEREAS: Construction of the above two projects will begin immediately.

531,546.75

NOW, THEREFORE, BE IT RESOLVED: That Adams County Board of Supervisors transfer ~~\$525,796.15~~ from the General Fund for completion of the above two projects.

Dated this 18th day of April 2006.

David Kellowski
David Kellowski

Ben Ward

Adopted X

Defeated

Tabled

by the Adams County Board of Supervisors this 18th day of April 2006.

Cindy Phillippi
County Clerk

Cynthia Loken
County Board Chair

Attachment #5

Resolution No. 35 - 2005

INTRODUCED BY: Parks Committee.

INTENT & SYNOPSIS: Submit application for any State/Federal financial aid that may be available to **purchase fee simple acquisition 31.46 acres for Castle Rock Park SW ¼ Section 29, Township 17 North, Range 5 East, Town of Quincy, and 2.44 acres for Petenwell Park part of the South half of the NW ¼ and part of the North half of the SW ¼ Section 18, Township 18 North, Range 5 East, Town of Monroe.**

19

FISCAL NOTE: A total of \$85,000 from Castle Rock and Petenwell Parks Capital Improvement Accounts # 100 E 55450 910 and 100 E 55410 910.

WHEREAS: Total land acquisition costs will be expended from Castle Rock and Petenwell Parks user revenues and any state financial aid received for above land acquisition will be returned to Castle Rock and Petenwell Parks capital improvement accounts.

WHEREAS: Wisconsin River Power Company has donated sizable acreage to Adams County in past years for county public recreation; and

WHEREAS: Recently appraised value of above 33.9 acres totals approximately \$143,000.00; and

WHEREAS: Land appraisal reports were completed on Castle Rock Park proposed land acquisition by Wisconsin Certified General Appraiser # 339 and property adjoining Petenwell Park proposed land acquisition by Wisconsin Certified General Appraiser # 297, previously employed WI DNR Area Land Agents, WI DNR District Real Estate Agents, and WI DNR Review Appraiser; and

WHEREAS: Wisconsin River Power Company is making an in-kind contribution of \$58,000.00 towards Adams County to purchase 33.9 acres for \$85,000.00; and

WHEREAS: Wisconsin River Power Company is requesting to close the sale of the above property near September 1, 2005; and

WHEREAS: the above acreage is necessary to meet future needs of the public for campground and day use expansion; and

WHEREAS: Castle Rock and Petenwell Parks user revenues have increased an average of 26.5 % annually over the past nine years demonstrating increased usage of the recreational facilities; and

WHEREAS: Sufficient Castle Rock and Petenwell Park user revenues (not Adams County taxpayer dollars) are being generated and will be allocated to cover the above land acquisition costs; and

WHEREAS: Adams County Board of Supervisors has approved Adams County Outdoor Recreation Plan 2000-2005 for the development of additional recreational facilities; and

WHEREAS: Adams County Government will meet all requirements before, during, and after all the process of WI DNR land acquisition grant requirements/standards in conformance with Chapter 32, Wisconsin State Statutes, to include the necessary insurance for all land acquisition projects.

NOW, THEREFORE, BE IT RESOLVED: by the Adams County Board of Supervisors that Adams County Parks, Recreation, and Trails Department has sufficient funds to complete the project and hereby authorizes Frederick W. Nickel, Director of Parks and Recreation, to act on behalf of Adams County. Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available, sign documents, and take necessary action to undertake, direct, and complete the approved project.

BE IT FURTHER RESOLVED: that Adams County Parks, Recreation, and Trails Department will comply with State or Federal rules for the programs to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources and or the National Park Service approval in writing before any change is made in the use of the project site.

Dated this 6 day of April 2005.

David Renner Greg Kothowski
Ken Ward Dan Sypkema
Chad R. Roth

Adopted X
Defeated _____ by the Adams County Board of Supervisors this 19 day of April 2005.
Tabled _____

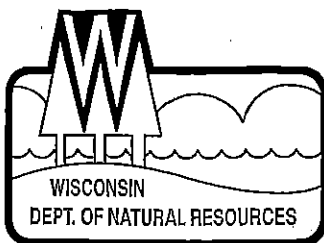
al delatonia
Chairman

Cindy Phellips
County Clerk

State of Wisconsin
County of Adams

This document is a full, true and correct copy
of the original on file and of record in my
office and has been compared to me

Attest April 20 20 25
Cindy Phellips
County Clerk



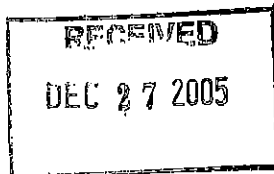
State of Wisconsin \ DEPARTMENT OF NATURAL RESOURCES

Jim Doyle, Governor
Scott Hassett, Secretary

Central Office
101 South Webster Street
PO Box 7921
Madison, Wisconsin 53707-7921
Telephone 608-267-3579
FAX 608-267-3579
TTY Access via relay - 711

December 22, 2005

Fred W. Nickel, Director
Adams County
Courthouse, Box 196
Friendship, WI 53934



S-ADLP2-896
Adams County

Dear Mr. Nickel:

Congratulations! On behalf of Governor Jim Doyle, we are pleased to forward to you duplicate copies of a grant agreement for financial assistance from the Acquisition and Development of Local Parks Program for the following project:

<u>Project Number</u>	<u>Project Name</u>	<u>Grant Amount</u>
S-ADLP2-896	Adams County - Castle Rock Park Acquisition	\$25,500.00

Please review the agreement and return the original signed by the authorized official **within 30 days of this letter's date** to Lavane Hessler at the West Central Region, 1300 W. Clairemont Ave., Eau Claire, WI 54701. The second copy is for your file. Funds will be encumbered when the signed agreement is returned. Please read the items checked below. They apply to your project and grant award.

☒ **Grant Award Time Period:** December 22, 2005 through June 30, 2007. All project activities must occur within this time period to be eligible costs for reimbursement.

☒ **Advance or Reimbursement Check:** When you submit your claim for an advance or reimbursement the check will be mailed to Adams County, Fred W. Nickel, Courthouse, Box 196, Friendship, WI 53934. This is the check recipient that appears in our records.

☒ **Changes to the approved project scope** may not be made without prior approval from the Department.

☒ **You are entitled to a project advance of: \$12,750.00**

This advance payment is made available to you to cover costs you may incur in the initial stages of your project. The advance payment is equal to 50% of the state cost sharing assistance. *If you wish to request the advance payment, please check the box provided on the last page of the project agreement.*

☒ **IMPORTANT:** The deed restriction clause listed in the special conditions section of the agreement must be included in the deed when it is recorded in order to process your billings.


Reimbursement claim forms and/or financial administration information are enclosed. Please submit reimbursement claim forms for your project to Lavane. Feel free to contact Lavane at 715-839-3751, if you have any questions about your grant award or the reimbursement procedures. You may be contacted by the Office of the Governor or your state Legislator concerning the issuance of a press release to publicize the grant award. We are pleased to have the opportunity to participate with you on this project.

Sincerely,


Michele A. Young, Director
Bureau of Community Financial Assistance

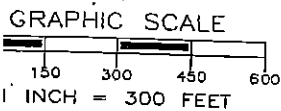
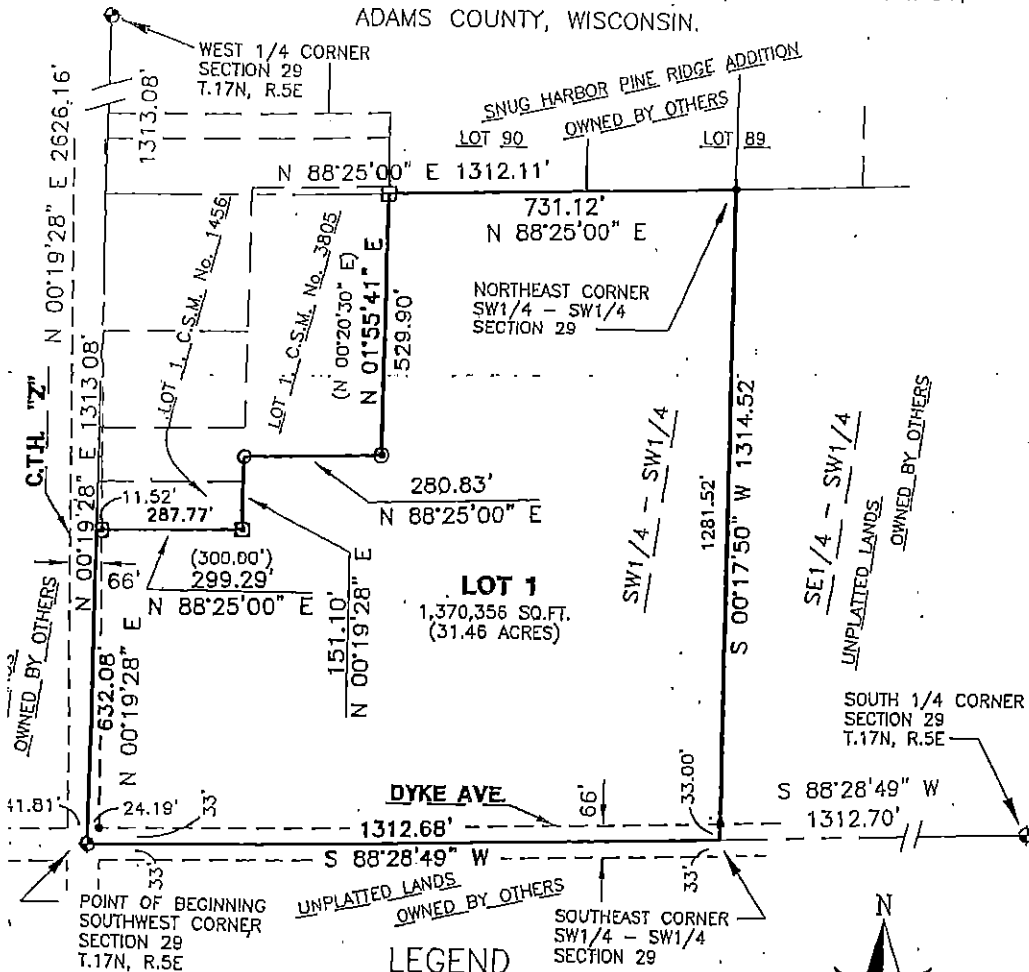
Enclosures

cc: Lavane Hessler - WCR

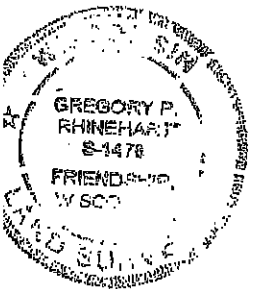
PROJECT # 333643/PARK PHASE	SCALE: 1" = 300'	FILE # 333643JS4.DWG
FIELD BOOK # XXX	DRAWN BY JAS	SHEET # 2 OF 2
PAGES # XX	CHECKED BY GPR	SIDE # 1 / 1
SURVEYOR: MSA PROFESSIONAL SERVICES, INC. 307 MAIN STREET P.O. BOX 349 FRIENDSHIP, WI. 53934-0349 608-339-3808		CLIENT: MILLIKER LAND MATTERS 836 NORTHSTAR DRIVE BLACK RIVER FALLS, WI. 54615
 © MSA PROFESSIONAL SERVICES		

ADAMS COUNTY CERTIFIED SURVEY MAP

PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER
 SECTION 29, TOWNSHIP 17 NORTH, RANGE 5 EAST, TOWN OF QUINCY,
 ADAMS COUNTY, WISCONSIN.



SURVEYOR'S SEAL



LEGEND

- ◆ - HARRISON MONUMENT, FD.
- - 1" IRON PIPE, FOUND
- - 1-1/4" IRON ROD, FOUND
- ▣ - 5/8" IRON ROD, FOUND
- - 3/4" IRON ROD, FOUND
- - 3/4" X 18" IRON ROD, 1.5 #/FT., PLACED
- () - BEARING AND/OR DISTANCE OF RECORD

THE SOUTH LINE OF THE SW 1/4 OF SECTION 29-17-5 WAS ASSIGNED A BEARING OF S88°28'49"W AS THE BASIS OF BEARINGS ON THIS MAP.



Gregory P. Rhinehart 5/5/03
 MSA PROFESSIONAL SERVICES
 GREGORY P. RHINEHART, REGISTERED LAND SURVEYOR, S-1478

DATE

NOTE: IF THE SURVEYOR'S SEAL AT LEFT IS NOT RED IN COLOR, THE SURVEY IS A COPY AND SHOULD BE ASSUMED TO CONTAIN UNAUTHORIZED ALTERATIONS. THE CERTIFICATION CONTAINED ON THIS DOCUMENT SHALL NOT APPLY TO COPIES.

Attachment # 6

Cost / Benefit Analysis of Campground Expansion at Castle Rock & Petenwell Parks

Current Camping Situation at Castle Rock Park: \$273k Annual Revenue

Castle Rock Park currently has 120 campsites designated for monthly use. These sites typically fill up by mid April, remain occupied throughout the summer, and decrease to approximately 75% occupancy during the off season. Each year park staff turn away visitors who wish to use a monthly site due to the fact that there simply are not enough available. The park generates roughly \$222k per year in monthly camping revenue.

Castle Rock Park currently has approximately 50 sites designated for daily / weekly camping. These sites generate roughly \$51k in annual income. Most weekends are at capacity in the summer and park staff often turns away several RV campers due to this. Staff turns away dozens of RV and tent campers on especially busy weekends like Memorial Weekend and the July Fourth Holiday.

Castle Rock Park With Proposed Expansion: \$339k Annual Camping Revenue

The proposed 50-site expansion would add 30 monthly campsites and 20 daily / weekly campsites to the park. These sites would undoubtedly be utilized and would increase the parks annual camping revenue by approximately \$66k per year.

It is also reasonable to assume that revenue from concessions, firewood sales, sewer charges, etc would increase by roughly 20% adding approximately \$6000 per year to these respective categories. Overall, Castle Rock Park generated \$338k in park user revenue for 2012. The proposed expansion; adding campsites and therefore visitors to the park would likely add \$72k per year bringing annual revenue to around \$410k per year.

Additional expenses would arise with the proposed expansion aside from the initial cost of construction.

- Electric charges would increase by roughly \$10,000 / yr
- Other operating costs such as janitorial supplies and landscaping would increase by roughly \$5000 / yr
- One LTE position may be added at a cost of \$5000 / yr

Current Camping Situation at Petenwell Park: 425k Annual Revenue

Petenwell Park currently has 180 campsites designated for monthly use. These sites are at capacity by April 15th and remain so until Labor Day Weekend. About 90% remain occupied during the off season. Like Castle Rock, Petenwell staff turns away park visitors who would like a monthly site, but are unable to obtain one due to unavailability. \$361k of the park's annual revenue is generated from monthly camping.

Petenwell Park's remaining campsites can be used for daily / weekly camping. Approximately \$92k in annual revenue is generated from the park's daily and weekly sites.

Petenwell Park With Proposed Expansion: 495k Annual Revenue

The completion of the west end campground expansion will add water and electric hook-ups to the existing 44 campsites in this area making them far more desirable to park users. 20 of these sites will be designated for monthly use and the remaining for daily / weekly use. The 20 additional monthly sites will be utilized and thus will add around \$32k in monthly camping income annually. The improvements to the other sites will attract more visitation and use to the daily / weekly sites and should generate an additional \$10k / yr. Park staff feels that the combined increase in revenue of approximately **\$42k per year** is a conservative figure and likely will be higher. Increased visitation will also result in increased non camper revenue in categories like concessions and firewood sales adding roughly an additional \$3000 annually.

Like Castle Rock, operating costs will increase as a result of the improvements to include increased electric costs, maintenance, and possibly staffing. Increased yearly operating costs as a result of the expansion will be in the area of \$15k / yr.

BOTTOM LINE

- With an operating costs increase of \$20k per year subtracted from the \$72k per year in increased revenue, one could expect an **overall revenue boost to Castle Rock Park in the amount of \$52k per year.**
- With an operating costs increase of \$15k per year subtracted from the \$42k per year in increased revenue, one could expect an **overall revenue boost to Petenwell Park in the amount of \$27k per year.**
- The construction cost for the two projects combined is approximately \$1.4 million. It is the Park Departments intention that half would be paid with grant money leaving the remaining \$700k to be paid equally by park revenue and taken from the County's 0.05% Tourism Sales Tax (\$350k each).
- **Both parks combined \$79,000 / yr overall revenue surplus (\$52k Castle Rock & 27k Petenwell) will exceed the \$700k not covered by grant money in less than 9 years.**
- Both parks combined \$79,000 / yr overall revenue surplus will be used for continued improvement projects at both parks to further increase future revenues and provide Adams County Park visitors with clean, safe and enjoyable parks to visit.

Aside from the benefits to the park, park visitors, and the county; **Adams County business owners would also benefit greatly from these projects.** Most of Adams County Parks visitation is by those from outside of this county. It is simple tourism economics to declare that increased visitation to the parks would generate more dollars for local stores, gas stations, restaurants, realtors, etc.

**Information and figures were tabulated by Fred Nickel, Parks Director; Mark Miller, Castle Rock Park Manager; Darren Tolley, Petenwell Park Manager.*

Castle Rock Park Yearly Camping Revenue

Monthly Campsites

	Sites		Rate / site	Income
	# Months	Occupied		
Jan 15 to Mar 15	2	85	\$113.74	\$19,336
Mar 15 to Apr 15	1	100	\$113.74	\$11,374
Apr 15 to Sep 15	5	120	\$232.23	\$139,338
Sep 15 to Oct 15	1	100	\$232.23	\$23,223
Oct 15 to Jan 15	3	85	\$113.74	\$29,004
TOTAL INCOME GENERATED				\$222,275

Daily / Weekly Campsites

	Avg # days		# Sites	Avg rate / site	TOTAL INCOME
	site used				
Entire Year	60	50	\$17		\$51,000

Currently

\$273,275

Monthly Campsites

	Sites		Rate / site	Income
	# Months	Occupied		
Jan 15 to Mar 15	2	95	\$113.74	\$21,611
Mar 15 to Apr 15	1	115	\$113.74	\$13,080
Apr 15 to Sep 15	5	150	\$232.23	\$174,173
Sep 15 to Oct 15	1	115	\$232.23	\$26,706
Oct 15 to Jan 15	3	95	\$113.74	\$32,416
TOTAL INCOME GENERATED				\$267,986

Daily / Weekly Campsites

	Avg # days		# Sites	Avg rate / site	TOTAL INCOME
	site used				
Entire Year	60	70	\$17		\$71,400

With Development

\$339,386

Increase yearly revenue
\$66,000 / yr from camping alone

Peterwell Park Yearly Camping Revenue

Monthly Campsites

Sites				Income
# Months	Occupied	Rate / site		
Jan 15 to Mar 15	2	162	\$113.74	\$36,852
Mar 15 to Apr 15	1	171	\$113.74	\$19,450
Apr 15 to Sep 15	5	180	\$232.23	\$209,007
Sep 15 to Oct 15	1	173	\$232.23	\$40,176
Oct 15 to Dec 15	2	164	\$113.74	\$37,307
Dec 15 to Jan 15	1	161	\$113.74	\$18,312

TOTAL INCOME GENERATED \$361,103

Daily / Weekly Campsites

Avg # days site used				TOTAL INCOME
# Sites	Avg rate / site			
Entire Year	60	90	\$17	\$91,800

\$452,903

Currently

Monthly Campsites

Sites				Income
# Months	Occupied	Rate / site		
Jan 15 to Mar 15	2	172	\$113.74	\$39,127
Mar 15 to Apr 15	1	181	\$113.74	\$20,587
Apr 15 to Sep 15	5	200	\$232.23	\$232,230
Sep 15 to Oct 15	1	183	\$232.23	\$42,498
Oct 15 to Dec 15	2	174	\$113.74	\$39,582
Dec 15 to Jan 15	1	171	\$113.74	\$19,450

TOTAL INCOME GENERATED \$393,473

Daily / Weekly Campsites

Avg # days site used				TOTAL INCOME
# Sites	Avg rate / site			
Entire Year	60	100	\$17	\$102,000

\$495,473

With Development

Increase yearly revenue
\$42,500 / yr from camping alone



Parks, Recreation and Snowmobile Trails Dept.

Administrative Office – Fredrick W. Nickel, Director
 Courthouse, P.O. Box 196 – Friendship, WI 53934
 (608) 339-4230
www.adamscountyparkswi.com



Castle Rock Park
 Mark Miller – Park Mgr.
 2397 Hwy Z Rt. 2 – Friendship, WI 53934
 (608) 339-7713

Petenwell Park
 Darren Tolley – Park Mgr.
 2004 Bighorn Dr. – Arkdale, WI 54613
 (608) 564-7513

(Revenues Deposited to County Treasurer From Respective Parks)

PETENWELL PARK	1/1/2010	1/1/2011	1/1/2012	Revenue On Hand
	to 12/31/2010	to 12/31/2011	to 12/31/2012	
* Camper	\$450,390.90	\$456,197.29	\$452,937.26	\$0.00
* Day Use	7261.64	5340.08	7358.01	0.00
* Season	11669.88	10944.60	13409.46	\$1,000.00
* Showers	6436.84	6358.88	6721.46	0.00
# Soda	206.49	125.34	354.13	0.00
# Apparel/novelities	0.00	4698.35	4309.94	0.00
# Firewood	6175.16	5275.35	5979.67	0.00
# Ice	9072.35	9674.84	10909.89	0.00
# Candy	5468.47	5644.81	6080.01	0.00
# Games	1960.87	826.81	2043.05	0.00
# Donations	250.00	0.00	0.00	0.00
* Shelter	450.25	454.66	402.84	0.00
* Boat Slips	35907.89	31690.20	36958.34	0.00
Summer Raffle Sales	5906.50	7391.50	7078.50	0.00
* Sewer	3804.32	3922.55	4324.02	0.00
# Non User Revenue	6451.61	17012.71	3225.59	0.00
TOTAL REVENUES:	\$551,413.17	\$565,557.97	\$562,092.17	\$1,000.00

CASTLE ROCK PARK	1/1/2010	1/1/2011	1/1/2012	Revenue On Hand
	to 12/31/2010	to 12/31/2011	to 12/31/2012	
* Camper	\$250,773.48	\$249,634.44	\$276,951.89	\$0.00
* Day Use	5092.70	4002.24	5042.27	0.00
* Season	7749.90	7508.16	8683.68	600.00
* Showers	4035.94	3953.13	4151.22	0.00
# Soda	1867.25	1687.75	1586.55	0.00
# Apparel/novelities	0.00	2616.63	1510.37	0.00
# Firewood	2433.67	2647.57	3545.44	0.00
# Ice	4730.06	5242.92	5521.99	0.00
# Candy	3793.89	4674.52	4388.95	0.00
# Games	973.50	1198.75	1007.00	0.00
# Donations	0.00	0.00	0.00	0.00
* Shelter	909.96	796.20	881.54	0.00
* Boat Slips	14614.50	16919.58	17663.77	0.00
Summer Raffle Sales	4957.50	6021.50	5943.50	0.00
* Sewer	3039.71	3951.12	4674.48	0.00
# Non User Revenue	12551.66	9293.41	2675.59	0.00
TOTAL REVENUES:	\$317,523.72	\$320,147.92	\$331,220.24	\$600.00

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A- 2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of Dell Prairie on November 14, 2011, such approval having been filed with the Adams County Clerk pursuant to Section 59.69 of the Wisconsin Statutes; and

WHEREAS: On April 11, 2014, Paul R. Swan, owner, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Dell Prairie, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on May 7, 2014, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A-2010, and the corresponding zoning maps are hereby amended to reflect that the 7.43 acre parcel is changed from an A3 Secondary Agriculture District to a B1 Rural Business District;

Property located in Pt. of the N ½, SW ¼, Section 34, Township 14 North, Range 6 East, Lot 1 of CSM 4469 at 4161 River Road, Town of Dell Prairie, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of May, 2014.

Recommended for enactment by the Adams County Planning and Zoning Committee on this 7th day of May, 2014.



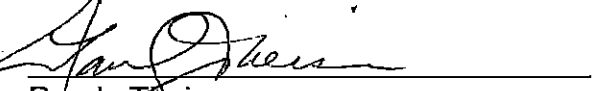
Joe Stuchlak



Barb Morgan




Al Sebastiani



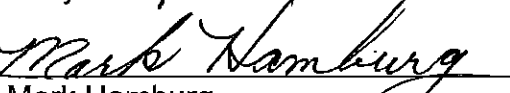
Randy Theisen



Rocky Gilner



Larry Babcock



Mark Hamburg

Enacted _____

Defeated _____ by the Adams County Board of Supervisors

Tabled _____ this _____ day of May, 2014

John West, Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & ZONING COMMITTEE

May 7, 2014 – Room A260 -Courthouse
Friendship, WI 53934 – 9:00 A.M.

Paul R. Swan – Rezoning request of a parcel (7.43 acres) from an A3 Secondary Agricultural District to a B1-Rural Business District of the Adams County Comprehensive Zoning Ordinance with a Conditional Use Permit under Section 3-5.03(B) to allow an increase to the height restriction to allow the construction of a barn as a private party facility to be rented out for wedding receptions and rehearsal dinners on property located in Pt. of the N ½, SW ¼, Section 34, Township 14 North, Range 6 East, Lot 1 of CSM 4469 at 4161 River Road, Town of Dell Prairie, Adams County, Wisconsin.

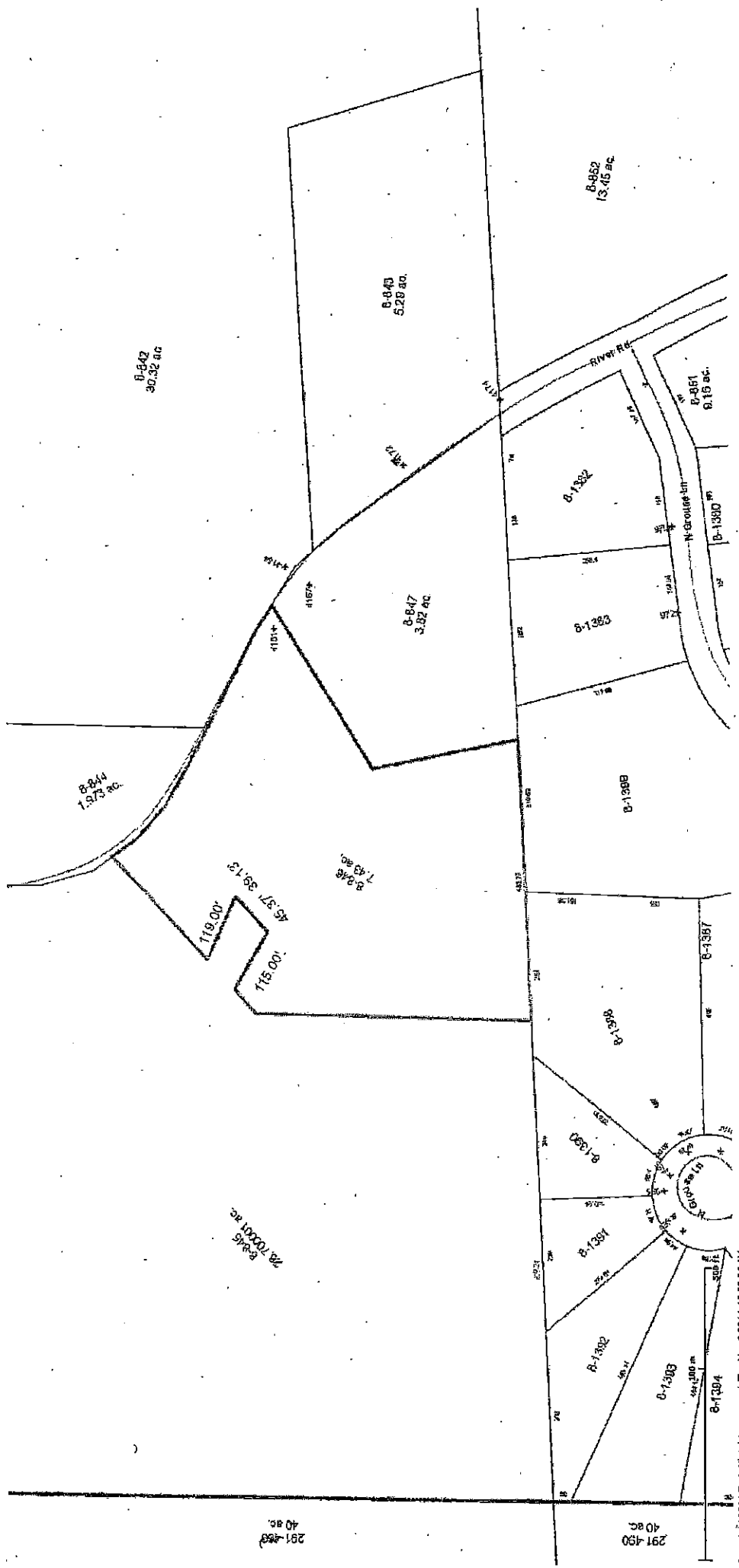
Appearing for with testimony: Paul and Kari Swan, owners, to explain the request. Dale Daggett, future adjacent owner of Birchcliff Resort spoke in approval of the request as long as specific conditions were enacted.

Appearing for without testimony: Joyce Nelson and Martin Hickey.

Appearing against with testimony: Tommy Jones spoke against the request saying this is a natural area, that already has too much traffic and can hear music/noise from Chula Vista and downtown Wisconsin Dells.

Correspondence: Notification from the Town of Dell Prairie that they do not object to the request. Telephone call from: Tracy Delmore with objections to drunken, noisy people within 300' of her property; Rick Haynes wants quiet time imposed; Rocky Gilner had no objections.

Disposition: Rocky Gilner made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Randy Theisen seconded the motion. Roll Call Vote: 6 -Yes. 1 – No.(Hamburg) Motion carried.



Ad Hoc Committee on Appointment Minutes
Thursday, April 17, 2014
9:30 a.m. A230

County Clerk Phillippi called the meeting to order at 9:45 a.m.

Roll call: West, Babcock and Stuchlak present. Also present; Phillippi and Sedlar.

Motioned by West/Stuchlak to approve the agenda. Motion carried by unanimous voice vote.

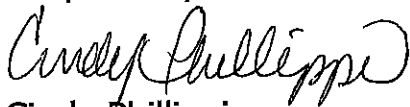
Called Nick Homan and placed on speaker phone. Nick will contact the County Clerk by Tuesday, April 22 with a proposed recommended candidate for appointment to the Land and Water Committee.

Discuss and/or act on recommendations for committee, board and commission appointments; see attached.

Set next meeting date; none.

Motioned by West/Stuchlak to adjourn at 12:15 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cindy Phillippi".

Cindy Phillippi

Adams County Clerk

These minutes have not been approved.

ADMINISTRATIVE & FINANCE

Babcock
Grabarski
Hamburg
Kotlowski
West

(Airport Commission 6 years)

Bourke Mike
Gilner (CBS)
Pollina Steve
Repinski Dave (CBS)
Reuterskiold Jerry

(Board of Adjustments 3 years)

Beaver Bob (Chair) (end 4-14)
Benkowski Robert end (4-16)
Donner Bob (Alternate) (end 7-14)
Croke Catherine (Sec) (end 4-16)
Feller Tom (Vice-Chair) (end 4-15)
Krause Bob (end 4-16)

(Central WI Economic Board Development)

Diemert Tim

(Central WI Community Action Council) (CWCAC)

Djumadi

CDBG (1-10)

Allen
Edwards
Feller Tom
Phillippi Cindy
West
Wirth Dick

ETHICS

Borud
Cable
Croke (Chair)
Fahrenkrug
Repinski

EXECUTIVE

Allen
Babcock
Johnson
Stuchlak
West

FAIRBOARD (Liaison)

Stuchlak

(Golden Sands)

Stuchlak

(Health Insurance) Advisory

Edwards
West

HEALTH & HUMAN SERVICES 3 YEARS

Allen (CBS)
Dehmlow Fran (Citizen)
Djumadi (CBS)
Grabarski (CBA)
Harvey-Beversdorf Teresa (4-13)
Hatton Mark (DR) (4-14)
Johnson-Schuh Debra (2-15)
Roekle (CBS)
Skala (CBS)

H&HSB – Aging Advisory) (per aging dept)

Cable (H&HSB Director)
Kissenger Bob
Martin Al
Peterson James
Richards Donna (ADRC)
Scott Millie
Skala (CBS)

(H&HSB – ADRC)

Anderson Bobbie Jo (Physically Disabled Children)
Dehmlow Fran (Citizen)
Roekle (CBS)

(H&HSB – Community Response Program Advisory)

Roekle (CBS)

(H&HSB – Nutrition Advisory((Bi-Monthly))(per aging dept)

Breene John
Breene Sylvia
Cable Diane, Director
Karbowski Martha
Kissinger Bob
Kissinger Jean
Kotlowski Jerry (CBS)
Richards Donna
Sabby Don
Sabby Pat
Van Beek Diane
Voyles George

(H&HSB – Long Term Support Advisory((Quarterly))

Buerger Dawn	Physical Disabilities (2)
Cable Diane	Director
Davis Norma	Elderly (1)
Goerke Wendy	Nursing Home (D)
Malecki Kelly	Children's Services (B3)
Peterson Kathleen	Developmental Disabilities (3)
Rhinehart Melinda	Medical Center (F)

Richards Donna	AgingDirector (B)
Roekle Heidi	(CBS)
Romell Karen	Mental Health (5)
Schultz Kathleen	Home Health (E)
Skala	(CBS)
Tomsyck Lorie	Public Health (A)

Marsh County Alliance

Allen

South Central Environmental Health Consortuim

Rick Carlson

HIGHWAY

Babcock
Hamburg
Johnson
Roseberry
Wysocky

(Housing Authority 5 years)

Edwards (CBS)
Repinski (CBS)
Robertson Tom
Theisen Randy
Wirth Dick

(Land Information)

Diemert Myrna	Solid Waste Director
Gervais Jane	Emergency Management
Helgesen Jodi	ROD/Land Info
McGhee Dawn	MIS
Parr Bill	Realtor
Phillippi Cindy	County Clerk/AC/DF
Rhinehart Greg	County Surveyor
Galloy Jon	GIS Technician
Kotlowski Patrick	Hwy Commissioner
McLaughlin Phil	Zoning Administrator
Sedlar Wally	Land/Water Conservationist
Theisen Sue	Real Property Lister
West John	CBS
Wollin Sam	Sheriff
Zander Jani	Treasurer

LAND & WATER CONSERVATION

Bork Kevin (FSA)
Karch Onfry (Citizen)
Morgan
Pisellini
Roekle
Stuchlak
Wysocky

(Library Board 3 years)

Challoner Kathleen (2-16)
Edwards (CBS) 1-15

Fugate Leslie (School Rep.) (12-14)
Heideman Jeanne (Vice Pres) 2-14
Kreten James (12-14)
Nelson Mary (Pres. 1-14)
Townsend Pat (Citizen) (12-14)

(SCLS)

Nelson Mary (1-14)
Townsend Pat (alternate)

(Local Emergency Planning Commission)(LEPC)

Beckman Darcie	Media
Eggebrecht	(CBS)
Fahrenkrug Terry	Sheriff's Dept.
Frantz John	Rome Fire Dept
Gaynor Katie	Red Cross
Gervais Jane	Em Mangement
Kotlowski Patrick	Cty Hwy Comm
Miller Dawn	Allied Cooperative
Saloun Chris	Pub Hlth
Segina Nick	WDKM Radio
Rogers Jeff	ARES/RACES
Sass Marc	DNR
Switzer Scott	Moundview Hsp
Wollin Sam	Sheriff

(NCWRPC North Central WI Regional Planning Commission)

Bakovaka Rick
Gilner
Roekle

(North Central Workforce Development (NCWWDB)) (Quarterly)

Skala

PARKS

Djumadi
Edwards
Eggebrecht
Pisellini
Roseberry

PLANNING AND ZONING

Babcock
Gilner
Hamburg
Morgan
Sebastiani Al (Citizen)
Stuchlak
Theisen Randy (Citizen)

PROPERTY

Djumadi
Kotlowski
Pisellini
Repinski

Stuchlak

PUBLIC SAFETY & JUDICIARY

Allen
Edwards
Eggebrecht
Grabarski
Kotlowski

Work SAFETY

Hamman Tracy
Kaye Marcia
Kotlowski Patrick
Pisellini (CBS)
Quinnell Brenda

(Rural Industrial Development Commission)

(RIDC)

Allen Jack
Bula Lynda
Diemert Tim
Hillert Marti
Pavelski Jeremie
Pollex Eric
Walsh-Laehn Tanya

SOLID WASTE

Babcock
Hamburg
Johnson
Morgan
Pisellini

(Technology Steering Committee)

Wysocky

(Traffic Safety Commission)

Baumgartner Janalyn	Mayor City of Adams
Bonnett Tania	Law
Bott Bob	WIS DOT/WSP/BOTS
Colemer Teresa	AF School District/Bus Company
Fahrenkrug Terry	Adams Co Sheriff Chief Deputy
Falash Laurie	Hwy Safety Coordinator
Grosshuesch Sarah	Public Health
Grosz Adam	Police Chief Town of Rome
Heldt Bob	NC Regional Traffic Engineer
Kemnitz Tony	WI DOT
Klaus Mark	Police Chief City of Adams
Kotlowsk Patrick	Hwy Commissioner
Stertz Rhae	Wisconsin State Patrol
Tully Seth	Safety Chair
Wollin Sam	Sheriff

UW Extension

Borud
Johnson

Morgan
Roekle
Skala

(Veteran's Service Commission Advisory)(Bi-Annually)

Gilner (CBS)	
Heideman Ed	term ends 4-2015
Kane Jim	term ends 4-2014
Repinski (CBS)	
Shackelford Tom	term ends 4-2016

(County Representative to Lake District)

Easton	Stuchlak
Fawn	Babcock
Friendship	Allen
Goose Lake	Stuchlak
Jordan	Mike Backus
McGinnis Lake	Morgan
Mason Lake	Hamburg
Patrick Lake	Kotlowski
Peppermil	Borud
Roche A Cri	Allen
Tri Lakes	Pisellini

S:\County Board\Committee Appointments\2014 Committee Appointments\2014 ad hoc committee wrksheet
com request.doc

Ad Hoc Committee on Appointment Minutes
Tuesday, May 6, 2014
1:00 p.m. A230

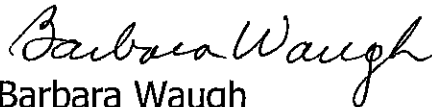
Deputy County Clerk Waugh called the meeting to order at 1:05 p.m.
Roll call: West, Babcock and Stuchlak present. Also present; Allen.
Motioned by Stuchlak/West to approve the agenda. Motion carried
by unanimous voice vote.
Motioned by West/Stuchlak to approve minutes from April 17, 2014.

Discuss and/or act on recommendations for committee, board and
commission appointments as follows:
Gilner replaces Skala to Health & Human Services
Dehmlow replaces Skala on H&HS Aging Advisory
Djumadi replaces Skala on H&HS Long Term Support
Morgan replaces Skala on NCWWDB
Skala replaces Pisellini on Parks
Gilner replaces Stuchlak on Property
Wysocky replaces Morgan on UW Ext
Grignano, LaPointe and Kitchen replace Gilner, Kane and Repinski on
Veteran's Service

Set next meeting date; none.

Motioned by Stuchlak/West to adjourn at 1:50 p.m. Motion carried
by unanimous voice vote.

Respectfully submitted,



Barbara Waugh

Adams County Deputy Clerk

These minutes have not been approved.

ADMINISTRATIVE & FINANCE MEETING MINUTES

Friday, April 4, 2014 9:00 AM Room A260

The meeting was called to order by Vice Chairman Sebastiani at 9:00 a.m. The meeting was properly noticed. Present: Babcock, Djumadi, Kotlowski, and Sebastiani. Excused: West. Also present: Larson and Phillippi.

Motioned by Kotlowski/Babcock to approve the agenda. Motion carried by unanimous voice vote. Motioned by Babcock/Kotlowski to approve the March 7, 2014 minutes. Motion carried by unanimous voice vote.

Public Participation: None

Correspondence: None

Item #8 Discuss and/or Act Budget Transfer for Sheriff's department transferring wages and benefits from law enforcement (52100) to K9 (52130). Motioned by Djumadi/Kotlowski to transfer Sheriff's Dept. to transfer wages and benefits from law enforcement (52100) to K9 (52130). Motion carried by unanimous voice vote.

Item #9 Discuss and/or act on creation of Carryover account for donation in HHS Aging unit. Motioned by Djumadi/Kotlowski to create a carryover account for the Henning donation funds for HHS Aging Unit. Motion carried by unanimous voice vote.

Item #10 Discuss and/or act issuing 2 cell phones for Public Health. Motioned by Djumadi/Babcock to approve issuing 2 cell phones for the Public Health Nurse and the Public Health Supervisor which will be funded by grant money. Motion carried by unanimous voice vote.

Item #11 Discuss and/or act on Bestflex debit card for Flex Spending Accounts. Motioned by Djumadi/Babcock to postpone discussion on Bestflex debit cards for Flex Spending Accounts. Motion carried by unanimous voice vote.

Item #12 Discuss and/or act on changing eligibility for Health insurance to match the Affordable Care Act. Motioned by Djumadi/Kotlowski to match Affordable Care Act 20% for 30 hours. Motion carried by unanimous voice vote.

Item #13 Discuss and/or act on retirees on verses off insurance. Motioned by Djumadi/Kotlowski to postpone discussion on retirees being on/off insurance. Motion carried by unanimous voice vote.

Item #14 Discuss and/or act on offering the new Support Services Coordinator starting wages at a step 4 on the existing wage scale of \$22.15 per hour. Motioned by Kotlowski/Babcock to offer the new Support Services Coordinator a starting wage of \$20.37, which have already been budgeted for. Motion carried by roll call vote, 4 yes, 1 excused. Excused, West.

Item #15 Administrative Coordinator/Director of Finance:

The dept. is very focused on the audit. The contingency fund/general fund balance report is not ready but is being worked on. Will have it ready in May. The March cash reconciliation has not been balanced yet. Motioned by Djumadi/Kotlowski to approve the check register. Motion carried by unanimous voice vote.

Item #16 MIS: A financial handout was provided, which included an MIS office activities report.

Item #17 County Clerk: County Clerk gave a report on office activities.

Item #18 Treasurer: A financial report was handed out. Department is currently working on tax deed searches, with the thought of being able to file in court, in the middle of May.

Items on next agenda: None identified

Next meeting date set for May 16, 2014 at 9:00 a.m.

Motioned by Kotlowski/Babcock to adjourn at 11:16 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have not been approved.

Adams County Airport Commission
Minutes for the April 14, 2014 Meeting

Call to Order: Meeting was called to order by Chairman B. Miller at 7:00PM.

Roll Call: Present were B. Miller, J. Reuterskiold, S. Pollina, M. Bourke,, and J. Kotlowski.. Also in attendance was M. Scott, airport manager, and S. Sundsmo, grounds keeper.

Audience: None.

Was the meeting properly announced? Yes

Approve Agenda: Motion by Bourke, Second by Pollina to approve the agenda. All voted aye, motion carried.

Approve the Minutes for March 10, 2014: Motion by Kotlowski, Second by Pollina, to approve the minutes. All voted aye, motion carried.

Airport Managers Report:

Review Correspondence:

Scott passed around the bills and vouchers for the previous month. There was no other general correspondence.

Financial/Review Monthly Check Summary:

Scott presented the monthly check summary and expenses for March. With 25% of the year having passed there are three accounts that are over budget, Contract Services, Repair/Maintenance-Vehicles, and OPS. Contract Services, at just over 34%, includes the \$995 annual fee for the credit card reader service contract and will eventually normalize. Likewise, Repair/Maintenance-Vehicles, at 55% over budget, should normalize after an early repair to the truck of \$826. Conversely, OPS (Other Purchased Services), at 287%, include the cost of an unexpected land survey that will cause the category to be over budget for the rest of the year.

2014-2018 Airport Improvement Plan - Update:

Scott presented a copy of the letter to the Bureau of Aeronautics that accompanied the Airport Improvement Program Plan for 2014 to 2019. The plan was submitted on March 28th and accepted by the Bureau after providing additional information requested by the Bureau.

2014 Hangar Ground Lease Payments – Update:

Scott reported that two hangar owners still have not paid. Both have been sent reminders regarding the \$25 per month penalty. Scott was directed to forward the matter to Corporate Council for resolution.

Adams County Airport Commission
Minutes for the April 14, 2014 Meeting

Compliance Inspection Report – Update:

Scott and Sheldon have completed inspections of the area and Scott will be giving a progress report to Corporate Council who will then follow up with the property owner and the Bureau.

Motion made by Bourke, second by Reuterskiold, to accept the managers' report. All voted aye, motion carried.

Grounds Keeper Report:

Sundsmo reported that the runway edge lights have been partially OTS during part of the past month. The problem was intermittent and it is felt may be the result of frost coming out of the ground. Hill Wiring was hired but the day they came to the airport all of the lights were working. Because the lights have been working fine during the past week or two the Notam was canceled and the lights will be inspected for operation daily through the spring.

Motion by Kotlowski, Second by Bourke to accept the groundskeepers report. All voted aye, motion carried.

Audience Comments: Reuterskiold expressed the commission's gratitude to Miller and Kotlowski for their active participation in management of one of the county's most important assets, the airport.

Next meeting set for May 12, 2014 at 7PM at the Welcome Center.

There being no further business a motion was made by Miller to adjourn. Second by Reuterskiold. All voted aye, motion carried. Meeting was adjourned at 7:35 PM.

Respectfully Submitted,



Michael L. Scott,
Airport Manager

ADAMS COUNTY
BOARD OF ADJUSTMENT
MONTHLY MINUTES:
APRIL 16, 2014

Chairman Bob Beaver called the Adams County Board of Adjustment meeting to order at 9:30 A.M. with the following members present; Tom Feller, Vice-Chair; Cathy Croke, Secretary and Bob Benkowski. Bob Krause was excused. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call. Cathy Croke made a motion to approve the Agenda as noticed. Tom Feller seconded the motion. All in favor. Motion carried. Public Hearings: Weekonthelake, LLC – Special Exception Permit request under Section 11.40 (1) (c) of the Adams County Shoreland Wetland and Habitat Protection Ordinance for temporary rent or lease of a single family residence on property located in the SE ¼, NE ¼, Section 5, Township 19 North, Range 5 East, Lot 20 of Kennedy Waters Subdivision at 1820 Badger Court, Town of Monroe, Adams County, Wisconsin. Mr. McLaughlin stated that though the Town of Monroe indicated that they did not necessarily agree with the request, they do not have any ordinances regulating the temporary rent or lease of properties. Robert Anderson explained that there are a total of four families that own the property and he was representing them. Mr. Anderson also stated that rentals have dropped off dramatically since they have a plan in place for more control in the future. When asked why they did not apply for a permit last year, Mr. Anderson stated that they did not look into if a permit was needed. Adjacent property owners in opposition to the request were allowed to speak. Objections ranged from renters being loud and obnoxious to safety issues with unattended fires. Discussion was held. Bob Benkowski made a motion to deny the request because it endangers the general welfare and character of the neighborhood, is a possible overload on the septic system and potential drain on local government resources, i.e. police and fire. Cathy Croke seconded the motion. Roll Call Vote: 4 – Yes to deny. Motion carried. Chula Vista Golf Resort Inc. /Cold Water Dev Corp nka – Special Exception Permit request under Section 8-2.01 (B) of the Adams County Private Onsite Wastewater Systems Ordinance to allow a temporary above ground holding tank for temporary restrooms for a clubhouse destroyed by fire on property located in the E ½, NE ¼, Section 28, Township 14 North, Range 6 East at 1001 Chula Vista Parkway, City of Wisconsin Dells, Adams County, Wisconsin. Mr. Kaminski informed the Board that the Chula Vista Golf Clubhouse was destroyed by fire in early March and that they moved in a triple wide manufactured building to serve as a temporary clubhouse during construction of the new building, and would like to place above ground temporary holding tanks for the two restrooms until the new clubhouse opens in late July. Discussion was held. Tom Feller made a motion to grant the request. Cathy Croke seconded the motion. Roll Call. 4 – Yes. Motion carried.

Chairman Beaver closed the Public Hearing portion of the meeting.

Minutes: Phil McLaughlin presented the Board with the minutes from the March 19, 2014 meeting for their review. Bob Benkowski made a motion to approve the minutes as presented. Cathy Croke seconded the motion. All in favor. Motion carried.

Correspondence: None.

The next Board of Adjustment Meeting will be May 28, 2014 at 9:30 A.M.

ADAMS COUNTY
BOARD OF ADJUSTMENT
MEETING MINUTES
April 16, 2014
PAGE #2

Cathy Croke made a motion to adjourn. Bob Beaver seconded the motion. All in favor. Motion carried.

ADJOURNED: 10:25 A.M.

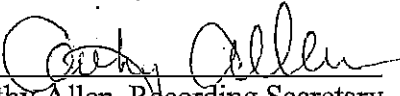
Bob Beaver, Chair

Tom Feller, Vice-Chair

Catherine Croke, Secretary

Bob Krause

Robert Benkowski



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE BOARD.



MEETING MINUTES

Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings

Meeting Date: February 26, 2014

Place: CWCAC, Inc. Headquarters
1000 Highway 13
Wisconsin Dells, WI 53965

Board Members:

Present: Rocky Gilner, Sandy Wormet, Scott Beard, Muriel Harper,
John Wenum, Dave Singer, Charlie Krupa, Renee Greenland, and
John Earl

Absent: John Atkinson, Bob McClyman, Jim Layman

Unexcused Absence: None

Staff Present: Craig Gaetzke, Lisa Williams, and Jim Dahlke

Guests: Larry Anderson

Opening

1. Motion was made by John Wenum to adopt the agenda. Seconded by Scott Beard. Passed unanimously. MOTION CARRIED.

Motion was made by Sandy Wormet to adopt the October 23, 2013 meeting minutes. Seconded by Renee Greenland. Passed unanimously. MOTION CARRIED.

After the Pledge of Allegiance, John Earl asked all to remain standing to observe a moment of silence to honor those men and women serving in our armed forces around the world. John welcomed guests Craig Gaetzke, Lisa Williams, and Jim Dahlke. Fred introduced our Experience Works employee, Larry Anderson who has assumed a number of responsibilities while working at the agency. Larry expressed sincere appreciation for his time at Community Action.

2. Special Election & Board Membership

John mentioned nominations have been collected from board members for the special election of Board Vice-President, also serving as PBP Committee Chair. John also called three times for nominations from the floor. Nominees included John Wenum, John Atkinson, Dave Singer, and Charlie Krupa. John Wenum and Dave Singer thanked the board for their nominations but respectfully withdrew their names. Donna mentioned that in speaking with John Atkinson on the phone, he did not wish to throw his name in the ring for the position. John Wenum made a motion that nominations be closed and a unanimous ballot be cast for

Charlie Krupa. Seconded by Dave Singer. Passed unanimously.
MOTION CARRIED.

Motion was made by Charlie Krupa to approve Kathy Woock as the new Dodge County Low-Income Representative and Joy Casperson as the new Adams County Special Interest Representative-Education. Seconded by John Wenum. Passed unanimously. MOTION CARRIED.

Motion was made by Dave Singer to change Charlie Krupa's Juneau County Special Interest Representation from Education to Building. Seconded by Muriel Harper. Passed unanimously. MOTION CARRIED.

3. President's Comments

John mentioned that Jim Layman is not doing well and asked board members to keep him in their prayers; Fred mentioned we will do a Resolution of Appreciation for him. He hoped everyone had a wonderful holiday season. We are moving forward with Rolan's Senior Village in Necedah after receiving the Federal Home Loan Bank grant for the project. We have been experiencing many board changes.

4. Executive Director's Report

Fred mentioned that always try to strive keep moving forward with everyday work and upcoming projects. He thanked the board and managers for their role in helping us do what we do. Our 11 year anniversary in our Wisconsin Dells building was February 14th. Our first Golf Committee Meeting will be taking place in a few weeks; the first meeting for the Holiday Train is coming up in July. The United Way Breakfast in Beaver Dam is being held on March 19th.

Motion was made by Scott Beard to approve the Executive Directors Report of February 26, 2014. Seconded by John Wenum. Passed unanimously. MOTION CARRIED.

5. Budget & Finance Report

Jim presented a report of our Food Pantries for 2013 reflecting Wisconsin Dells at \$19,943, Adams at -\$6,391, Beaver Dam at -\$7,730, and Rio at \$12,989. The combined 2013 Food Pantry report reflected total revenues at \$129,125 and expenses at \$110,314 with a net of \$18,811. He also presented a report on the Rep Payee Program. Guardianships are currently at \$18,300 annually. We expect the program to grow substantially in the coming year with expansion to other counties in the State of Wisconsin.

Motion was made by Charlie Krupa to accept the Budget & Finance Report of February 26, 2014. Seconded by Kathy Woock. Passed unanimously. MOTION CARRIED.

6. Committee Reports

a. Ad Hoc Committee

John Earl asked board members to review the Ad Hoc Committee Meeting minutes of October 23, 2013. Committee Chair Bill Gomoll called the meeting to order and motion passed by unanimous vote approving the agenda and minutes of the October 11, 2013 Ad Hoc committee meeting. The Agency Mission Statement will be reviewed in further detail at the next Ad Hoc Committee Meeting. Committee members continued specific review of the current agency by-laws and will present a final draft for full board approval upon completion. The next meeting will be held on Friday, November 8, 2013.

John Earl asked board members to review the Ad Hoc Committee Meeting minutes of November 8, 2013. John Earl called the meeting to order and motion passed by unanimous vote approving the agenda and minutes of the October 23, 2013 Ad Hoc Committee meeting. Committee members continued specific review of the current agency by-laws and will present a final draft for full board approval upon completion. The next meeting will be held on Friday, December 6, 2013.

John Earl asked board members to review the Ad Hoc Committee Meeting minutes of December 6, 2013. Bill Gomoll called the meeting to order and motion passed by unanimous vote approving the agenda and minutes of the November 8, 2013 Ad Hoc Committee meeting. Committee members continued specific review of the current agency by-laws and will present a final draft for full board approval upon completion. The next meeting will be held on Friday, January 10, 2014.

John Earl asked board members to review the Ad Hoc Committee Meeting minutes of January 10, 2014. Dave Singer called the meeting to order and motion passed by unanimous vote approving the agenda. Committee members conducted specific review of Executive Director performance based on Fred's 2012 Goals and 2013 Agency Goals. Motion passed by unanimous vote that Dave Singer will coordinate with Donna in preparing a summary and report of Fred's performance evaluation for presentation to the EPF&A Committee and full board. After review and discussion of Executive Director compensation, motion passed by unanimous vote recommending full board approval of giving Fred a \$1,500 performance incentive award retroactive to January 1, 2014 with a note of commendation expressing thanks and appreciation for all his hard work. Bill Gomoll announced his resignation from the board as he will be moving out of State. The next meeting will be held on Friday, January 24, 2014.

John Earl asked board members to review the Ad Hoc Committee Meeting minutes of January 24, 2014. John Earl called the meeting to

order and motion passed by unanimous vote approving the agenda and minutes of the December 6, 2013 Ad Hoc Committee meeting. Committee members continued specific review of the current agency by-laws and will present a final draft for full board approval upon completion. The next meeting will be held on Friday, February 14, 2014.

John Earl asked board members to review the Ad Hoc Committee Meeting minutes of February 14, 2014. John Earl called the meeting to order and motion passed by unanimous vote approving the agenda. Motion passed by unanimous vote approving the January 24, 2014 Ad Hoc Committee meeting minutes. Committee members continued specific review of the current agency by-laws and will present a final draft for full board approval upon completion. The next meeting will be held on Friday, April 11, 2014.

Motion was made by John Wenum to approve the Ad Hoc Committee Reports of October 23, 2013, November 8, 2013, December 6, 2013, January 10, 2014, January 24, 2014, and February 14, 2014. Seconded by Renee Greenland. Passed unanimously. MOTION CARRIED.

b. PBP Committee

John Earl asked board members to review the PBP Committee report of November 8, 2013. Bill Gomoll called the meeting to order and roll call was taken with six members present. Motion passed by unanimous vote approving the agenda and minutes of the October 11, 2013 PBP Committee meeting. Ed presented the report on buildings maintenance and repairs. Committee members discussed Rolan's Senior Project. Fred updated the committee on a National Community Stability Trust Application. Committee members discussed the Dells Senior Project and reviewed a site plan with the possibility of 30 units provided by Bill Gomoll. Motion passed by unanimous vote to pursue construction of a 12-unit building to start with a number of the units being market rate which will be determined through review of the HOME grant requirements and what would be most advantageous for the agency. Renee provided the homeless issues update. The next meeting will be held on Friday, December 6, 2013.

John Earl asked board members to review the PBP Committee Meeting minutes of December 6, 2013. Bill Gomoll called the meeting to order and roll call was taken with eight members present. Motion passed by unanimous vote approving the agenda and minutes of the November 8, 2013 PBP Committee meeting. Committee members discussed the Senior Housing Project on Lot 2 with the City of Wisconsin Dells representatives, Nancy Holzem and Dave Holzem. We will provide Chris

Tollaksen with our site plan and plan of individual units. Ed presented the report on buildings maintenance and repairs. Social Security has been transferring some of our Rep Payee Program clients to Kim Lyga who has formed her own Rep Payee Agency. We will be assuming management of the Section 8 Rental Housing Voucher Program in Jefferson County. Fred reported he was contacted by WHEDA for possible management of the Voucher Program for Veterans out of the Tomah VA. The agency was awarded three Federal Home Loan Bank Grants; Rolan's Senior Village - \$48,000, Home Rehab - \$120,000, and WX Deferrals - \$180,000. Renee updated the committee on homeless issues. The next meeting will be held on Friday, January 24, 2014.

John Earl asked board members to review the PBP Committee Meeting minutes of January 24, 2014. Bill Gomoll called the meeting to order and roll call was taken with seven members present. Motion passed by unanimous vote approving the agenda and minutes of the December 6, 2013 PBP Committee meeting. We are considering replacement option for our Beaver Dam roof which is leaking. Fred is in the process of viewing properties for location of a Beaver Dam Men's Shelter. Bill Gomoll updated the committee on progress of Rolan's Senior Village. We were not chosen to manage the Juneau County Sponsored Community Development Block Grant. Bill provided us with an updated sketch for development of senior housing on Lot 2. We will be applying for grants from the State in April and Federal Home Loan Bank in June. Renee updated the committee on homeless issues. Committee members expressed their sadness at Bill Gomoll's departure, their immense amount of respect for Bill and his expertise displayed in all of our housing projects, and concluded with a huge round of applause for Bill. The next meeting will be held on Friday, February 14, 2014.

John Earl asked board members to review the PBP Committee Meeting minutes of February 14, 2014. John Earl called the meeting to order and Scott Beard volunteered to be Interim Chair. Roll call was taken with six members present. Motion passed by unanimous vote approving the agenda. Committee members discussed the vacancy of Bill Gomoll with election of a new chair taking place at the February Board Meeting. Motion passed by unanimous vote approving the January 24, 2014 meeting minutes. Ed presented the Buildings Maintenance & Repairs Report. Motion passed by unanimous vote accepting the Buildings Maintenance & Repairs Report. Fred is in the process of viewing properties for location of a Beaver Dam Men's Shelter. With Bill Gomoll's departure and George Thompson having limited time available due to Weatherization responsibilities, Fred proposed hiring Kurt Mead (owner of Mead Construction as a temporary employee for the duration of the building period. Ed Czerkas, George Thompson, and Dale Casperson will assist and the PBP Committee will continue active involvement. After discussion, motion passed by unanimous vote approving Kurt Mead as our

Building Construction Manager. Renee updated the committee on homeless issues. The next meeting will be held on Friday, March 21, 2014.

Motion was made by Sandy Wormet to accept the PBP Committee reports of November 8, 2013, December 6, 2013, January 24, 2014, and February 14, 2014. Seconded by Muriel Harper. Passed unanimously.
MOTION CARRIED.

c. EPF&A Committee

John Earl asked board members to review the EPF&A Committee report of November 8, 2013. John Earl called the meeting to order and roll call was taken with five members present. Motion passed by unanimous vote approving the agenda and minutes of the October 11, 2013 and October 23, 2013 EPF&A Committee Meetings. Fred updated the committee on Personnel issues. Jim Dahlke presented a Food Pantry update. Kari Labansky presented the draft Form 990 overview received from WIPFLI. Motion passed by unanimous vote approving both reports with thanks to Kari and Jim for their hard work. Fred mentioned possible cost saving measures for 2014. John Earl presented an update on the By-Laws revision work of the Ad Hoc Committee. Fred mentioned the TEFAP meeting held on October 30th which included all 16 participating Food Pantries. We expect the Federal Home Loan Bank Grant announcements the first week of December. Committee members reviewed a brief summary of Community Action Agencies Standards for Excellence. Committee members requested a brief narrative from Fred regarding the Executive Directors Performance Evaluation. Motion passed by unanimous vote to create an Ad Hoc Committee for the purpose of consideration of the Executive Directors Performance Evaluation and Compensation. Motion passed by unanimous vote tabling approval of the Strategic Plan until the next EPF&A Committee meeting. The next meeting will be held on Friday, December 6, 2013.

John Earl asked board members to review the EPFA Committee Meeting minutes of December 6, 2013. John Earl called the meeting to order and roll call was taken with five members present. Motion passed by unanimous vote approving the agenda and minutes of the November 8, 2013 EPF&A Committee Meeting. Motion approved by unanimous roll call vote to go into Closed Session for the purpose of discussing personnel issues. Motion approved by unanimous roll call vote to resume in Open Session. Kari Labansky presented preliminary health and dental insurance renewal. Motion approved by unanimous vote to accept the Finance Report with thanks to Kari. Fred updated committee members on

Glenville Timberwrights. The original Resolution offered them a loan "buy-out" of \$245,000; \$225,000 right away and \$20,000 payable within 3-5 years. Glenville has contacted their bank and offered a buy-out of \$215,000 with \$30,000 payable within 3-5 years. Motion approved by unanimous vote recommending full board approval of revision to original Resolution which will now read, "Now there for let it be resolved: That Central Wisconsin Community Action Council, Inc. will accept a "buy-out" from TS Holmes Properties, LLC of \$245,000 (\$215,000 within 60 days and \$30,000 collected in escrow to be paid back in not more than 8 years) which will release them from the mortgage and mortgage note signed on November 13, 2008. A term of the "buy-out" would be a cash settlement, and further...". We will be assuming management of the Section 8 Rental Housing Voucher Program in Jefferson County beginning February 1, 2014. Fred reported he was contacted by WHEDA for possible management of the Voucher Program for Veterans out of the Tomah VA; this would include 40 new vouchers. Social Security has been transferring some of our Rep Payee Program clients to Kim Lyga who has formed her own Rep Payee Agency. Representatives Ed Brooks and Keith Ripp have been invited to our December Board Meeting. Fred mentioned a group that is trying to get a Men's Shelter up and running in Beaver Dam. The Strategic Plan was distributed for review and discussion at the next EPF&A Committee Meeting. The next meeting will be held on Wednesday, December 18, 2013.

John Earl asked board members to review the EPF&A Committee Meeting minutes of December 18, 2013. John Earl called the meeting to order and roll call was taken with five members present. Motion passed by unanimous vote approving the agenda and minutes of the December 6, 2013 EPF&A Committee Meeting with the revision of #11 adding Jim Layman and Muriel Harper to the Ad Hoc Committee conducting the Executive Director Performance Evaluation & Compensation. Fred reported we are waiting for word from Juneau County on the possible award of Community Development Block Grant management. Motion approved by unanimous vote to combine the December 11th board meeting agenda with the February 26, 2014 board meeting agenda. Committee members discussed the Glenville Timberwrights buy-out Resolution which reflects a buy-out of \$245,000 (\$215,000 within 60 days and \$30,000 collected in escrow to be paid back in not more than 8 years). The question was raised wondering if the \$30,000 collected in escrow is subject to interest; Fred will pursue. Motion approved by unanimous vote to approve the Glenville Timberwrights buy-out Resolution. Fred updated the committee on the Beaver Dam Men's Shelter developments. A house was located and we submitted an offer to purchase in the amount of

\$70,000 contingent upon many conditions, one of which was full board approval. After further discussion regarding condition of the house, motion was approved by unanimous vote to table the issue for further review. Attendance at the Buddy Lee Event on December 8th at the Wintergreen was limited due to the weather conditions, however they raises \$790 and many toys for donation. Motion approved by unanimous vote to thank Donna for all her work and also wish her a happy birthday. The next meeting will be held on Friday, January 24, 2014.

John Earl asked board members to review the EPF&A Committee Meeting minutes of January 24, 2014. John Earl called the meeting to order and roll call was taken with four members present. Motion passed by unanimous vote approving the agenda (with the revision of adding under #12 - Bill Gomoll's departure) and minutes of the December 18, 2013 EPF&A Committee Meeting. Fred reported that Kathy Radcliff is back working reduced hours for the Home Rehab Program. Jim Dahlke presented a report on Weatherization payments received from January 2012 to January 2014. He also presented a positive report on the Rep Payee Program. Motion passed by unanimous vote to accept the finance report as presented with thanks to Jim for his hard work. We are waiting to hear back from Glenville Timberwrights regarding the buy-out Resolution. Fred is in the process of viewing properties for location of a Beaver Dam Men's Shelter. Committee members reviewed the 2014-2016 Strategic Plan. After discussion, motion passed by unanimous vote recommending full board approval of the 2014-2016 Strategic Plan. The EPF&A Committee went into Closed Session by unanimous roll call vote for the purpose of discussing the Executive Director's Performance Evaluation and Compensation. The committee resumed in Open Session. Committee members discussed the departure of Bill Gomoll from our board. Motion passed by unanimous vote recommending full board approval of a motion sincerely thanking Bill for all his time and work, and for sharing his great talents with the agency. Bill expressed his sincerest appreciation and how much he will miss the agency. The next meeting will be held on Friday, February 14, 2014.

John Earl asked board members to review the EPF&A Committee Meeting minutes of February 14, 2014. John Earl called the meeting to order and roll call was taken with three members present. Motion passed by unanimous vote approving the agenda and minutes of the January 24, 2014 EPF&A Committee Meeting. Fred reported that with the propane shortage, Energy Assistance Programs in all counties have been unusually busy. Kari Labansky presented a CWCAC Cash History report from January to October 2013 which reflected a decrease in cash mid-year due to the end of the Weatherization contract. She also presented

information on financial audit requirements and information she needs to provide to the auditors. Motion passed by unanimous vote approving the Finance Report as presented with thanks to Kari and Jim for their hard work. Committee members discussed the process for replacement of Bill Gomoll's position as Board Vice President/PBP Committee Chair which will take place at the February Board Meeting. Fred presented the board member application for Joy Casperson replacing Bill Gomoll as Adams County Special Interest Group Rep - Education. He also mentioned changing Charlie Krupa, Juneau County Special Interest Group Rep - Education, to Building. We are waiting to hear back from Glenville Timberwrights regarding the buy-out Resolution. Committee members discussed succession planning for replacement of the Executive Director position when needed in the very distant future. Motion passed by unanimous vote directing Fred to develop options for a process to hire or replace the Executive Director position. Board of Directors Annual Training will be discussed at the next EPF&A Committee Meeting. Fred reported we are renting the boardroom to two churches on the weekends generating an additional \$10,000 income for the agency per year. WISCAP is planning a 50th Year Anniversary Celebration of the Economic Opportunity Act. The next meeting will be held on Friday, March 21, 2014.

Motion was made by Muriel Harper to accept the EPF&A Committee reports of November 8, 2013, December 6, 2013, December 18, 2013, January 24, 2014, and February 14, 2014. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED.

7. Program Reports

- a. Weatherization
- b. Homeless
- c. Hunger Reduction

The Weatherization report reflected total clients served being 149 including 260 audits done and a service goal of 186. To date 106 freezers/refrigerators, 42 furnaces, 36 water heaters, and 41 windows were installed. Craig reported that our agency led the State in overall contract performance thanks to the expertise of our Weatherization Program Manager, Chris Utley. Susan Tucker presented the Homeless Unit Report. In 2013 the agency served 589 clients compared to 657 in 2012 and number of motel vouchers given out were 55 in 2013 compared to 19 in 2012. The percentage of clients served was 87.1% compared to 85.8% in 2012. Lisa Williams presented the Hunger Reduction Program Report. There was a 13% increase in households served in November 2013 over 2012 corresponding with a 26% increase in donated and/or purchased foods. There was a 13% increase in households served in December 2013 over 2012 corresponding with a 51% increase in donated and/or purchased food and an 8% decrease in USDA commodities received. We currently have 145 Section 8 vouchers; we also administer 10 port-ins totaling 155 vouchers over five counties, Adams, Columbia,

Jefferson, Rusk and Taylor Counties.

Motion was made by Dave Singer to accept the Weatherization, Homeless, and Hunger Reduction Reports of February 26, 2014. Seconded by Sandy Wormet. Passed unanimously. **MOTION CARRIED.**

8. **Old Business**

Fred reported that Glenville Timberwrights is still waiting for word from their bank regarding our buy-out option offer; our resolution may be outdated and have to be addressed at the next EPF&A Committee Meeting. Due to recommendation from the PBP Committee, we are not pursuing the house on Washington Street for the men's homeless shelter.

9. **New Business**

Motion was made by Muriel Harper to accept the Resolution of Appreciation for Bill Gomoll (with the revision of changing the wording of "poor people" to "the less fortunate") which will now read, "*WHEREAS: Bill Gomoll recognized the need of the less fortunate in Adams County; and WHEREAS: Bill volunteered his time to assist those in need by volunteering his time at countless CWCAC, Inc. meetings and events; and WHEREAS: Bill extended his commitment to ensure that the less fortunate had access to all available programs by serving as a Board of Director for CWCAC, Inc.; and WHEREAS: CWCAC Board of Directors, sensing Bill's leadership, elected him as an officer serving as the Vice-President and head of the Planning, Building, & Programs Committee; and WHEREAS: Bill graciously offered his unlimited talents through craftsmanship, innovation, and leadership in the creation and development of our Affordable Housing Projects; and WHEREAS: Bill applied his skills as a board member influencing change and progress for those in need; NOW THERE FOR LET IT BE RESOLVED THAT: "THE BOARD OF DIRECTORS, MANAGEMENT, AND STAFF OF CENTRAL WISCONSIN COMMUNITY ACTION COUNCIL, INC. EXPRESS THEIR SINCEREST GRATITUDE AND TOTAL APPRECIATION FOR BILL'S YEARS OF UNCONDITIONAL DEDICATION, COMMITMENT AND EXCEPTIONAL PERFORMANCE OF SERVICE" And Further Resolve,* that this Resolution of Appreciation will be displayed in the Board Room of Central Wisconsin Community Action Council, Inc., Wisconsin Dells, WI. *Unanimously approved by roll call vote on this date, February 26, 2014 and signed by the Board President & Agency Executive Director.*" Seconded by Renee Greenland. Passed by unanimous roll call vote. **MOTION CARRIED.**

Board members reviewed the 2014-2016 Strategic Plan. Motion was made by Charlie Krupa to accept the motion which reads, "The Board of Director's of Central Wisconsin Community Action Council, Inc. approves the 2014 - 2016 Strategic Plan as presented on February 26,

2014." Seconded by Dave Singer. Passed unanimously. MOTION CARRIED.

The Board of Directors went into Closed Session by unanimous roll call vote for the purpose of reviewing the Executive Director Performance Evaluation & Compensation review. The board resumed in Open Session. Motion was made by Renee Greenland to approve the motion which reads, "The Board of Directors of Central Wisconsin Community Action Council, Inc. approves the Executive, Personnel, Finance & Audit Committee recommendation approving a Performance Incentive Award in the amount of \$1,500 effective January 1, 2014 with a note of commendation expressing thanks to Executive Director Fred Hebert for his great work." Seconded by Sandy Wormet. Passed unanimously. MOTION CARRIED.

10. Next Meeting

Wednesday, April 23, 2014 @ 10:00 a.m.

11. Adjourn

Kathy Woock made a motion to adjourn. Seconded by Scott Beard. Passed unanimously. MOTION CARRIED.

Signed by:


Fred Hebert, Executive Director

March 1, 2014
Date

ADAMS COUNTY BOARD OF SUPERVISORS MEETING
Adams County Board Room, April 15, 2014 9:30 a.m.

The meeting was called to order by Cindy Phillippi, the County Clerk, at 9:30 a.m.
The meeting was properly announced.

Administration of the Oath of Office was done by Cindy Phillippi, County Clerk.
A Moment of Silence was held followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #01-Mark Hamburg; Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Larry Borud; Dist. #05-Jerry Kotlowski; Dist. #07-Joseph Stuchlak; Dist. #08-Robin Skala; Dist. #09-Daniel Wysocky; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Robert Grabarski; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Dave Repinski; Dist. #20-Paul Pisellini.
Excused: Dist. #06-Barbara Morgan. Also present Barb Waugh, Deputy Clerk, as recording secretary.

Motioned by Roekle/Djumadi to approve the agenda to include deviation to Res. #41 prior to election of chairs. Motion carried by unanimous voice vote.

Motioned by Eggebrecht/Johnson to approve March 18, 2014 minutes. Motion carried by unanimous voice vote.

Unfinished Business: Res. #41: Motioned by Djumadi/Stuchlak to bring Res. #41, back on the floor, to adopt rules to govern the County Board, consistent with the requirement of seating a new County Board. Motion to bring back Res. #41 carried by unanimous voice vote.

Public Participation: Public participation consisted of: Chris Murphy, Nick Homan, Onie Karch, Richard Matzke and Rand Atkinson.

Motioned by Edwards/Eggebrecht to make a change on page 8 of County Board Rules, line 329, add April before "2016". Motion carried by unanimous voice vote.

Motioned by Djumadi/Edwards to make a change on page 17 of County Board Rules, line 783, change two (2) to "four (4)". Motion carried by unanimous voice vote.

Motioned by Stuchlak/Roekle to make a change on page 22 of County Board Rules, line 908, strike "(in advisory capacity only)". Motion carried by unanimous voice vote.

Motioned by Repinski/Stuchlak to strike only to constitute a quorum on line 268-269 page 6. Motion failed by roll call vote, 8 yes, 11 no, 1 excused. Voting yes, Allen, Djumadi, Eggebrecht, Johnson, Repinski, Skala, Stuchlak and West. Excused, Morgan.

Motioned by Skala/Allen to add one (1) of which shall be recommended by the Adams County Lake Alliance and forwarded to the committee on appointments for approval. Motion carried by roll call vote, 18 yes, 1 no, 1 excused. Voting no, Stuchlak. Excused, Morgan.

Motioned by Roekle/Djumadi to approve items in red as amended. Motion carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

Motion to adopt amended Res. #41 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

Election of County Board Chair: Clerk Phillippi opened nominations for County Board Chair. Nominations were as follows: West, Johnson, Djumadi and Stuchlak
Secret paper ballot voting resulted in 9 votes for West, 4 votes for Johnson, 3 votes for Stuchlak and 3 votes for Djumadi. Motioned by Allen/Edwards to revote due to the tie. Motion to revote carried by roll

call vote 19 yes, 1 excused. Excused, Morgan. Second vote, West, 12 votes, Johnson 4, Djumadi, 2 and Stuchlak 1. Secret paper ballot voting resulted in West as new County Board Chair.

RECESS: Motioned by Repinski/Roekle to recess at 10:40 a.m. Motion carried by unanimous voice vote.

RECONVENE: Called back to order by Chairman West at 10:43 a.m. Roll call 19 present, 1 excused. Excused, Morgan.

Election of 1st Vice-Chair: County Board Chair West opened nominations for 1st Vice Chair. Nominations were as follows: Babcock, Stuchlak, Djumadi, Eggebrecht and Roekle. Babcock declined. Secret paper ballot voting resulted in 9 votes for Stuchlak, 4 votes for Djumadi, 3 votes for Eggebrecht and 3 votes for Roekle. Roekle declined. Secret paper ballot voting resulted in 13 votes for Stuchlak, 4 votes for Djumadi and 2 votes for Eggebrecht. Secret paper ballot voting resulted in Stuchlak as 1st Vice Chair.

Election of 2nd Vice-Chair: County Board Chair West opened nominations for 2nd Vice Chair. Nominations were as follows: Johnson, Babcock, Pisellini and Djumadi. Secret paper ballot voting resulted in 5 votes for Babcock, 5 votes for Pisellini, 5 votes for Djumadi and 4 votes for Johnson. Johnson was removed having 4 votes. Secret paper ballot voting resulted in 10 votes for Babcock, 5 votes for Djumadi, and 4 votes for Pisellini. Secret paper ballot voting resulted in Babcock as 2nd Vice Chair.

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Grabarski, Hamburg, Johnson, Kotlowski, Morgan and Pisellini.

Claims: None

Correspondence: None

Appointments: None

Unfinished Business: **Ord. #02:** Motioned by Pisellini/Stuchlak to enact the amendment to the Comprehensive Zoning Ordinance to define fish as livestock and assign an animal unit measure for purposes of fish-farming. Motion to enact Ord. #02 carried by roll call vote, 16 yes, 3 no, 1 excused. Voting no, Allen, Grabarski and Johnson. Excused, Morgan.

New Business: None

Reports and Presentations:

Daric Smith, RIDC

Motioned by Roekle/Eggebrecht to accept the Clerk of Circuit Court Annual 2013 Report. Motion carried by unanimous voice vote.

Report by District Court Administrator Ron Ledford regarding Supreme Court's budget.

Resolutions:

Res. #43: Motioned by Babcock/Johnson to adopt Res. #43 to authorize the Highway Commissioner to act on behalf of Adams County to apply for and if awarded accept \$387,636.48 from the Wisconsin Department of Transportation, Transportation Alternatives Program (TAP) for the purpose of funding the construction of a bicycle route / trail along County Road J from Park Street to 16th Avenue. Motioned by Grabarski/Allen to call the question. Motion to call the question carried by roll call vote, 19 yes, 1 excused. Excused, Morgan. Motion to adopt Res. #43 carried by roll call vote, 15 yes, 4 no, 1 excused. Voting no, Djumadi, Grabarski, Repinski and Roseberry. Excused, Morgan.

Res. #44: Motioned by Djumadi/Roekle to adopt Res. #44 to transfer \$4,754.91 from the Health & Human Services Fund Balance/Unassigned Fund to Health & Human Services Aging Unit Non-lapsing Account 240R33.48500.000.000. Motion to adopt Res. #44 carried by roll call vote, 18 yes, 1 no, 1 excused. Voting no, Eggebrecht. Excused, Morgan.

Res. #45: Motioned by Edwards/Pisellini to adopt Res. #45 to express opposition to the proposed \$11.8 Million budget reduction in funding to the Wisconsin Circuit Court System over the next two-year period. Motion to adopt Res. #45 carried by roll call vote, 18 yes, 1 abstaining, 1 excused. Abstaining, Roseberry. Excused, Morgan.

Motioned by Eggebrecht/Repinski to adopt Res. #46 thru Res. #72.

Res. #46: To put into effect Identification Badge Policy Document Number eight and rescind Res. #40-2008.

Res. #47: To put into effect Open Records Policy Document Number Eleven

Res. #48: To put into effect Internal Control Policy Document Number Nineteen and rescind corresponding Chapter 8, Section 4 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #49: To put into effect Budget Process Policy Document Number twenty and rescind corresponding Chapter 8 Section 3 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #50: To put into effect County Grant Policy Document Number Twenty-one and rescind corresponding Chapter 8, Section 22 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #51: To put into effect Accounts Receivable Policy Document Number Twenty-two and rescind corresponding Chapter 8, Section, 9 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #52: To put into effect Cash Receipts Policy Document Number Twenty-three and rescind corresponding Chapter 8, Section, 12 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #53: To put into effect Petty Cash Policy Document Number Twenty-four and rescind corresponding Chapter 8, Section, 14 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #54: To put into effect Purchasing Policy Document Number Twenty-Five and rescind corresponding Chapter 8, Section, 21 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #55: To put into effect Contracts, Leases, Titles Policy Document Number Twenty-six and rescind corresponding Chapter 8, Section 23 of the Personnel and General Administrative Policy adopted by Res. #51-2011 and Res. #116-2013

Res. #56: To put into effect Credit Card Policy Document Number Twenty-seven and rescind corresponding Chapter 8, Section, 18 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #57: To put into effect Accounts Payable Policy Document Number Twenty-eight and rescind corresponding Chapter 8, Section, 10 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #58: To put into effect Voucher Policy Document Number Twenty-nine and rescind corresponding Chapter 8, Section, 16 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #59: To put into effect Special Check Policy Document Number Thirty and rescind corresponding Chapter 8, Section, 17 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #60: To put into effect Interdepartmental Billing Policy Document Number Thirty-one and rescind corresponding Chapter 8, Section, 11 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #61: To put into effect Journal Entry Policy Document Number Thirty-two and rescind corresponding Chapter 8, Section, 8 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #62: To put into effect Carryover Accounts/Fund Balance Policy Document Number Thirty-three and rescind corresponding Chapter 8, Section, 15 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #63: To put into effect IT General Information Policy Document Number Thirty-four and rescind corresponding Chapter 9, Sections 1 & 5 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Motioned by Edwards/Djumadi to amend Res. #63 Section 1.02 section D i. Utilization of Windows XP or Vista operating systems, appropriately patched to read: Utilization of Windows operating systems, recommended by MIS, appropriately patched. Motion to amend Res. #63 carried by roll call vote 19 yes, 1 excused. Excused, Morgan.

Res. #64: To put into effect IT Statements of Responsibility Policy Document Number Thirty-five and rescind corresponding Chapter 9, Section 2 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #65: To put into effect Monitoring & Privacy Policy Document Number Thirty-six and rescind corresponding Chapter 9, Section 4 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #66: To put into effect IT Security Policy Document Number Thirty-seven and rescind corresponding Chapter 9, Sections 3.01, 3.02, 3.08 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #67: To put into effect IT Equipment & Data Security Policy Document Number Thirty-eight and rescind corresponding Chapter 9, Sections 3.03, 3.04, 3.05, 3.06, 3.07 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #68: To put into effect Hardware & Phone System Policy Document Number Thirty-nine and rescind corresponding Chapter 9, Section 6.01 of the Personnel and General Administrative Policy adopted by Res. #51-2011 and the last line of Chapter 8, Section 2.01 and all of 2.02 of the Employee Handbook.

Res. #69: To put into effect IT Budget Process Policy Document Number Forty and rescind corresponding Chapter 9, Section, 10 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #70: To put into effect Definition & Terms Policy Document Number Forty-one and rescind corresponding Chapter 9, Sections 7.02, 8.03 & 8.04 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #71: To put into effect Daylight Savings Policy Document Number Forty-Two and rescind corresponding Chapter 3, Section 1.07 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #72: To put into effect Response Time Policy Document Number Forty-three and rescind corresponding Chapter 3, Section 1.08 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Motion to adopt res. #46 thru #72 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

Res. #73: Motioned by Stuchlak/Roekle to adopt Res. #73 to put into effect Travel Time Policy Document Number Forty-four and rescind corresponding Chapter 4, Section 2.08 of the Personnel and General Administrative Policy adopted by Res. #51-2011. Motioned by Stuchlak/Djumadi to amend lines 4, 5 and 6 striking overtime, insert pay after eligible for and travel after for before hours on line 5 and to insert if there are questions about FLS pay requirements after pay on line 6. Motion to amend Res. #73 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan. Motion to adopt amended Res. #73 carried by roll call vote 19 yes, 1 excused. Excused, Morgan.

Motioned by Pisellini/Johnson to adopt Res. #74 and #75.

Res. #74: To put into effect Exit Interview Document Number Forty-five and rescind corresponding Chapter 7, Section 3.04 of the Personnel and General Administrative Policy adopted by Res. #51-2011.

Res. #75: To reaffirm Adams County In-Line Structure adopted by Res. #51-2011.

Motion to adopt Res. #74 and #75 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

RECESS: Motioned by Allen/Stuchlak to recess at 12:10 p.m. Motion carried by unanimous voice vote.
RECONVENE: Called back to order by Chairman West at 12:16 p.m. Roll call 19 present, 1 excused.
Excused, Morgan.

Ordinances:

Ord. #07: Motioned by Stuchlak/Roekle to enact Ord. #07 to rezone 40 acre parcel of land in the SE ¼, NW ¼, Section 13, Township 15 North, Range 7 East, from a Recreational/Residential District to a General Purpose District, in the Town of Jackson, Adams County, Wisconsin, owned by Bob Livingston & Frank Platts. Motion to enact Ord. #07 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

Ord. #08: Motioned by Roekle/Repinski to enact Ord. #08 to rezone 40 acre parcel of land in the SE ¼, NW ¼, Section 13, Township 15 North, Range 7 East, from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance **AND** 39.63 acres in the NW ¼, SW ¼, Section 13, Township 15 North, Range 7 East from an A1 Exclusive Agricultural District to A1-15 Exclusive Agricultural District of the Adams County Comprehensive Zoning Ordinance in the Town of Jackson, Adams County, Wisconsin, owned by B. Livingston & F. Platts. Motion to enact Ord. #08 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

Ord. #09: Motioned by Kotlowski/Djumadi to enact Ord. #09 an Ordinance Electing to Proceed Under Section 75.521 Wis. Stats. in Relation to the Enforcement of Collection of Tax Liens. Motion to enact Ord. #09 carried by roll call vote, 19 yes, 1 excused. Excused, Morgan.

Denials: None

Petition: None

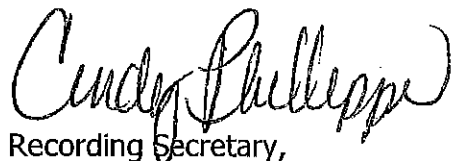
Motioned by Roekle/Grabarski to approve claims as presented. Motion carried by unanimous voice vote.
Motioned by Djumadi/Kotlowski to approve per diem and mileage as presented. Motion carried by unanimous voice vote.

Motioned by Johnson/Grabarski to have the County Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set next meeting date April 22, 2014 at 9:30 a.m.

Motioned by Roekle/Repinski to adjourn at 12:25 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Recording Secretary,
Cindy Phillippi
Adams County Clerk



Barbara Waugh
Deputy Clerk

Adams County Board Organizational Minutes
ADAMS COUNTY BOARD ROOM
Tuesday, April 29, 2014
6:00 p.m.

The meeting was called to order by the Chairman West at 6:08 p.m.

The meeting was properly announced.

Roll Call of Supervisors: Dist. #01-Mark Hamburg; Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Larry Borud; Dist. #05-Jerry Kotlowski; Dist. #06-Barbara Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-Robin Skala; Dist. #09-Daniel Wysocky; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Robert Grabarski; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Dave Repinski; Dist. #20-Paul Pisellini.

A Moment of Silence was held followed by the Pledge of Allegiance.

Motioned by Eggebrecht/Edwards to approve the agenda. Motion carried by unanimous voice vote.

Presentation: Mike Blaska; Overview of Board Rules and Parliamentary Procedure

Appointments: Appointments of all committees, boards and commissions

Motioned by Eggebrecht/Stuchlak to confirm appointments as submitted:

ADMINISTRATIVE & FINANCE

Babcock
Grabarski
Hamburg
Kotlowski
West

West
Wirth Dick

(Airport Commission 6 years)

Bourke Mike
Gilner (CBS)
Pollina Steve
Repinski Dave (CBS) move to parks
Reuterskiold Jerry

ETHICS

Borud
Cable
Croke (Chair)
Fahrenkrug
Repinski

Need two (2) from property committee

EXECUTIVE

Allen
Babcock
Johnson
Stuchlak
West

(Board of Adjustments 3 years)

Beaver Bob (Chair) (end 4-15)
Benkowski Robert end (4-16)
Donner Bob (Alternate) (end 7-14)
Croke Catherine (Sec) (end 4-16)
Feller Tom (Vice-Chair) (end 4-15)
Krause Bob (end 4-16)

FAIRBOARD (Liaison)

Stuchlak

(Central WI Economic Board Development)

Diemert Tim

(Golden Sands)

Stuchlak

(Health Insurance) Advisory

Edwards
West

(Central WI Community Action Council) (CWCAC)

Djumadi

HEALTH & HUMAN SERVICES 3 YEARS

Allen (CBS)
Dehmlow Fran (Citizen)
Djumadi (CBS)
Grabarski (CBS)
Harvey-Beversdorf Teresa (4-13)
Hatton Mark (DR) (4-14)
Johnson-Schuh Debra (2-15)

CDBG (1-10)

Allen
Edwards
Feller Tom
Phillippi Cindy

Roekle (CBS)

Skala (CBS) potential conflict CWCAG

H&HSB – Aging Advisory) (per aging dept)

Cable (H&HSB Director)

Kissenger Bob

Martin Al

Peterson James

Richards Donna (ADRC)

Scott Millie

Skala (CBS)

(H&HSB – ADRC)

Anderson Bobbie Jo (Physically Disabled Children)

Dehmlow Fran (Citizen)

Roekle (CBS)

**(H&HSB – Community Response Program
Advisory)**

Roekle (CBS)

**(H&HSB – Nutrition Advisory((Bi-Monthly))(per
aging dept)**

Breene John

Breene Sylvia

Cable Diane, Director

Karbowski Martha

Kissinger Bob

Kissinger Jean

Kotlowski Jerry (CBS)

Richards Donna

Sabby Don

Sabby Pat

Van Beek Diane

Voyles George

**(H&HSB – Long Term Support
Advisory((Quarterly))**

Buerger Dawn Physical Disabilities (2)

Cable Diane Director

Davis Norma Elderly (1)

Goerke Wendy Nursing Home (D)

Malecki Kelly Children's Services (B3)

Peterson Kathleen Developmental Disabilities (3)

Rhinehart Melinda Medical Center (F)

Richards Donna AgingDirector (B)

Roekle Heidi (CBS)

Romell Karen Mental Health (5)

Schultz Kathleen Home Health (E)

Skala Robin (CBS)

Tomsyck Lorie Public Health (A)

Marsh County Alliance

Allen

South Central Environmental Health Consortium

Rick Carlson

Heidi Roekle recommended by Pub. Hlth

HIGHWAY

Babcock

Hamburg

Johnson

Roseberry

Wysocky

(Housing Authority 5 years)

Edwards (CBS)

Repinski (CBS)

Robertson Tom

Theisen Randy

Wirth Dick

(Land Information)

Diemert Myrna

Gervais Jane

Helgesen Jodi

McGhee Dawn

Parr Bill

Phillippi Cindy

Rhinehart Greg

Gallo Jon

Kotlowski Patrick

McLaughlin Phil

Sedlar Wally

Theisen Sue

West John

Wollin Sam

Zander Jani

Solid Waste Director

Emergency Management

ROD/Land Info

MIS

Realtor

County Clerk/AC/DF

County Surveyor

GIS Technician

Hwy Commissioner

Zoning Administrator

Land/Wtr Conservationist

Real Property Lister

CBS

Sheriff

Treasurer

LAND & WATER CONSERVATION

Bork Kevin (FSA)

Karch Onufry (Citizen)

Morgan

Pisellini

Roekle

Stuchlak

Wysocky

(Library Board 3 years)

Challoner Kathleen (2-16)

Edwards (CBS) 1-15

Fugate Leslie (School Rep.) (12-14)

Heideman Jeanne (Vice Pres) 2-14

Kreten James (12-14)

Nelson Mary (Pres. 1-14)

Townsend Pat (Citizen) (12-14)

(SCLS)

Nelson Mary (1-14)

Townsend Pat (alternate)

(Local Emergency Planning Commission)(LEPC)

Beckman Darcie

Media

Eggebrecht

(CBS)

Eggebrecht	(CBS)
Fahrenkrug Terry	Sheriff's Dept.
Frantz John	Rome Fire Dept
Gaynor Katie	Red Cross
Gervais Jane	Em Mangement
Kotlowski Patrick	Cty Hwy Comm
Miller Dawn	Allied Cooperative
Saloun Chris	Pub Hlth
Segina Nick WDKM WCWI	Radio
Rogers Jeff	ARES/RACES
Sass Marc	DNR
Switzer Scott	Moundview Hsp
Wollin Sam	Sheriff

(NCWRPC North Central WI Regional Planning Commission)

Bakovaka Rick
 Gilner (CBS)
 Roekle (CBS)

(North Central Workforce Development (NCWWDB)) (Quarterly)

Skala potential conflict

PARKS

Djumadi
 Edwards
 Eggebrecht
 Pisellini remove, replace w/Repinski
 Roseberry

PLANNING AND ZONING

Babcock
 Gilner
 Hamburg
 Morgan
 Sebastiani Al (Citizen)
 Stuchlak
 Theisen Randy (Citizen)

PROPERTY

Djumadi
 Kotlowski
 Pisellini
 Repinski
 Stuchlak
 Need two (2) on airport

PUBLIC SAFETY & JUDICIARY

Allen
 Edwards
 Eggebrecht
 Grabarski
 Kotlowski

Work SAFETY

Hamman Tracy
 Kaye Marcia
 Kotlowski Patrick
 Pisellini (CBS)
 Quinnell Brenda

(Rural Industrial Development Commission) (RIDC)

Allen Jack
 Bula Lynda
 Diemert Tim
 Hillert Marti
 Pavelski Jeremie
 Pollex Eric
 Walsh-Laehn Tanya

SOLID WASTE

Babcock
 Hamburg
 Johnson
 Morgan
 Pisellini

(Technology Steering Committee)

Wysocky

(Traffic Safety Commission)

Baumgartner Janalyn	Mayor City of Adams
Bonnett Tania	Law
Bott Bob	WIS DOT/WSP/BOTS
Colemer Teresa	AF School Dist/Bus Co
Fahrenkrug Terry	Adams Co Sher.Chf Dpty
Falash Laurie	Hwy Safety Coordinator
Grosshuesch Sarah	Public Health
Grosz Adam	Police Chief T of Rome
Heldt Bob	NC Regional Traf. Eng.
Kemnitz Tony	WI DOT
Klaus Mark	Pol. Chief City of Adams
Kotlowski Patrick	Hwy Commissioner
Stertz Rhae	Wisconsin State Patrol
Tully Seth	Safety Chair
Wollin Sam	Sheriff

UW Extension

Borud
 Johnson
 Morgan potential conflict
 Roekle
 Skala

(Veteran's Service Commission Advisory)(Bi-Annually)

Gilner (CBS)
 Heideman Ed term ends 4-2015
 Kane Jim term ends 4-2014
 Repinski (CBS)

Shackelford Tom term ends 4-2016
~~Recommend Jack Grignani, Jim LaPointe, Jim Kitchen~~

Mason Lake
Patrick Lake
Peppermil
Roche A Cri
Tri Lakes

Hamburg
Kotlowski
Borud
Allen
Pisellini

(County Representative to Lake District)

Easton	Stuchlak
Fawn	Babcock
Friendship	Allen
Goose Lake	Stuchlak
Jordan	Mike Backus
McGinnis Lake	Morgan

Items in gray will be referred back to committee on appointments and brought back at the next County Board Meeting. Motion to confirm appointments carried by roll call vote 19 yes, 1 no. Voting no, Djumadi.

Recess: Motioned by Allen/Hamburg to recess at 7:31 p.m. Motion carried by unanimous voice vote.

Reconvene: Chairman West called back to order at 7:42 p.m. Roll call, 20 present.

Presentation: Administrative Orientation was provided by County Clerk Phillippi.

Motioned by Johnson/Roekle to have the County Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set next meeting date.: May 20th, 2014 at 6:00 p.m.

Motioned by Kotlowski/Roekle to adjourn at 8:16 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Recording Secretary
Adams County Clerk
Cindy Phillippi

These minutes have not been approved.

Executive Committee Meeting
April 8, 2014 – 8:00 a.m. – Courthouse Conference Room A-260

Minutes

Al Sebastiani, Vice-chair, called the meeting to order at 8:08 a.m. The meeting was properly announced.

Committee members present: Al Sebastiani, Florence Johnson, Jack Allen and Larry Babcock. John West was not yet in attendance.

Others present: Cindy Phillippi, County Clerk/Interim AC/DOF; Ken Wagner, Corporation Counsel; Marcia Kaye, Personnel Director; Diane Heider, Recording Secretary; Supervisor Lori Djumadi; and Diane Cable, Director of Health & Human Services.

Motion by Johnson, seconded by Allen, to approve the Agenda. Motion carried by unanimous vote.

Motion by Allen, seconded by Babcock, to approve Minutes of the March 11, 2014 Executive Committee meeting. Motion carried by unanimous vote.

There was no public participation. The recording secretary distributed new correspondence from Jodi Helgeson, Register of Deeds.

Agenda Item 8: Medical Examiner. Discussion. Kaye explained that this position does not have an established number of hours and should not be included in the WIPFLI wage scale. The Medical Examiner is not objecting. No action taken.

Agenda Item 9: Discussion regarding starting wage of the new Support Services Coordinator at Health & Human Services. Kaye described the new process of obtaining approval by both the Administrative & Finance Committee and the Executive Committee. A higher wage was denied by the Administrative & Finance Committee, and the applicant agreed to take the lower wage as advertised. No action was taken.

John West joined the meeting at 8:15 a.m.

Item 10: Interim Administrative Coordinator/Director of Finance report. Phillippi met with Kaye, Wagner and Trena Larson to review all matters in the AC/DOF office. Some files were assigned to Wagner to handle. Larson responded to all items on Phillippi's list. There was a brief discussion regarding surrender of keys. Phillippi spoke to AC/DOF current employees and believes that prior temporary help used in the past will work. All files have gone to the auditors and things went smoothly. An exit interview will be held Friday with the auditors. The State audit report is not being completed by the auditors. Phillippi will talk with them regarding completing 2013. Allen inquired, when will the auditors come to the County Board? Phillippi wasn't sure, but they have another layer in the process to do, maybe August. The auditor's contract is up for renewal. Allen asked if Phillippi needs temporary

help now? Phillippi wants to review and should know in about two weeks. Phillippi requested certain committee members to submit their Committee Appointment sheet. Phillippi was excused from the meeting at 8:18 a.m.

Item 11: Corporation Counsel reported monthly caseload and activities. Allen inquired whether Wagner would perform the County Board training. Wagner understands that in the past Phillippi retained outside counsel, but he will check with her. Allen mentioned that conference rooms in this wing be used for a 2-week period for an upcoming trial. Wagner reported that a new courtroom security officer is currently working.

Item 12: (Personnel Handout). Kaye discussed those items listed on her handout.

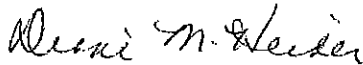
Item 13: Vouchers. Allen requested that the E. O. Johnson payment be itemized by department and provided to Phillippi. The recording secretary suggested that information may be available in the Skyward program. **Motion by Allen, seconded by Sebastiani, to approve Vouchers. Motion carried by unanimous vote.**

The next Executive Committee meeting date will be set by the new committee when formed.

Action items for next meeting: Election of Chair, Vice Chair and appointment of Recording Secretary.

Motion by Sebastiani, seconded by Babcock, to adjourn the meeting at 8:35 a.m. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

Executive Committee Meeting
May 6, 2014 – 2:00 p.m. – Courthouse Conference Room A-260

Minutes

Barb Waugh, Deputy County Clerk, called the meeting to order at 2:01 p.m.

The Meeting was properly announced.

West nominated Allen as Chair of the Committee; seconded by Stuchlak. Allen declined.

Allen nominated Stuchlak as Chair of the Committee; seconded by West.

Stuchlak nominated Johnson as Chair of the Committee. Johnson declined.

West moved to close nominations. Unanimously carried.

Stuchlak is the newly elected Chair of the Executive Committee Meeting.

Stuchlak requested nominations for Vice-chair of the Executive Committee.

Babcock nominated Allen; seconded by West. West moved to close nominations. Unanimously carried.

Allen is the newly elected Vice-chair of the Executive Committee.

Motion by Johnson, seconded by West, to elect Diane Heider as recording secretary of the Executive Committee. Unanimously carried.

Roll Call: John West, Florence Johnson, Jack Allen, Larry Babcock and Joe Stuchlak all present.

Others present: Ken Wagner, Corporation Counsel; Marcia Kaye, Personnel Director; Diane Heider, Recording Secretary.

There was no public participation. There was no new correspondence.

Motion by West, seconded by Babcock, to strike Agenda Item 11 and approve the Agenda as amended.

Motion carried by unanimous vote.

Item 12: Corporation Counsel reported monthly caseload and activities, including mental commitments, guardianships, protective placements, forfeiture prosecutions; Easton Store PECFA application process; Airport encroachment, Continuing Legal Education conferences, and routine office activities.

Item 13: Kaye discussed those items listed on her handout. Kaye stated that the Safety Coordinator is working with our Emergency Management director regarding storm/fire drills. Our highway department may provide signage. The Safety Coordinator may make a presentation to the County Board in September.

Item 13: Vouchers are not available until the fifth work day of the month. No action was taken.

Motion by West, seconded by Babcock, to approve Minutes of the April 8, 2014 Executive Committee meeting. Motion carried by unanimous vote.

The next Executive Committee meeting date will be June 10, 2014 at 9:00 a.m.

A Joint Administrative & Finance Committee meeting will be held June 10, 2014 immediately following the Executive Committee Meeting.

Johnson inquired regarding Phillippi and Zander's progress in review of certain job descriptions. According to Allen, Phillippi disagrees with the January 23, 2014 Joint Administrative & Finance/Executive Committee Minutes which read:

Motion by Djumadi, seconded by Johnson to allow the County Clerk to pull job descriptions, highlight discrepancies and bring to the Committee. Discussion. Motion carried by unanimous vote.

Chair Stuchlak requested the recording secretary to add the Pledge of Allegiance to all future Agendas.

Action items for next Executive Committee meeting:

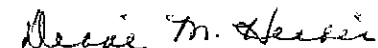
- Discuss and/or act on Administrative Coordinator/Director of Finance job description.

Action items for next Joint Administrative & Finance/Executive Committee Meeting:

- Discuss and/or act on Administrative Coordinator/Director of Finance job description.
- Discuss and/or act on filling the position of Administrative Coordinator/Director of Finance.
- Discuss and/or act on the interim needs of the Administrative Coordinator/Director of Finance department.
- Discuss and/or act on the report of Phillippi & Zander after review of certain clerical job descriptions and WIPFLI categorization.
- Discuss and/or act on approving the WIPFLI Study and sending to County Board for approval.
- Discuss and/or act on County policy governing how, and when, a position reclassification may be obtained.

Motion by Allen, seconded by Babcock, to adjourn the meeting at 2:56 p.m. Motion carried by unanimous vote.

Respectfully submitted,


Diane M. Heider
Recording Secretary

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – March 28, 2014**

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairperson Djumadi at 10:00 a.m.

Roll Call of Board Members: Lori Djumadi, Paul Pisellini, Fran Dehmlow, Rocky Gilner, Heidi Roekle, Deb Johnson-Shuh, Teresa Harvey-Beversdorf, Jack Allen, Dr. Mark Hatton.

Health & Human Services Staff: Diane Cable, Cindi Flynn, Diane Osborn, Donna Richards, Kelly Oleson, Sarah Grosshuesch. Absent excused: Sherrie Manning and Wendy Pierce.

Veterans Services Staff: Dave Guerin

Motion was made by Gilner / Pisellini to approve Agenda in compliance with Open Meetings Law. Motion carried by UVV.

Motion was made by Allen / Pisellini to approve the February 28, 2014 minutes as submitted. Motion carried by UVV.

Public Comment – none

Correspondence – none

Announcements – There will be a Drug Free Task Force Town Hall Meeting on April 15, 2014 at the Adams Friendship High School starting at 5:00pm.

Veterans Service

Review and approval of February 2014 Veterans Service vouchers and financial report. A brief discussion was held and a motion was made to approve the February 2014 Veterans Services Vouchers and Financial Report by Dr. Hatton / Gilner. Motion carried by UVV.

Veterans Service Officer's report. Dave gave a report to the HHS Board concerning the changes the State of Wisconsin has made to the grant process. They are going to be watching where the funds are being spent much closer and they want the funds placed in a separate account. These funds will be watched by yearly audits that will be done by the State. There will be a Benefits Fair on July 31, 2014. The fair is an outreach to all families with a vet in their family. Dave also explained to the HHS Board that he had been contacted by the Oxford Prison. They would like Dave to come and meet with the vets that are in their facility.

Health & Human Services Board Meeting Minutes – March 28, 2014

Initial Discussion of Veterans Services 5 year plan. Dave informed the HHS Board that he has looked into some policies that he would like to update and he has done some research on how he would like to move forward with the Veterans Services Department in the next 5 years. Dave read a personal statement to the HHS Board concerning his concerns for the HHS Board and the County as a whole. A brief discussion was held.

Health & Human Services

Review and approval of February 2014 Health & Human Services vouchers and financial report. A discussion was held and a motion was made to approve the February 2014 Health & Human Services vouchers and financial report by Pisellini / Dehmlow. Motion carried by UVV.

Director's Report and Manager Narratives – A written report was submitted to the HHS Board prior to the meeting. A brief discussion was held and an update was given by Diane Cable on the status of filling open positions. Diane pointed out to the HHS Board a job well done, recognized by the State of Wisconsin, to the Economic Support team for all of their hard work during the implementation of the Affordable Care Act.

Administration – An update was given by Diane Cable on the draft she put together for the departments 5 year plan. The draft will give the management team a good starting base for completing the goal of a 5 year plan.

Administration – An update was given by Diane Cable about the security of the HHS building. A brief discussion was held.

Economic Support – Diane Cable presented to the HHS Board the FSET program and the upcoming changes we as a department will be seeing for the FSET program. A discussion was held.

Behavioral Health Services – Diane Cable gave a brief update on the CCS Regionalization, no discussion was held.

Behavioral Health Services – An update was presented to the HHS Board on the recent audit of the Certified Mental Health programs. This was not a financial audit. The state identified areas of concerns. Education to staff and policy implementation will occur in response to the audit. A brief discussion was held.

Children and Families – Diane Cable gave an update and a discussion was held on the resolution to authorize Adams County Health and Human Services to administer the Coordinated Services

Health & Human Services Board Meeting Minutes – March 28, 2014

Team Program as part of the State wide initiative of the State Department of Health Services (DHS). Item was tabled until a later time during this current meeting.

ADRC – Donna Richards gave a presentation to the HHS Board on how the Yellow Dot Program works and how it would benefit our county. The Yellow Dot Program helps First Responders and Hospital Staff understand the injured party's medical needs during a medical emergency.

ADRC – An update was given by Donna Richards on the Dementia Care Specialist. This is a state funded position and is a position that our ADRC consortium is applying for. The state will be awarding 10 more Dementia Care Specialist to ADRC consortiums around the state.

A motion was made to move back to item # 8 by Allen / Roekle. Motion carried by UVV.

Children and Family Services - A motion was made by Roekle / Johnson-Shuh to accept the resolution and to move forward with the process to authorize HHSD as the administering Department for the Coordinated Services Team Program as part of the State wide initiative through the Department of Health Services. Motion carried by UVV.

Public Health – Sarah Grosshuesch gave an update on Public Health Policies for the TB program and the Community Wellness Program. A brief discussion was held. Sarah also updated the HHS board on posters that will be going up around the county from the Death Review Team to remind boat drivers to drive responsible.

New Business – Items to review in upcoming meetings are as follows; Five Year Plan, A TCM Presentation, Marsh County Alliance Program, Family Care and Road Map to Health.

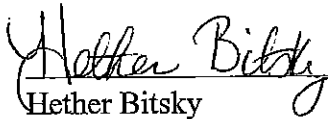
Next Regular Meeting Date – April 25, 2014 @ 10:00 a.m.

Motion to adjourn at 12:00 p.m. by Roekle / Dr. Hatton. Motion carried by UVV.

These minutes have not yet been approved by the committee.

Minutes respectfully submitted by Hether Bitsky.

Lori Djumadi – Chairperson


Hether Bitsky

**LAND & WATER CONSERVATION COMMITTEE MEETING
MARCH 13, 2014 – 2:00 P.M.
CONFERENCE ROOM A-231**

Minutes

The meeting was called to order by Al Sebastiani, Chair, at 2:00 p.m. The meeting was properly announced.

Attending: Al Sebastiani; Barb Morgan; Glenn Licitar; Joe Stuchlak; Kevin Bork; Heidi Roekle; Wally Sedlar and Michelle Harrison, recording secretary. Terry James was excused.

Motion by Roekle/Morgan to approve the agenda. Passed unanimously.

Motion by Licitar/Roekle to approve the minutes of February 10, 2014. Motion carried by unanimous vote.

Public participation as we go.

Wildlife Abatement and Claims- none

Report on NRCS – none

Report on WNDR- none

Report on L&WC department activities- report in packet. Question was asked about the Tree and Shrub sale. Sales are down from last year. The tree order was reduced as much as possible. Trees/shrubs are still left to sell. Bundles of 5 are now for sale until gone.

Report on Central Wisconsin Windshed Partners- none

Report on Golden Sands Resource Conservation and Development- none

Report on USDA Farm Services Agency- none

Report on Duck Creek Activities- Bill Euclide gave a report on the Duck Creek Watershed advisory group meeting. Euclide explained that Gini Knight from WLWCA attended their last meeting. She spoke about Nutrient Management plans. They will be discussing their 5 year plan at next week's meeting.

Financial report- Discussion took place. Question was asked about the negative \$2,250.00 in Lake Protection Revenue. Error has been corrected. The question was asked if we will be reimbursed for the deer processing. Harrison stated that it would be. It did show that the revenue received for wildlife abatement was more than the expenses. That was the difference plus the \$250.00 admin cost. Motion by Roekle/Stuchlak to approve the financial report. Motion carried unanimously.

Discuss and/or act on cost share agreement. All bids were declined by Parks Department. No cost share agreements at this time.

Discuss and/or act on End of Year 2013 financials. Discussion occurred. Motion by Morgan/Licitar to approve 2013 year end financials. Motion passed unanimously.

Discuss and/or act on Envirothon costs for 2 teams and lodging. Harrison stated total donations received were \$340.00 and additional \$280.00 is needed for lodging. Master Gardner's donated \$200.00 and an anonymous donation of \$140.00. Currently, there is \$210.00 budgeted for lodging. It was also brought up that

THESE MINUTES HAVE BEEN APPROVED

the additional money needed could come out of Natural Resource account and should be checked into. Motion made by Morgan/Stuchlak for Michelle and Wally to find the additional money to support the Envirothon team. Motion carried by unanimous vote.

Discuss and/or act on 2015 DATCP grant application. Sedlar passed around the application for committee to review. Discussion occurred.

Discuss and/or act on appointing Wally Sedlar as the new facilitator for the animal waste management ordinance advisory group. It was suggested that Wally review minutes and tapes to understand how the group was created and for what reasons. Discussion took place. Motion made by Morgan/Bork to appoint Wally Sedlar as the new facilitator for the Animal Waste Management Ordinance Advisory Group. Motion carried by unanimous vote.

Motion made by Stuchlak/Roekle to go into closed session at 2:43pm. Motion passed unanimously.

Motion made by Stuchlak/Roekle to come out of closed session at 2:55pm. Motion passed unanimously.

Items for next meeting: Update on funding for Envirothon.

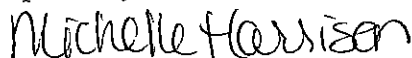
Communications: Americorps application is due. Reesa explained that she would like to have a team of 8-12 people complete stream inventory on 418 miles for the summer.

Dam grant results should be in by March 31, 2014. Cottonville waterway marker permit has been amended to only include the 3 buoys that will be placed in front of the earthen dam at Big Roche a Cri. Grant for Clean Boats Clean Waters through Golden Sands has been accepted for Petenwell and Castle Rock .

The next meeting is set for April 14, 2014 at 1:00 p.m.

Motion by Stuchlak/Roekle to adjourn at 3:15pm. Motion carried by unanimous vote.

Respectfully submitted,



Michelle Harrison
Recording Secretary

THESE MINUTES HAVE BEEN APPROVED

**LAND & WATER CONSERVATION COMMITTEE MEETING
APRIL 13, 2014 – 1:00 P.M.
CONFERENCE ROOM A-231**

Minutes

The meeting was called to order by Al Sebastiani, Chair, at 1:00 p.m. The meeting was properly announced.

Attending: Al Sebastiani; Glenn Licitar; Joe Stuchlak; Kevin Bork; Heidi Roekle; Rocky Gilner sitting in for Terry James; Wally Sedlar and Michelle Harrison, recording secretary. Barb Morgan was excused.

Motion by Roekle/Bork to approve the agenda. Passed unanimously.

Motion by Licitar/Roekle to approve the minutes of March 13, 2014. Motion carried by unanimous vote.

Public participation as we go.

Wildlife Abatement and Claims- none

Report on NRCS – Michelle Komiskey reported that the NRCS is waiting on the roll down of the Farm Bill to fund 2014. There were 10 EQIP applicants for Adams County, 6 Honey Bee pollinator applicants and 4 applications for the Stewardship program. There may be another cover crop sign up yet this year. This fall the local work group meeting will be with other counties as well. The funds will be shared between the three counties; Adams, Marquette and Waushara.

Report on WNDR- none

Report on L&WC department activities- report in packet. Question was asked about the Envirothon and the 2 donations. We have received 2 donations but are still short on funds by \$70.00 for the lodging. Questions were asked about the Fish

Farm. Wally stated that after reading over the storm water runoff ordinance that Rand will need to submit an application for a stormwater runoff permit.

Report on Central Wisconsin Windshed Partners- none

Report on Golden Sands Resource Conservation and Development- Sedlar gave a report. Golden Sands will be offering grant writing and managed grazing plans. Next meeting is May 15th.

Report on USDA Farm Services Agency- Bork gave 2014 estimates for acres of crops to be planted. The differences from 2013 were also given.

Report on Duck Creek Activities- Bill Euclide reported that they will still be going over their 5 year plan at their next meeting. Beaver dams still continue to be an issue. He stated they will also be discussing Burr Oaks. He invited everyone to attend their meetings which are typically the 3rd Thursday of each month at the Adams Town Hall.

Financial report- Discussion took place. Motion to approve the financial report, made by Stuchlak/Roekle. Motion carried by unanimous vote.

THESE MINUTES HAVE BEEN APPROVED

Discuss and/or act on cost share agreement. Sibilsky reported that there are three cost shares all at \$5,000. One on Castle Rock and two at Petenwell. Adams County Castle Rock Park, Hasse, and Kastern. Motion by Licitar/Stuchlak to approve the three cost shares. Motion carried by unanimous vote.

Discuss and/or act on contribution/donation letter sent to lake associations. Stuchlak asked how long the department had been sending this letter to the Lake Associations. He also wanted a total of how much was donated over the years. Sedlar stated that he would have that information by the next meeting. Stuchlak stated that this should be listed in the budget as its own line item. The monies collected should strictly be used for AIS activities and not be added to the general fund.

Discuss the DNR AIS grant application and DNR inventory application results. Sedlar told the committee that we did receive an AIS grant for 2015 only. He understood that these grants would no longer be for a two year period. Sedlar stated that we did not receive the inventory grant.

Discuss and/or act on Wally Sedlar attending the spring and fall County Conservationist meeting with WLWCA. Discussion occurred. Motion by Roekle/Bork to allow Sedlar to attend the WLWCA Spring and Fall training meetings. Motion carried by unanimous vote.

Communications: Sedlar stated that he would be attending the Public Hearing for Burr Oaks on April 15, 2014. He mentioned that he attended a meeting for Klein Creek/Toltzman/Bula's. At this point it was recommended that the property be professionally surveyed and then a decision can be made from there. Tree and Shrub sale is hopefully going to take place May 2 & 3rd – weather cooperating. The New Chester digester is about 30-60 days out until construction takes place.

Items for next meeting: Update on Fish Farm and donation totals from Lake Associations.

The next meeting is set for May 12, 2014 at 1:00 p.m.

Motion by Roekle/Licitar to adjourn at 2:20pm. Motion carried by unanimous vote.

Al and Glenn were thanked for all their years of service to the County.

Respectfully submitted,

Michelle Harrison

Michelle Harrison
Recording Secretary

THESE MINUTES HAVE BEEN APPROVED

**Adams County Library
Board Minutes
03/31/2014**

The meeting was called to order by President Mary Nelson at 1:00 p.m. Present were Challoner, Heideman, Nelson, Peterson, Gilner, Townsend, Kreten and Director Wavrunek.

President Nelson verified that the meeting was properly announced.

Motion to approve the agenda was made by Challoner, 2nd by Heideman. **Motion carried.**

Public input was invited. No one from the public was present.

Recommended Actions: minutes, bills and financial report:

Motion to approve the February minutes was made with an amendment correcting the next meeting date to March 31, 2014. Motion made by Heideman 2nd by Townsend. **Motion carried.**

Motion to approve the February, 2014 financial report was made by Townsend and 2nd by Kreten. **Motion carried.**

Communications and Reports:

There were no new communications or reports.

South Central Library System report:

President Nelson reported that there were approximately 160+ legislative visitors at the State library on Legislative Day, which was a record number. SCLS is absorbing another vacancy and will fill that vacancy another way to save money. They are undergoing their own audit process. The effectiveness rating for SCLS came back from other libraries, overall there were multiple approvals and the ones that did not approve and gave reasons will be addressed by the Director. The SCLS System Annual Report was also approved. National Library Week is April 13th to April 19, 2014.

Director's Report:

- A. Director Wavrunek reported that library circulation for February is down about 10% possibly due to the library closing for two days, the weather or because some patrons are blocked from checking out items because of unreturned overdue items.
- B. Amazon book sales have been going well.
- C. Library policy was that if you sent a fax you had to send a cover sheet, some people didn't want to pay for it, so it is decided that a cover sheet is no longer mandatory.
- D. The City of Adams has passed an ordinance that would let the library/city write tickets to people with unreturned items after all efforts to have items returned have been exhausted.
- E. The Adams County Library Annual Report is done and President Nelson has signed off on it and it has been sent to the state.
- F. The governor signed bill AB 288.

By-Laws Review:

The Adams County Library Material Selection Policy was reviewed. A motion to approve was made by Challoner and 2nd by Townsend. **Motion Carried.**

The Adams County Library By-Laws that was tabled last month has come up again. Discussion on whether there needs to be an article written that covers the representation of the library board to SCLS. Heideman made a motion to table the discussion of the Adams County Library By-Laws to next month until the Article is written. 2nd by Townsend. **Motion Carried.**

Audit Committee Report:

President Nelson and member Kreton did the audit report. There were three accounts, two were reconciled and one is off about a dollar. Nelson and Marilu will work on reconciling the account to the penny.

Chocolate Affair Report:

The final figure for the Chocolate Affair is \$3057.04. There was discussion on the annual library brat fry. It was decided that with matching funds from Thrivent for the Brat Fry, makes it worth the effort.

Collection Agency:

The use of a Collection Agency was discussed and Jeff will wait to see how the new procedure with the City Police Department works out before further discussion.

Identify possible upcoming items for future meetings:

- A. Review Internet Use policy.
- B. Update on City of Adams procedures for overdue items.
- C. Amazon book sales.
- D. Adams County Library Bi-laws.
- E. Collection Agency for overdue items and fines.
- F. Bray fry date.

Next meeting date is April 28, 2014 at 1:00 p.m.

A motion was made by Townsend and 2nd by Heideman to adjourn the meeting. **Motion carried.**

Meeting was adjourned at 1:40 p.m.

Respectfully submitted:



Kathleen Challoner
Secretary

Adams County Library
Board Minutes
April 28, 2014

The meeting was called to order by President Mary Nelson at 1:00 p.m. Present were Nelson, Challoner, Townsend, Peterson, Kreten, Heideman and Director Wavrenek. Gilner was excused.

President Nelson verified that the meeting was properly announced.

Motion to approve the agenda was made by Challoner, 2nd by Kreten. **Motion carried.**

Public input was invited. There were two members from the public present.

Recommended Actions: Minutes, Bills and Financial report:

Motion to approve the March minutes as presented was made by Heideman, 2nd by Kreten. **Motion carried.**

Motion to approve the March, 2014 financial report was made by Townsend, 2nd by Kreten. **Motion carried.**

Communications and Reports:

There were no new communications and reports.

South Central Library System report:

President Nelson reported that an informative presentation on Broadband was given by Vicki Teal Lovely at the SCLS meeting. There was discussion about the budget process, they're trying to involve all of the libraries in the process early on. It was reported by the director that she has noted an enhanced mood of cooperation due to more transparency possibly because of new revised governance structure, budgeting and billing.

Permission Request:

Laurel Falash, representing the Adams County Leadership Committee, asked permission to put up a Poetry Box in the Library. This is a leadership project for the committee. Laurel will come back next month for a vote on the matter. Consensus by Board members is that this would be a good project.

Director's Report:

- A. Director Wavrunek reported that library circulation was down approximately 4%.
- B. Amazon book store still doing okay.
- C. There are no current budget issues.
- D. The City of Adams ordinance regarding unreturned items carries a fine of up to \$389.00.

Review By-laws:

The 2014 Adams County Library by-laws were reviewed. No changes were indicated. Motion to approve by Challoner, 2nd by Heideman. **Motion carried.**

The review of the Adams County Internet/WI FI use policy was discussed. No changes were indicated. Motion to approve by Townsend, 2nd by Peterson. **Motion carried.**

Update on Collection Policy:

The City of Adams now has an ordinance that addresses fines and collections of overdue item. We will revisit the collection policy at the end of the year.

Brat Fry:

The Friends of the Library will hold a brat fry on June 7, 2014 at County Market. The library brat fry date has not been set yet.

Identify possible upcoming items for future meetings:

- A. Review Library Personnel Policy by-laws.
- B. Amazon book store
- C. Budget
- D. Brat Fry Date
- E. City of Adams collection efforts.

Next meeting date is May 19, 2014 at 1:00 p.m.

A motion was made by Heideman, 2nd by Townsend to adjourn the meeting. **Motion carried.**

Meeting was adjourned at 1:35 p.m.

Respectfully submitted:



Kathleen Challoner
Secretary

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: MAY 7, 2014

Cindy Phillippi, Adams County Clerk called the Adams County Planning & Zoning Committee meeting to order on Wednesday May 7, 2014 at 12:30 P.M. with the following members present: Joe Stuchlak, Barb Morgan, Al Sebastiani, Rocky Gilner, Larry Babcock and Mark Hamburg. Randy Theisen was excused. Also present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, recording secretary; Greg Rhinehart, County Surveyor; Jani Zander, County Treasurer and Kay Martz. Ms. Phillippi asked if the meeting had been properly noticed. Cathy Allen stated that it was. Ms. Phillippi then asked for a nomination for Chair. Barb Morgan nominated Joe Stuchlak for Chairperson. There were no further nominations. All were in favor of the nomination of Joe Stuchlak. The Clerk then turned the meeting over to Joe Stuchlak as Chairperson.

Chairman Joe Stuchlak opened the floor for nomination for Vice-Chair. Joe Stuchlak nominated Barb Morgan. Motion to appoint Barb Morgan as Vice-Chair. Rocky Gilner seconded the motion. All in favor. Motion carried. Discussion was held regarding secretary/recording secretary. Cindy Phillippi responded that according to the new law, Cathy Allen would be recording secretary. Rocky Gilner nominated Cathy Allen for recording secretary. All in favor. Motion carried. Pledge of Allegiance. Mr. McLaughlin addressed the new Committee members with information regarding an overview of County Comprehensive Zoning, Shoreland Wetland and Habitat Protection and Conservancy rezoning requirements along with the public hearing process.

Mark Hamburg made a motion to approve the agenda as noticed. Rocky Gilner seconded the motion. All in favor. Motion carried.

Further discussion of the rezone process as far as consistency and written records of individual decisions and Committee meeting dates followed. Barb Morgan made a motion to recess until the scheduled 1:00 P.M. Public Hearing. Al Sebastiani seconded the motion. All in favor. Motion carried.

RECESS: 12:47 P.M.

Randy Theisen arrived at 12:55 P.M.

RECONVENE: 1:00 P.M.

Chairman Stuchlak called the meeting to order at 1:00 P.M. Roll Call.

Public Hearings: Paul R. Swan – Rezoning request of a parcel (7.43 acres) from an A3 Secondary Agricultural District to a B1-Rural Business District of the Adams County Comprehensive Zoning Ordinance with a Conditional Use Permit under Section 3-5.03(B) to allow an increase to the height restriction to allow the construction of a barn as a private party facility to be rented out for wedding receptions and rehearsal dinners on property located in Pt. of the N ½, SW ¼, Section 34, Township 14 North, Range 6 East, Lot 1 of CSM 4469 at 4161 River Road, Town of Dell Prairie, Adams County, Wisconsin. Paul Swan gave a presentation for a 12,800 sq. ft. timber frame constructed “barn” complete with two silos with a capacity of 250 people for hosting wedding receptions and rehearsal dinners. Linens and tableware would be provided. Food and beverages would be catered. Mr. Swan is attempting to get a liquor license in the event that a caterer would not provide such services. If his Rezone and Conditional Use Permits are approved, he plans to start construction in September 2014 and start renting next year. There was opposition to additional traffic and noise. Bud Daggett spoke in favor of the project, but after visiting the site with another adjacent owner (Martin Hickey) and speaking with Mr. Swan about the project, provided a list of conditions they would like imposed. Discussion was held regarding a permeable surface driveway, parking, and landscape lighting. Rocky Gilner

made a motion to grant the rezoning and forward that recommendation to County Board for final approval. Randy Theisen seconded the motion. Roll Call Vote: 6 – Yes. 1 – No. (Hamburg) Motion carried.

Rocky Gilner made a motion to grant the Conditional Use Permit for an increase in the height limitation and with the conditions listed by Bud Dagget and approved by the Swans. Barb Morgan seconded the motion. Discussion was held regarding amending the motion to include that the conditions apply to all adjacent properties. Rocky Gilner amended his motion with the conditions previously agreed upon between the petitioner and adjacent property owner, but with a 90' boundary. Barb Morgan seconded the motion. Discussion was held regarding the distances being too restrictive to the petitioner. Rocky Gilner moved to grant the Conditional Use Permit for an increase in the height limitation and with the conditions listed by Bud Dagget and approved by the Swans, but with a 50' boundary on the southern lot line. Barb Morgan seconded the motion. Roll Call Vote: 7 – Yes. Motion carried.

Chairman Stuchlak closed the Public Hearing portion of the meeting and stated that Public Participation would be taken as needed.

Al Sebastiani made a motion to approve the minutes from the April 2, 2014 meeting as presented. Rocky Gilner seconded the motion. All in favor. Motion carried.

Greg Rhinehart presented the surveyor's report for the month of April to the Committee for review. Rocky Gilner made a motion to approve the Surveyor's report. Randy Theisen seconded the motion. All in favor. Motion carried.

Randy Theisen made a motion to recess. Barb Morgan seconded the motion. All in favor. Motion carried.

RECESS: 1:54 P.M.
RECONVENE: 1:59 P.M.

Jodi Helgeson presented a synopsis of the Register of Deeds document indexing system from 1988 to today. Ms. Helgeson is requesting Committee approval to purchase a new software program for the purpose of indexing and imaging documents electronically. Jani Zander asked if this software would work with the GCS system that other County offices currently use. Ms. Helgeson stated that it would if GCS allows it. Cindy Phillippi asked what the timeline for completing the redaction was. Ms. Helgeson stated that it is January 1, 2015, but that can ask for extension. Discussion was held. Larry Babcock made a motion to approve the purchase of the new software program contingent on approval from the Tech Steering and Administrative/Finance Committees. Barb Morgan seconded the motion. All in favor. Motion carried. Ms. Helgeson presented the Register of Deeds Office 5 Year Plan. Mark Hamburg made a motion to approve the 5 Year Plan. Rocky Gilner seconded the motion. All in favor. Motion carried.

Ms. Helgeson stated that there was nothing new for Land Information other than trying to set up a meeting with project partners for aerial photography.

Planning & Zoning staff WIPFLI Study. Mr. McLaughlin was instructed to place this on next month's agenda with a letter addressed to the Joint Committee on WIPFLI Wage Study to be signed by the Planning & Zoning Committee requesting wage increases for the two Building Inspector/Code Enforcement Officers independent of the wage study and according to a Certification Schedule carried over from the Union Contract.

Planning & Zoning Updates: None.

Planning & Zoning Committee Meeting

Wednesday May 1, 2014

Page #3

Financial Report for March 2014 was presented to the Committee for review. Barb Morgan made a motion to approve the Financial Report as submitted. Mark Hamburg seconded the motion. All in favor. Motion carried.

Correspondence: None.

The next meeting was scheduled for June 4, 2014. Site visit in the Town of Preston at 12:00 P.M., with the Public Hearings and regular meeting to immediately to follow.

Mark Hamburg made a motion to adjourn. Rocky Gilner seconded the motion. All in favor. Motion carried.

Adjourned: 2:46 P.M.

Joe Stuchlak, Chair

Rocky Gilner

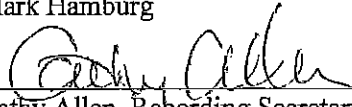
Barb Morgan, Vice-Chair

Larry Babcock

Randy Theisen

Mark Hamburg

Al Sebastiani


Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Property Committee Minutes
Friday, April 4, 2014 1:00 p.m. Room A260

Call to order by Chairman Allen at 1:10 p.m. The meeting was properly announced.
Roll Call: Allen, Djumadi, Kotlowski and Miller. Excused: James. Also present: Hamman, Wagner, Weissinger, Larson and Phillippi.

Motioned by Kotlowski/Miller to approve the agenda with deviation to item 11 after 5 and back to 6. Motion carried by unanimous voice vote.

Motioned by Miller/Djumadi to approve the minutes from March 7, 2014. Motion carried by unanimous voice vote.

Item #11 Discuss and/or act on Easton property. Motioned by Djumadi/Miller to proceed forward in applying for PECFA funding. Motion carried by unanimous voice vote.

Item #6 Open and/or act on bids for tax foreclosure property. Miller opened and read the bids. Roy Peterson submitted 10%, \$4,500.00 for his bid of \$45,000 for Parcel #53. Kevin Stumen submitted 10%, \$151.00 for his bid of \$1,510 for Parcel #30. Kevin Stumen submitted 10%, \$151.00 for his bid of \$1,510 for Parcel #36. Motioned by Miller/Kotlowski to accept the 3 bids for Parcels #53, #30 and #36. Motion carried by unanimous voice vote.

Item #7 Discussion/update #24-5 Town of Preston. A letter was sent out. This is still a work in progress.

Item #8 Discussion/update on parcel #24-1406. There is an issue with the trailer, which is still being worked on. Allen will meet with Zander to follow-up.

Item #9 Discuss and/or act on rescinding Ord. #14-1984. Motioned by Djumadi/Miller to move Ord. #14-1984 forward. Motion carried by unanimous voice vote.

Item #10 Discuss correspondence from P&Z regarding County owned waterfront properties and plan moving forward. Committee met with Matt Bremer; he is working on the list of properties. He has a few left to look at.

Item #12 Revisit, Discuss and/or act on razing bid. Two options on the initial bids were overlooked. They are still lower than the other bids. Need to determine which option; 1, 2 or neither to go with.

The estimated cost for additional insulation for Items #13, #14, #15 and #18 is \$11,260.

Item #13 Update on warranty items for Health & Human Services project. We are waiting for Schneider to replace items. Working with Altmann on the holes in the vapor barrier and soffit vent issues.

Item #14 Discuss and/or act on change order and/or invoices related to Health & Human Services/Community Center project.

Item #15 Discuss and/or act on infrared scan by consultant: steps and action to follow.

Item #16 Update on Courthouse Security meeting (Miller). Allen attended the meeting in place of Miller. They are working on an evacuation plan.

Item #17 Discuss Health & Human Services different security systems options. There are two proposals. Base prices for door access only; 7 door building access control, \$23,815 standard card reader. Would be integrated into the Skyward system. Tyco Simplex has a base cost of \$33,493, which includes the camera.

Item #18 Discuss and/or act on extra insulation/costs and work at Health & Human Services.

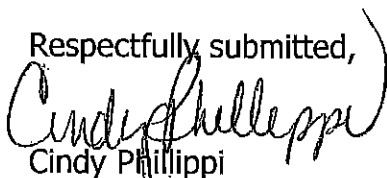
Item #19 Update on maintenance items. Hamman gave an update.

Next meeting date: May 16, 2014 @ 1:00 p.m.

Items for next agenda:

Motioned by Miller/Kotlowski to adjourn at 2:17 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Philippi
Recording Secretary

These minutes have not been approved.

Public Safety & Judiciary Committee

Wednesday, April 9, 2014

9:00 a.m. – Conference Room A260

MINUTES

Chairman Sebastiani called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Bob Eggebrecht, Marge Edwards, Al Sebastiani, and Bill Miller.

Others present: Carol Collins, Kris Steffens, Janet Leja, Kathie Dye, Tania Bonnett, Janis Cada, Jane Gervais, Sam Wollin, and Terry Fahrenkrug

Motion by Edwards to deviate from the agenda to move District Attorney (Item #13) ahead of Eyes of Hope Shelter (Item #8) and to approve the agenda as amended, seconded by Eggebrecht. All in favor, motion carried.

Motion by Edwards to approve the prior meeting minutes (March 12, 2014), seconded by Miller. All in favor, motion carried.

There was no public participation. There was no correspondence.

District Attorney – Tania Bonnett and Janis Cada – Present

Cada provided the Committee with the monthly expense report and Community Service report for March 2014. There were no questions. Cada explained there will be a legal secretary vacancy in the office. One of the legal secretaries has resigned and is leaving the area. The resignation is effective 5/5/14. Chairman Sebastiani was provided with the Personnel Recruitment Form to sign to fill the vacancy of the existing full-time legal secretary position. **Motion by Eggebrecht to approve the Personnel Recruitment Form for filling the legal secretary position, seconded by Miller. All in favor, motion carried.** Bonnett discussed the activity in her department and stated she would like to start dialoging with the Committee regarding getting more help in her office. Bonnett is not asking for funds at this time, but would update the Committee on future needs to help fund additional hours for the Assistant District Attorney. Discussion was held regarding placing the District Attorney's Office at the front of the agenda in the future as it will work better with DA Bonnett's court schedule.

Eyes of Hope Shelter—Kris Steffens—Present

Steffens provided the Committee with her monthly report for March 2014. Steffens discussed her report. Steffens stated March was a busy month. Strays were up and they lost one dog to Parvo. Steffens stated the financials were off this month as she may have not recorded a deposit in the proper month. Steffens will check that out and make the proper adjustments.

Family Court Commissioner – Dennis McFarlin – Not Present

McFarlin was unable to attend the meeting.

Child Support – Janet Leja – Present

Leja provided the Committee with the performance measures and check summary for March 2014. Leja stated the performance measures look good. Leja stated the caseloads are up from this time last year and they are handling the increase. There were no questions on the check summary. Leja stated the budgeted amount for attorney fees are more than what is being paid so she would like to reallocate those funds for a potential part-time secretary in the future. Leja informed the Committee that she will be attending the Director's Dialog in Stevens Point today and they will be discussing the Call Center. Leja updated the Committee on the interstate presentations at FCI on April 22nd and the teen pregnancy presentations at Adams Friendship Middle School on April 24th. Leja stated Reality Day and Student Government Day are on April 30th.

Clerk of Circuit Court – Kathie Dye – Present

Dye was unable to provide the Committee with her monthly expense report for March, but did state there was nothing unusual to report. Dye discussed the Courthouse Security Conference that she attended. Dye stated there is a two week trial in April and they are using the County Board Room for the jury selection. Edwards asked what the status was on the resolution that Judge Pollex spoke about last month and Dye stated it will be on the agenda at the county board meeting in April. Dye informed the Committee that Ron Ledford will also be there to speak from the State regarding the resolution.

Register in Probate – Terry Reynolds – Not Present

Reynolds was unable to attend the meeting.

Emergency Management – Jane Gervais – Present

Gervais provided the Committee with the monthly expense reports for March 2014. There were no questions. Gervais stated she applied for a Hazardous Materials Emergency Preparedness Grant in the amount of \$1,400 which will be used for training assessments for the fire departments. Gervais stated she received the second half of the 2013 EPCRA grant in the amount of \$3,143. Gervais informed the Committee that the State is requesting counties complete a report for the water main breaks to see if the threshold was met for the State to request a presidential disaster. Gervais stated only repairs and damages can be reported.

Medical Examiner – Marilyn Rogers – Present

Rogers was not able to attend the meeting.

Sheriff's Office – Sheriff Wollin – Present

Wollin informed the Committee that the K-9 vest that was purchased through donations was received. Wollin stated they have used the new K-9 unit already and discussed the continual training for the K-9 units. Wollin stated they are looking for sites to do trainings in Adams County. Wollin stated the prescription drug abuse presentation and dinner is April 15th at the A-F High School starting at 5 p.m. Wollin stated the drug take back event is scheduled for April 26th from 10 a.m. to 2 p.m. Wollin informed the Committee of a motorcycle grant opportunity in the amount of \$5,000 to focus on motorcycle violations. Wollin stated they are working out the bugs on the scheduled Spillman upgrade in the jail, but stated the transition should be smooth. Wollin gave an update on the jail staffing stating they are short three positions. Wollin stated they are hiring two positions and one position is on FMLA. Patrol is fully staffed at this time. Committee requested they receive a monthly report regarding the hours the Community Policing Officer worked. They would like to see the hours worked separated by community policing and courtroom security.

Chief Deputy Fahrenkrug – Present

Committee was provided with the monthly expense report and the animal control report for March 2014. The monthly expense reports were discussed and questions were answered. Fahrenkrug updated the Committee on cell phone ordinances and provided two ordinances from Wausau and Waupaca County. Fahrenkrug stated studies have shown that hands free cell phone use is just as distracting. Fahrenkrug will continue to research. Fahrenkrug stated there was nothing unusual to report on the animal control report. There were no cat pickups and hours are in line.

Motion by Miller to approve vouchers and monthly expense reports as presented, seconded by Edwards. All in favor, motion carried.

Identify upcoming agenda items: None

Set next monthly meeting date as May 14, 2014 at 9:00 a.m.

Motion by Eggebrecht to adjourn, seconded by Miller. All in favor, motion carried. Meeting adjourned at 10:03 a.m.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Carol A. Collins
Recording Secretary

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, April 9, 2014, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Florence Johnson, Vice-Chair
James Bays

ABSENT/EXCUSED: Patrick Gatterman
Dean Morgan

OTHERS PRESENT: Myrna Diemert, SW Director
Neil Carney, Ayres Associates

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:04 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: BABCOCK, JOHNSON, AND BAYS. GATTERMAN, MORGAN ABSENT/EXCUSED.

APPROVAL OF AGENDA: *Motion by Bays, second by Johnson, to approve the agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM MARCH 12, 2014: *Motion by Johnson, second by Bays, to approve the Open Session minutes as presented for the March 12, 2014 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: Ms. Diemert reminded the members that there will be a Landfill Advisory Committee meeting on May 19th at 7:00 at the Strongs Prairie Town Hall. This would apply to those who are still on the Solid Waste Committee following Committee assignments.

DISCUSSION ON GETTS/CITY OF ADAMS PROJECT: There have been no new developments.

REVIEW AND AWARD BID FOR LANDFILL LINER PLACEMENT S ½ CELL #4: Ms. Diemert reviewed the bid process and that the opening was at 3:00 earlier today. Neil Carney, Ayres, reported on his review and recommendations. *Motion by Bays, second by Johnson, to award the bid liner purchase and placement to Canamer Services, Inc. for the bid price of \$69,000.00. All in favor. Motion carried.*

FINANCIAL REPORT: Ms. Diemert presented the Financial Report and Monthly Check Summary for March, 2014. Discussion was held. *Motion by Johnson, second by Bays, to approve the Financial Report and Monthly Check Summary as presented. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated April 9, 2014

(see attached copy). Discussion was held. *Motion by Johnson, second by Bays, to approve the Site Report as presented. All in favor. Motion carried.*

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: There were no purchases or rentals to approve.

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on the status of the employees. She reported that one employee is having rotator cuff surgery on April 16th and will be off for several weeks.

APPROVAL OF ANY TRAININGS OR CONFERENCES: There were no other new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: updates on pertinent items.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, May 14, 2014 at 6:00 PM at the Landfill.

Motion by Johnson, second by Bays, to adjourn until the next meeting. All in favor. Motion carried. Meeting adjourned at 7:38 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 485

Report for the month of April, 2014

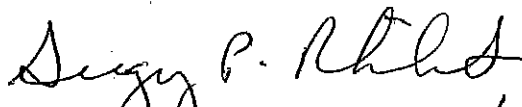
The 2014 Government Corner Maintenance Project

The 2014 project area is Rome (T20N, R5&6E), Leola (T20N, R7E), Monroe (T19N, R4 & 5E), and the part of Big Flats in T19 N, R5E. Work has continued on this project in April.

Work is continuing on the project to scan the Surveyor Files and prepare them for access through the County GIS Site.

I am continuing to respond to queries and perform the duties of my office.
I have seen an increase in calls from surveyor's doing research this spring.

Respectfully Submitted;



Gregory P. Rhinehart,
Adams County Surveyor

5/5/2014

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2014

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,900.00	\$25,500.00	\$ 300.00
JANUARY	325.00		100.00
Balance	\$3,575.00	\$25,500.00	\$ 200.00
FEBRUARY	325.00	10,071.90	
Balance	\$3,250.00	\$15,128.10	\$ 200.00
MARCH	325.00		
Balance	\$2,925.00	\$15,128.10	\$ 200.00
APRIL	325.00		
Balance	\$2,600.00	\$15,128.10	\$ 200.00
MAY			
Balance			
JUNE			
Balance			
JULY			
Balance			
AUGUST			
Balance			
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance			
Grand Total \$	0.00	\$ 0.00	\$ 0.00

Traffic Safety Commission Meeting

Feb. 12, 2014 10:00 A.M.

Adams County Highway Department

Laurie Falash Sheriff's Office Bob Bott BOTS
Mark Stashek Rome P.D. Daniel Stainbrook ST. Patrol
Tony Kemnitz WI. D.O.T.- NCR Jon Sonnenberg Rome P.W.
Seth Tully Sheriff's Office
Sarah Grosshuesch Public Health

- 1) Meeting called to order.
- 2) Was meeting properly announced? Yes
- 3) Approval of agenda. Sonnenberg/Kemnitz
- 4) Minutes review of 11/13/2013 Tully/Sonnenberg
- 5) No public participation
- 6) Detours/Construction: Dennis Premo stated that there are a couple of work projects coming without start dates as of yet. Total reconstruction on Cth.G from Apache La. to Badger Dr. Another Cth G. project from Cth. C to Hwy. 21 for seal coating with no traffic detour.
Some discussion on the double stop sign issue at 1st Ave and Cth. D. First stop sign removed and a night arrow installed. Possible need to a sign shield to help with visual from approaching from Hwy. 73. Will hope this may remedy a problem there as a step before rumble strips are considered.
Speed limit signs are in place on Cth. E from 6th to 1025 feet east of Cth. B
- 7) Tony Kemnitz from D.O.T. advised that Hwy. 21 from Hwy. 13 to 3rd La. will be receiving a mill and fill with

centerline rumbles sometime in May or June.

Around Aug the severe maintenance overlay on Hwy 82 from Hwy. 13 to the Marquette County line will begin. Bids are out for the work and the design stage is already in. Would be a project with through traffic and done by deer season.

8) New Business:

9) Hwy. Safety Plan: Bob Botts reported that pedestrian crashes are up and traffic crashes are down from 2013. A handout informational reference crash statistics handed out.

Introduced to Bills to the legislative is AB-276 Seatbelts: Increases seatbelt fines from \$10 to \$25,; increases child passenger seat fine from \$30-\$75 to \$60-150.

Sarah reported the Death Review group supporting seat belt increase and added that they have additional staff members at her department that will be in car seat safety training.

10) Round Table discussion:

11) County Crashes/Treasurers report: No serious crashes reported since Nov 2013 and Treasurers report of \$216.56

12) Meeting adjourned 10:57 a.m.

NEXT MEETING MAY 14, 2014 10:00 a.m.

Gaure Falash 213-14



**Extension Committee
Minutes of Meeting
April 8, 2014 @ 1:00PM
Adams County Community Center
569 N. Cedar Street, Room 103
Adams, WI 53910**

1. **Call to Order:** Meeting was called to order at 1:01 p.m. in Room 103, Adams County Community Center by Committee Chair, Florence Johnson.
2. **Roll Call: Board Members:** Glenn Licitar, Joe Stuchlak, Rocky Gilner, Jack Allen, and Florence Johnson - Present
Extension Staff: Donald Genrich, Theresa Wimann, Jennifer Swensen and Linda Arneson -- Present.
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Allen and Second by Gilner to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Licitar and Second by Stuchlak to accept minutes of the Extension Committee Meeting of February 11, 2014 Motion carried.
6. **Public Participation:** None
7. **Communication:** Letter of appointment of James Bielmeier to the Adams County Drainage Board
8. **Items for Action or Discussion:**
 - a) **Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen, and WNEP:** Committee discussed the monthly reports. Motion by Allen Second by Stuchlak to place monthly Reports on file. Motion carried.
 - b) **Review Calendars of Extension Education Staff:** Committee reviewed current calendars for all education staff.
 - c) **Review Check Summary and Financial Statements for March 2014:** Check Summary and Financial Statements for March 2014 were reviewed and discussed. Motion by Licitar Second by Stuchlak to place March 2014 Check Summary and Financial Statements on File. Motion carried.
 - d) **Community Center:**
 - Genrich provided Committee Members with a proposed change to the Community Center Use policy adding information use of the Digital Display located in the hallway. Motion by Allen Second by Gilner to forward proposed change as presented to Property Committee for approval.

- Genrich advised Committee that Tracy has brought over some additional trash cans for the departments and community rooms. This will help in being able to separate recyclable items from trash.
- e) Clean Sweep: Organization meeting held on April 4, 2014. Adams County will hold Clean Sweep on July 26th starting at 8:00 AM. Farmers will be requested to bring agriculture items to the Landfill on July 25th. Signs were sent to all Town/Village/City Clerks to be posted by April 1st. The first newspaper ad is planned for Memorial Day weekend.
- f) Family Living Position: Preliminary interviews will take place in Stevens Point on April 9th. The final interviews will take place in Adams County on April 25th.
- g) Promise Neighborhood & Extension: Genrich attended a planning committee meeting on March 28th. Mr. Michael McAfee, Director – Policy Link Promise Neighborhoods, from New York attended the meeting. Results of a needs assessment have not yet been received. Lisa Curless will be contacting the people who are to provide the results. Mr. McAfee thought the people at the planning committee were the right mix of people and encouraged them all to stay involved in the process. Genrich will be attending future meetings.
- h) WNEP/Bridges for Youth: Wimann explained that the AF School District has decided not to renew the contract with Bridges for Youth. The Administration feels it would be better to have the school run the program out of the District Admin Building.
9. Set Next Meeting Date: Next meeting will be April 25, 2014 at 9:00 a.m. at the Adams County Community Center, this will be to conduct final interviews for the Family Living Position. The next regular meeting will be May 13, 2014 at 1:00 p.m. at the Adams County Community Center.
10. Agenda Items for Next Meeting:
- Family Living Position
 - Clean Sweep
 - Community Center
11. Adjourn: Motion by Allen and Second by Gilner to adjourn. Motion carried. Meeting adjourned at 2:30 p.m.



Minutes taken by
Linda Arneson
Clerk/Bookkeeper
UW-Extension, Adams County

Jack Allen, Committee Secretary

These minutes have not been approved by the Extension Committee.